



## **AGENDA**

### **Ordinary Meeting**

**To be held at Council Chambers  
Sir Albert Abbott Administration Building  
73 Gordon Street, Mackay**

**On Wednesday 22 May 2024**

**Commencing at 10:00 AM**

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- 1. ATTENDANCE**
- 2. OPENING PRAYER**
- 3. ABSENT ON COUNCIL BUSINESS**
- 4. APOLOGIES**
- 5. CONDOLENCES**
- 6. CONFLICT OF INTEREST**
- 7. CONFIRMATION OF MINUTES**
- 8. BUSINESS ARISING OUT OF PREVIOUS MINUTES**
- 9. MAYORAL MINUTES**
- 10. CONSIDERATION OF COMMITTEE REPORTS & RECOMMENDATIONS**

## 10.1. LOCAL DISASTER MANAGEMENT GROUP (LDMG) MINUTES - 22 APRIL 2024

**Author** Emergency Management Coordinator (Kristie Brown)  
**Responsible Officer** Director Organisational Capability and Risk (Lisa Young)  
**File Reference** LDMG

### Attachments

1. MINUTES - LDMG Meeting - 22 April 2024 [**10.1.1** - 4 pages]

### Purpose

To present to Council the Local Disaster Management Group Minutes of the meeting held on 22 April 2024 for information purposes.

### Related Parties

N/A

### Corporate Plan Linkage

#### Community and Environment

*Safe, Healthy and Engaged Region* - Our Region is a safe and resilient community, with services that support high standards of public health, and extends friendship and support to each other through both good and challenging times.

### Officer's Recommendation

**THAT** the Minutes of the Local Disaster Management Group Meeting of 22 April 2024 be received.

## MACKAY LOCAL DISASTER MANAGEMENT GROUP MEETING

Monday, 22 April 2024, 1.00pm

MRC: Reception Room & Microsoft Teams Teleconference

### MINUTES

Meeting Opened: 1.00pm

ATTENDEES	
AGENCY	NAMES
Mackay Regional Council	Cr Greg Williamson
	Scott Owen
	Cr Karen May
	Angela Hays
	Jason Devitt
	Aletta Nugent
	Janine McKay
	Brenton Niemz
	Mark Sleeman
	Kristie Brown
	Davina Harrison
	Vicki Booth
	Jim Carless (Guest Speaker)
Dalrymple Bay Coal Terminal	Paula Northam
Marine Safety Queensland	Matthew Cummings
North Queensland Bulk Ports	Anthony Lee
Department of Transport and Main Roads (TMR)	Priyanga Senanayaka
State Development, Infrastructure, Local Government & Planning	Yolande Smith
Ergon	Jade Hammer
Mackay Airport	Philip Clark
Mackay Hospital and Health Service (MHHS)	Janet Geisler
Mater Hospital	Sharlena Lamaro
Queensland Ambulance Service	James Cunnington, Alistair Craig
Queensland Fire and Emergency Services (Rural Fire) (QFES)	Andrew Houley
Queensland Police Service (QPS)	Steve Brooks, Clint Skillington
State Emergency Services (SES)	Sarah Lethbridge
Surf Life Saving Queensland	Jason Wells
Queensland Reconstruction Authority	Peter Mansfield (Guest Speaker) Giovanni Rapana

APOLOGIES	
AGENCY	NAMES
Department of Communities, Housing and Digital Economy	Cindy Reck, Scott Green
Department of Education	Rod Wood
Dalrymple Bay Coal Terminal	Sam Franettovich
North Queensland Primary Health Network	Karin Barron
Queensland Fire and Emergency Services (QFES)	Geoff Dimond
Queensland Police Service (QPS)	Jeremy Novosel
State Development, Infrastructure, Local Government & Planning	Nikki Wright
NBN Co	Mick Allen
Reef Catchments	Katrina Dent, Wendy Slater

