

**Program:** Community Lifestyle  
**Date of Adoption:** 13 July 2022  
**Resolution Number:** ORD-2022-196  
**Review Date:** 13 July 2025

**Scope**

The Sporting Achievement Acknowledgement Program (the program) will allow for the honouring of sportspersons, from the Mackay region, who have achieved sporting success at the Highest level of competition.

**Objective**

The program allows both Council and community a means to acknowledge the achievements of those sportspersons, leaders, officials, or coaches who reside within (or have resided within) the Mackay region and celebrate the region’s sporting pride, history and legacy.

This policy sets out guidelines, nomination process, parameters/criteria for nomination, and the format of acknowledgement.

**Policy Statement**

Council seeks to formally recognise the achievements of locally born and/or based sportspersons.

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This process to remain in force until otherwise determined  
by Mackay Regional Council

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### 1.0 Principles

Council values the contribution that high-level sporting personnel provide for our region. As such, Council aims to acknowledge these achievements.

This policy is to guide the administration of this program, setting the parameters that Council will consider in the recognition of sporting athletes, leaders, officials and coaches. The policy will further:

- Assist Council to assess application within a fair, equitable and transparent framework; and

Ensure accepted nominations are formally recognised in the manner listed in the associated Corporate Standard.

This Policy is to be read in conjunction with Corporate Standard 111.1 – Sporting Achievement Acknowledgement Program.

### 2.0 Definitions

To assist in interpretation the following definitions shall apply:

**Sport** shall mean a human activity capable of achieving a result requiring physical exertion and/or physical skill which, by its nature and organisation, is competitive and is generally accepted as being a sport (as per the Australian Sports Commission).

**Highest level of competition** shall mean to have represented at open level at either an Olympics, Paralympics, Commonwealth Games or a sanctioned World Titles or Championships, at the discretion of Mackay Regional Council.

**Council** shall mean the Mayor and Councillors of Mackay Regional Council.

**MRC** shall mean Mackay Regional Council.

### 3.0 Review of Policy

This policy will be reviewed when any of the following occur:

- The related documents are amended or replaced.
- Other circumstances as determined from time to time by a resolution of Council

Notwithstanding the above, this policy is to be reviewed at intervals of no more than three (3) years.

**4.0 Reference**

- *Local Government Act 2009*

**5.0 Attachment**

- Corporate Standard 111.1 – Sporting Achievement Acknowledgement Program.

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Version Control:

Version	Reason / Trigger	Change	Endorsed / Reviewed	Date
1	New Policy		Council adopted	13/07/2022

<b>Program</b>	Community Lifestyle
<b>Date of Endorsement</b>	13 July 2022
<b>Review Date</b>	13 July 2025

## 1.0 Scope

This Standard applies to:

- Mackay Regional Council (MRC) Delegated Officers and Council for the approval of Sporting Achievement nominations; and
- MRC Employees for the administration of the Sporting Achievement Acknowledgement program process.

## 2.0 Objective

The objective of this Standard is to ensure a fair, equitable and transparent framework for the processing, approval and administration of nominations received through the Sporting Achievement Acknowledgement program.

## 3.0 Reference

- *Local Government Act 2009*

## 4.0 Definitions

To assist in interpretation the following definitions shall apply:

**Sport** shall mean a human activity capable of achieving a result requiring physical exertion and/or physical skill which, by its nature and organisation, is competitive and is generally accepted as being a sport (as per the Australian Sports Commission).

**Highest level of competition** shall mean to have represented at open level at either an Olympics, Paralympics, Commonwealth Games or a sanctioned World Titles or Championships, at the discretion of Mackay Regional Council.

**Council** shall mean the Mayor and Councillors of Mackay Regional Council.

**MRC** shall mean Mackay Regional Council.

## 5.0 Standard Statement

This standard is intended to fulfil the following objectives:

### 5.1 Acknowledgement

Approved nominations will be formally acknowledged in the following formats:

- A certificate from the office of the Mayor
- Name and highest achievement/s to be displayed within Council media and facilities where appropriate.

### 5.2 Categories

The two (2) categories are as follows:

- (a) Athlete – either a competitor in a solo event or an outstanding individual from a team.
- (b) Non-athletes – individuals whose efforts as leaders, officials or coaches make an outstanding contribution to sport and meet other eligibility criteria.

### 5.3 Eligibility Criteria

#### (a) Athlete

- (i) be an Australian citizen; and
- (ii) be born within, currently reside within, or have resided within the Mackay region for a significant period, such as attended school or undertaken their sporting development in the region; and
- (iii) demonstrate exemplary integrity, sportspersonship and character; and
- (iv) be an achiever at the highest level of competition in their chosen sport; and
- (v) be retired or where still active within their sport, may not be considered for induction for at least 12 months from the date of significant achievement at the highest level.

*It will be at the discretion of MRC as to whether an active nominee may progress.*

#### (b) Non-athlete

- (i) be an Australian citizen; and
- (ii) be born within, currently reside within, or have resided within the Mackay region for a significant period, such as attended school or undertaken their sporting development in the region; and
- (iii) demonstrate exemplary integrity, sportspersonship and character; and
- (iv) make a defining contribution to their chosen sport.

*Long term service or involvement with sport or sporting bodies without having demonstrated outstanding achievement arising from personal initiative or innovation, is not sufficient justification for selection.*

5.4 Nomination Process

The nomination form, available on the MRC website (under the Sport and Recreation section), must be accompanied with supportive document evidence to satisfy the eligibility criteria (in section 5.3) as follows:

Required:

- Certified copy of birth certificate or citizenship
- Evidence of connection to the Mackay region
- Written statements from governing bodies and associations confirming participation level and achievements.
- Photographs made available for MRC use and reproduction.
- Substantial background information is required outlining in detail and chronologically the series of achievements and contributions in the chosen sport/s.

Optional:

- Letters of support from club and community members
- Past newspaper articles and media releases.

5.5 Responsibilities and Accountabilities

Nominations will be reviewed by the Director Community and Client Services, Manager Community Lifestyle and the Sport and Recreation Program, with recommendations submitted to MRC.

MRC reserves the right to seek endorsement of any nomination by the appropriate peak organisation(s) in Australia, responsible for the sport(s) or field(s) of endeavour in which achievements have been attributed to the nominee.

MRC reserves the right to undertake character background checks, as required.

MRC will consider applications on a quarterly basis through the Sport and Recreation Advisory Committee.

5.6 Withdrawal of Acknowledgement

Should an athlete's achievements or integrity be publicly called into question by a governing body, peak organisation or legal practitioner, and found to be substantiated, MRC reserves the right to withdraw its acknowledgement.

**6.0 Review of Standard**

This corporate standard will be reviewed when any of the following occur:

1. The related policy documents are amended or replaced.
2. Other circumstances as determined from time to time.

Notwithstanding the above, this policy is to be reviewed at intervals of no more than three (3) years.

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