TOPIC	
1	<p><b>WELCOME</b> – Chair – Mayor, Cr Greg Williamson</p> <p>The Chair thanked everyone for their attendance at this LDMG meeting and acknowledged the Traditional Custodians of the land we met and in the Mackay region this is the Yuwi people.</p> <p>Additional Apologies noted above.</p>
2.	<p><b>MINUTES OF PREVIOUS MEETING</b></p> <ul style="list-style-type: none"> <li>• No business arising from the minutes dated 4 December 2023.</li> </ul> <p><b>Moved:</b> Cr Karen May      <b>Seconded:</b> Jason Devitt      <b><u>CARRIED</u></b></p>
3.	<p><b>ACTION LIST</b></p> <p>Nil</p>
4.	<p><b>CORRESPONDENCE</b></p> <p>Outwards correspondence was received and noted by the LDMG.</p>
<b>AGENDA ITEMS:</b>	
5.	<p><b>EMERGENCY DASHBOARD – NEW LOOK DASHBOARD</b> – Kristie Brown (MRC)</p> <p><a href="https://mackay.qld.gov.au">Dashboard (mackay.qld.gov.au)</a></p> <p>Updated Dashboard has following new features:</p> <ul style="list-style-type: none"> <li>• Ability to select and have the page displayed in 98 different languages</li> <li>• The new dashboard has taken on the Prevention Preparedness Response Recovery approach to better inform and provide education to the general public</li> <li>• The new format allows for the ability to set default dashboards, dependent on the situation: <ul style="list-style-type: none"> <li>• General (Prevention and Preparedness information)</li> <li>• Severe Weather (Response – customizable dependent on the disaster)</li> <li>• Community Disaster Relief (Recovery)</li> </ul> </li> <li>• Included the Fire Danger Ratings and Australian Warning System information</li> </ul> <p>Received great feedback from attendees on the new dashboard.</p>
6.	<p><b>BOM – AUTUMN 2024 – below video was played</b></p> <p><a href="https://www.youtube.com/watch?v=...">Autumn 2024 Climate and Water long-range forecast, issued 29 February 2024 (youtube.com)</a></p>
7.	<p><b>EXERCISE SHELTER READY OVERVIEW – Jim Carless (MRC)</b></p> <ul style="list-style-type: none"> <li>• Exercise Purpose <ul style="list-style-type: none"> <li>○ Review effectiveness Public Cyclone Shelter Operational Sub Plan and Local Disaster Management Plan</li> <li>○ Presents staff and stakeholders an opportunity to practice their role in a safe and supportive learning environment</li> </ul> </li> <li>• Second part of exercise was held on Saturday 24<sup>th</sup> February 2024: <ul style="list-style-type: none"> <li>○ Tested the setup of the hall in placing the chairs as per plan <ul style="list-style-type: none"> <li>• This went well</li> </ul> </li> <li>○ Pickup of keys from QPS at northern beaches <ul style="list-style-type: none"> <li>• This process is different for during/after business hours of the station: <ul style="list-style-type: none"> <li>• During office hours – turnout at station and sign them out</li> <li>• After hours – send email and give details, then turnout at station and confirm through intercom</li> </ul> </li> </ul> </li> </ul> </li> <li>• The exercise as a whole was a fantastic opportunity to test the plans, provided the shelter team timeframes for the setup process. Learnings from the exercise will be considered during the Public Cyclone Shelter Operational Sub Plan review.</li> </ul>

8.	<p><b>QUEENSLAND RECONSTRUCTION AUTHORITY – Peter Mansfield (QRA)</b></p> <p>Peter introduced himself, and his role as the principal Resilience and Recovery Officer for QRA.</p> <ul style="list-style-type: none"> <li>• Primary contact between Local Government and QRA for advice and support <ul style="list-style-type: none"> <li>○ Disaster funding including: <ul style="list-style-type: none"> <li>▪ Queensland Resilience and Risk Reduction Funding</li> <li>▪ Get ready funding</li> <li>▪ Disaster Recovery Arrangements funding</li> </ul> </li> </ul> </li> <li>• Recovery and Resilience planning before/after an event: <ul style="list-style-type: none"> <li>○ Event specific sub plans</li> <li>○ Help with sub plans pre/post storm season</li> </ul> </li> <li>• Local Recovery Groups <ul style="list-style-type: none"> <li>○ Provide support to groups</li> <li>○ Advice and assistance</li> <li>○ Collaborate with Local recovery and functional recovery groups from response to recovery</li> </ul> </li> </ul>
9.	<p><b>UPDATE ON THE AREA FIRE MANAGEMENT GROUP (AFMG) - BUSH FIRE SEASON OUTLOOK Andrew Houley (QFES, Rural Fire)</b></p> <ul style="list-style-type: none"> <li>• The AFMG looks at a year in advance on burning/firebreaks <ul style="list-style-type: none"> <li>○ Each agency on the group establish and identify there priority areas <ul style="list-style-type: none"> <li>▪ Work collaboratively and collectively to achieve required outcomes</li> <li>▪ Mitigation <ul style="list-style-type: none"> <li>• Chair asked what we can do as LDMG agencies, Andrew advised that all relevant agencies are on the group and if help is needed then would reach out to the LDMG for assistance <ul style="list-style-type: none"> <li>○ Andrew will give an update at the next LDMG meeting</li> </ul> </li> </ul> </li> </ul> </li> </ul> </li> <li>• Confident of low risk this season, but need to be aware that this is subject to change, dependent on seasonal weather</li> <li>• Public information is conducted by letter box dropping, targeted communities and utilizing of stakeholders</li> </ul> <p><b>ACTION:</b> to be noted – update from QFES on AFMG at the next LDMG meeting being held on 17 June 2024</p>
10.	<p><b>REPORTING: Agency Status Reports</b></p> <p>Chair asked further information from agencies in regard to submitted status reports:</p> <ul style="list-style-type: none"> <li>• <b>Maritime Safety Queensland</b>, Matthew Cummings <ul style="list-style-type: none"> <li>○ Participating tomorrow in a tabletop exercise with Dalrymple Bay Coal Terminal being the lead agency</li> </ul> </li> <li>• <b>North Queensland Bulk Ports</b>, Anthony Lee <ul style="list-style-type: none"> <li>○ Exercise completed utilizing Maritime Qld Safety's new magnetic anchors</li> </ul> </li> <li>• <b>Surf Life Saving Queensland</b>, Jason Wells <ul style="list-style-type: none"> <li>○ Recently took delivery of 2 Emergency Response trailers which will allow us to work in more remote areas. Located in Townsville and Cairns but can be deployed where needed.</li> </ul> </li> <li>• <b>State Emergency Services</b>, Sarah Lethbridge <ul style="list-style-type: none"> <li>○ Have been busy with search and rescue at a couple of different locations and over a few days– response from volunteers was great</li> <li>○ Operational support trailer will be up and running soon – will be a fantastic asset</li> </ul> </li> <li>• <b>Mackay Regional Council</b>, Kristie Brown <ul style="list-style-type: none"> <li>○ In the process of reviewing plans: <ul style="list-style-type: none"> <li>▪ Local Disaster Management Plan – conducting full review incorporating <ul style="list-style-type: none"> <li>• Adopting best industry practice standards and legislative changes</li> <li>• Incorporating more comprehensive information around PPRR</li> </ul> </li> </ul> </li> <li>○ The LDMP is reviewed annually for its effectiveness through exercises or activations in accordance with Section 59 of the Disaster Management Act. The LDMP is a living document and will be updated in line with industry recommendations. Proposal made to adopt a full review and renew of the LDMP every 3 years. <ul style="list-style-type: none"> <li>▪ <b>All present were in agreeance with the proposal. Chair advised no objections and full support.</b></li> <li>▪ Local Recovery Plan (Kristie Brown and Janine Mackay, MRC) <ul style="list-style-type: none"> <li>• Schedule workshops for the recovery groups in July – QRA will facilitate <ul style="list-style-type: none"> <li>• Identify key stakeholders</li> <li>• Define roles and responsibilities</li> <li>• Identify training</li> </ul> </li> <li>• Current plan is very high level</li> <li>• Recovery groups not legislated, but recommended</li> <li>• Transition from response to recovery</li> <li>• Funding streams identified for the groups by QRA</li> </ul> </li> </ul> </li> </ul> </li> </ul>



	<ul style="list-style-type: none"> <li>• <b>Mackay Airport</b>, Carla Duck <ul style="list-style-type: none"> <li>○ Planning underway for tabletop exercise <ul style="list-style-type: none"> <li>▪ <i>Copy of the status report will be sent with the minutes</i></li> </ul> </li> </ul> </li> <li>• <b>Australian Red Cross</b>, Kay Drabsch <ul style="list-style-type: none"> <li>○ Preparedness resources to support councils</li> <li>○ Number of recovery seminars on offer online <ul style="list-style-type: none"> <li>▪ <i>Copy of the status report will be sent with the minutes</i></li> </ul> </li> </ul> </li> </ul> <p>Chair called for any adhoc reports from attendees:</p> <ul style="list-style-type: none"> <li>• <b>Queensland Police Service</b>, Steve Brooks <ul style="list-style-type: none"> <li>○ In process of filling the vacant Emergency Management Coordinator position</li> </ul> </li> <li>• <b>Queensland Ambulance Service</b>, James Cunnington <ul style="list-style-type: none"> <li>○ Business as usual</li> <li>○ Extra crew for the northern beaches areas</li> <li>○ 6 new recruits for our region</li> </ul> </li> <li>• <b>Mackay Health Hospital Services</b>, Janet Geisler <ul style="list-style-type: none"> <li>○ In process of recruiting for the Disaster Management Officer</li> <li>○ Updating plans</li> <li>○ Opening of Sarina hospital <ul style="list-style-type: none"> <li>▪ The new hospital does not increase the capacity for emergencies as there is still the same number of beds</li> </ul> </li> </ul> </li> </ul> <p>Department of Education and Queensland Fire &amp; Emergency Services also submitted status reports.</p>
11.	<p><b>GENERAL BUSINESS:</b></p> <ul style="list-style-type: none"> <li>• Alex McPhee, Local Controller SES has taken a secondment till end of June with SES Regional Office</li> <li>• Vicki Booth, Administration Officer with the Emergency Management Team has taken a secondment within council till end of June</li> </ul>
12.	<p><b>NEXT MEETING</b></p> <ul style="list-style-type: none"> <li>▪ <b>Monday, 17<sup>th</sup> June</b></li> </ul> <p><b>Future Dates</b></p> <ul style="list-style-type: none"> <li>▪ Monday, 9<sup>th</sup> September</li> <li>▪ Monday, 2<sup>nd</sup> December</li> </ul> <p><u>Public Holidays 2024</u> – 25 April Anzac, 6 May Labour Day, 20 June Mackay Show Holiday, 7 October Kings Birthday.</p> <p><u>School Holidays 2023</u> – 21 June to 7 July, 14-29 Sept, 14 Dec</p> <p>Chair thanked both online and in person members for their attendance at the meeting.</p>
13.	<p><b>MEETING CLOSED – 2.02pm</b></p>

## **11. CORRESPONDENCE AND OFFICER'S REPORTS**

### **11.1. MAYOR AND CEO REPORTS**

#### **11.1.1. MAYOR'S MONTHLY REVIEW REPORT**

<b>Author</b>	Mayor (Greg Williamson)
<b>Responsible Officer</b>	Mayor (Greg Williamson)
<b>File Reference</b>	DMRR

#### **Attachments**

1. Mayoral Monthly Report - April- May 2024 [**11.1.1.1** - 7 pages]

#### **Purpose**

To provide Council with the Mayor's Monthly Review Report for the month of April/May 2024.

#### **Related Parties**

Nil

#### **Officer's Recommendation**

**THAT** the Mayor's Monthly Review Report for April/May 2024 be received.

# MAYORAL MONTHLY REVIEW REPORT

## APRIL/MAY 2024



Mayor Greg Williamson



# SUMMARY OF CONTENT

Key Events Attended

Key Events Attended – Points of Note

Key Meetings Held

Key Meetings Held – Points of Note

# KEY EVENTS ATTENDED

## Listing of key events attended as Mayor

- Provided Welcome at QLD Government Community Cabinet Meeting in Mackay
- Lead Council delegation meeting with the Premier and DG Mike Kaiser
- Attended Swearing in Ceremony of Mackay Regional Council
- Attended 2024 NBL1 Season Launch
- Attended Mackay Choral Society's Fiddler on the Roof
- Attended Meteors and Meteorettes match against Rockhampton
- Speaker at the Mangrove Art Exhibition: Peeling Back the Past
- Attended Dinner with Tourism Queensland Representatives
- Attended Kucom Production: The Murder Game
- Attended Official Blessing and Opening of Mater Private Hospital Mackay's Perioperative Theatre Expansion
- Attended Official Commissioning of Vessel MR31 – Marine Rescue Implementation
- Speaker at Youth Fest 2024 in 2nd Lane for QLD Youth Week.
- Speaker at Mayor's Charity Ball Launch
- Attended Meteors and Meteorettes match against Townsville
- Provided Welcome at QPS Rugby League State Championships Welcome Function
- Attended Queensland Futures Institute Breakfast – Workforce Education Innovation
- Attended LGAQ Special Mayoral Forum at Parliament House
- Participated in Judging Panel for Catherine McAuley College Year 8 Students
- Delivered Party Boxes to "Be a Legendary Neighbour Campaign" Winners
- Speaker at Remax Team Meeting
- Attended Royal Australian College of General Practitioners Queensland Regional Fellowship Ceremony
- Attended Meteors and Meteorettes match against Brisbane
- Opened Queensland Justices Association Professional Development Forum
- Speaker at and officially opened MTB at Finch Hatton
- Guest Speaker at Fitzgerald State School's Anzac Day Service
- Speaker at Official opening of River Wharves and Pontoon
- Sarina Beach Cuppa with your Neighbour
- Guest Speaker for Mackay West State School's Anzac Day Service

# KEY EVENTS ATTENDED

## Listing of key events attended as Mayor

- Speaker at Walkerston Anzac Day Dawn Service
- Speaker at Mackay Anzac Day Main Parade Service
- Speaker at MADASSIA Anzac Day Service
- Attended Mirani Anzac Day Sunset Service
- Speaker at Finch Hatton Anzac Day Evening Service
- Delivered Vote of Thanks to Ray Braithwaite at his last ever public address
- Officiate at the induction of MAFACI Officers for 2024
- Speaker at Just Keep Marching Launch
- Attended Meteors and Meteorettes match against Rockhampton
- Launched the 2024 Shawn Claydon Memorial Shield run.
- Speaker at Northern Beaches Community Playgroup Thank You Event
- Opened 2024 Mackay Region Events and Conference Connect Briefing
- Hosted Meet and Greet Morning Tea for CQU Chancellor and Vice Chancellor
- Attended CQU Mackay Graduation Ceremony
- Speaker at Wisdom Teeth Art Exhibition by Brianna Maree
- Attended RIN Mackay Isaac Whitsunday Industry Briefing Breakfast
- Opened International Contract Bridge Tournament at 500 Pavilion
- Launched the Mackay Festival of Arts 2024 program at Sarina Sugar Shed
- Speaker at and officially opened Stroud Homes Mackay Display Centre
- Opened the 2024 Foley Shield Championship at BB Print Stadium
- Speaker at Sarina Youth Film Festival at Bob Wood Hall
- Provided Welcome at Victory in Europe Day RSL commemoration
- Attended Meet and Greet Morning Tea with Crossroad Arts
- Speaker at Mackay Region Chamber of Commerce Small Business Month Luncheon
- Speak at Beryl George's 100<sup>th</sup> Birthday Celebrations
- Opened Zach Mach 2024
- Speaker at Mayor's Charity Ball
- Conducted Citizenship Ceremony
- Opened 5K's for Kay
- Speaker at the Sarina Candle Lighting Ceremony for DV
- Attended MHHS Building Healthy Futures Member and Corporate Supporters Breakfast

# KEY EVENTS ATTENDED - POINTS OF NOTE

**From the listing of key events attended, the following are listed as points of note**

## **Queensland Government Cabinet Meeting in Mackay**

It was an honour to be afforded some time to welcome the Premier and the Queensland Cabinet to Mackay. The government took over the second floor of CQU's Sydney Street Campus to hold a Cabinet Meeting and then receive Ministerial delegations from throughout our region. In the evening over 200 citizens got a chance to speed-date Ministers and Government Department heads at a very successful Town Hall meeting at the Mackay Turf Club.

At the Town Hall meeting we had an opportunity to have our elected members meet with the Premier and the Director-General of Premier and Cabinet, Mike Kaiser.

The CEO and I also met with the Minister for Tourism, Michael Healy, about the next stage of the Finch Hatton Mountain Bike project.

## **The Mangrove Art Exhibition: Peeling Back the Past**

This exhibition was outstanding. Four local women – Veronica Ah-Wang, Janet Ambrose, Marion Healy and Anita Wano-Sumner - put together a showcase of landscapes, portraits, weaving and stories that were symbolic of the journey the early South Sea Islanders experienced being removed from their homes and settled in new lands.

The exhibition aimed to peel back the layers of the migration of people from many nations now living in Australia, its perception of who we are and who we think we are.

The link to the mangrove was powerful. A resilient plant that struggles to exist in many coastal areas but survives through producing a strong root system that supports a proud upright trunk.

## **QPS Rugby League State Championships**

Queensland Police rugby league teams from all over the State came to Mackay for their Annual Championship tournament. Our local team, the CQ Police Razorbacks, hosted 12 teams representing regions across Queensland playing from the 15 to 19 April on immaculate fields at the Magpies complex.

The 2024 QPSRLA State Champions were indeed our Central Queensland Razorbacks captained for another year by Andrew 'Groot' Dunkley.

## **Be a Legendary Neighbour Campaign**

This is a wonderful campaign designed to inspire neighbourhood interaction. This year people had to enter by telling us why they wanted to get to know their neighbours better. I was very pleased to be able to deliver the "Street BBQ" box to two of our winners.

Caitlin told us that they had just moved to Mackay from a small town where they knew everyone and they just wanted to get to know their neighbours, so the street BBQ prize made her and her family very happy.

Regan told us that there was a very nice elderly couple over the road who always waved to him and his partner and they wanted to get to know them and the other neighbours better.

There were so many great similar stories that our Communities team had a difficult task picking winners this year.

# KEY MEETINGS HELD

## Key meetings attended as Mayor

- The Honourable Glen Butcher MP, Minister for Regional Development and Manufacturing and Minister for Water – Region's Priorities
- The Honourable Steven Miles MP, Queensland Premier and DG Mike Kaiser
- Michael Healy MP – Minister for Tourism
- Salvation Army Staff – Samaritan House
- R7 Councils Waste Levy Meeting with Minister Leanne Linard at Parliament House
- Neil Wallace, Southern Cross Aerospace Venture – progress on project and funding
- Gene Paterson, Mackay Brothers Football Club – club expansion
- Mackay Local Disaster Management Group Meeting
- Endeavour Foundation Local Advisory Group
- Michael Lay, Regional Manager, North Queensland, Clontarf Foundation
- Queensland Hydro CEO
- GW3 Board Meeting
- Greater Whitsunday Council of Mayors Meeting
- Fleur Anderson, Regional Director Central for Economic Development, Department of Agriculture and Fisheries





# KEY MEETINGS HELD - POINTS OF NOTE

**From the listing of key meetings held, the following are listed as points of note**

## **Michael Healy MP – Minister for Tourism**

The CEO and I attended this meeting re discussion on the next stages of the Finch Hatton Mountain Bike Project. The Minister supported the tourism potential of the project and the next stage and offered to be a conduit for the departmental discussions around environment and land use to assist in the approvals process.

## **R7 Councils Waste Levy Meeting with Minister Leanne Linard at Parliament House**

Following a joint letter to the Minister for the Environment – The Hon Leanne Linard – from the Mayors of Bundaberg, Fraser Coast, Gladstone, Rockhampton, Mackay, Townsville and Cairns, we (the Mayors and CEOs) met with the Minister at Parliament House to express our concerns about the Government's reduction of waste levy payments to the major councils.

The intention of the Queensland Government's annual advance payment system was to "ensure that the waste levy has no direct impact on households".

However, for our seven council areas the system the Government has adopted will not achieve this objective. In fact, the result will be in a significant financial impost on our ratepayers and residents.

It is clear that by the end of financial year 2026/27 our communities will face a combined shortfall of approximately \$36 million should no change in policy be made. That is a shortfall that would need to be covered through increased rates and/or charges.

There will be no impact on smaller councils because their waste levy payments remain unchanged. We see it as a stealth tax on large population areas.

The Minister listened but gave no assurances. Even when challenged on the cost-of-living implications there was no interest in entertaining a change in the Government's position.

## **Queensland Hydro CEO**

This meeting was to provide an update on where the Pioneer Valley Queensland Pumped Hydro project is at currently. Queensland Pumped Hydro are currently preparing a Business Case for the State Government and appears to be a long way from project confirmation. We agreed that a briefing to the full Council would be beneficial. That took place on Wednesday 15 May.

**11.1.2. COUNCILLOR CONFERENCE ATTENDANCE - 2024 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION ANNUAL CONFERENCE**

**Author** Executive Officer (David McKendry)  
**Responsible Officer** Chief Executive Officer (Scott Owen)  
**File Reference** Councillors - General

**Attachments** Australian Local Government Association 2024 Conference Registration Information and Program  
1. Registration Brochure 2024 WEB [11.1.2.1 - 20 pages]

**Purpose**

This report is to request Council approval for Mayor Greg Williamson to attend the Australian Local Government Association Annual Conference “Building Community Trust” in Canberra on 2 – 4 July 2024.

**Related Parties**

N/A

**Corporate Plan Linkage**

Financial Strength

*Ethical Decision-Making and Good Governance* - We are committed to keeping our community informed about our activities and performance and employing robust governance policies and procedures to ensure legislative compliance and organisational integrity.

**Background/Discussion**

The Australian Local Government Association Annual Conference “Building Community Trust” is being held in Canberra on 2 – 4 July 2024. As well as the Conference itself, a Regional Forum is being held in conjunction with the Conference.

Details of the Conference, and Regional Forum, are contained within the attached Registration Information program listing.

**Consultation and Communication**

Mayor and Councillors

As per Council’s policy, a report on the Conference will be tabled at a future Council Meeting.

**Resource Implications**

The cost for Conference registration, travel and accommodation is approximately \$3,440. Costs will be covered within the Councillor’s budget allocation.

**Risk Management Implications**

Nil

## **Conclusion**

The 2024 Australian Local Government Association Annual Conference will provide an opportunity for Council to learn from the array of speakers and presentations and meet and network with council colleagues. Also, as this will be the last Australian Local Government Association Annual Conference before the next Federal Election, it is a valuable opportunity for local government to present to the Federal Government with one voice about the policies and funding partnerships.

## **Officer's Recommendation**

THAT Council approved the attendance of Mayor Williamson at the 2024 Australian Local Government Association Annual Conference, and associated Regional Forum, being held in Canberra 2 – 4 July 2024.

# 2024 NGA

Building  
Community  
Trust

National Convention Centre  
Canberra



AUSTRALIAN  
LOCAL GOVERNMENT  
ASSOCIATION



2 - 4  
JULY  
2024

**Registration**  
INFORMATION



# 2024 SPONSORS

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## Foundation Sponsor



## Gold Sponsor



**Australian Government**

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**Department of Infrastructure,  
Transport, Regional Development,  
Communications and the Arts**



# PRESIDENT WELCOME



Friends,

I am delighted to invite you to attend our Australian Local Government Association's 30th annual National General Assembly (NGA) of Local Government in Canberra.

Following on from the tremendous success of last year's annual Conference, this year promises to be our best yet.

I'm thrilled that we will once again be partnering with the Federal Government to host the Australian Council of Local Government (ACLG) immediately after our Conference, on Friday 5 July.

Last year's ACLG – secured by ALGA on your behalf – was the first held in more than a decade, and provided us with the opportunity to provide direct feedback to the Prime Minister and key Federal Ministers on what local governments need to thrive for the future.

This will be the last ACLG before the next Federal Election, and is a valuable opportunity for us to speak to the Federal Government with one voice about the policies and funding partnerships our communities need.

The theme of this year's NGA is "Building Community Trust". As the most trusted level of government, we know trust is an incredibly important foundation, and under threat in democracies around the world today.

Sadly, Australia has not been immune to a general decline in public trust over recent years, and many of you have witnessed the effects this has had on our communities firsthand.

We all know that if we are going to continue to deliver in the face of ongoing natural disasters, skills shortages and cost of living pressures, then trust in government, between governments, our institutions and our citizens is fundamentally important.

As the level of government closest to the community we have the best opportunity to bring people together at a grassroots level, and work collaboratively for the public good.

Local government has a crucial part to play in restoring trust in Australian democracy, and without question, investing in local government is an investment in our nation's future.

I look forward to hearing your ideas on the support we need to realise this opportunity, and welcoming you to our annual conference in Canberra this July.

Cr Linda Scott  
ALGA President

# KEY DATES & EVENT OUTLINE

**TUESDAY 30 APRIL 2024**

Call for Motions Closes

**FRIDAY 7 JUNE 2024**

Close of Early Bird Registrations

**TUESDAY 2 JULY 2024**

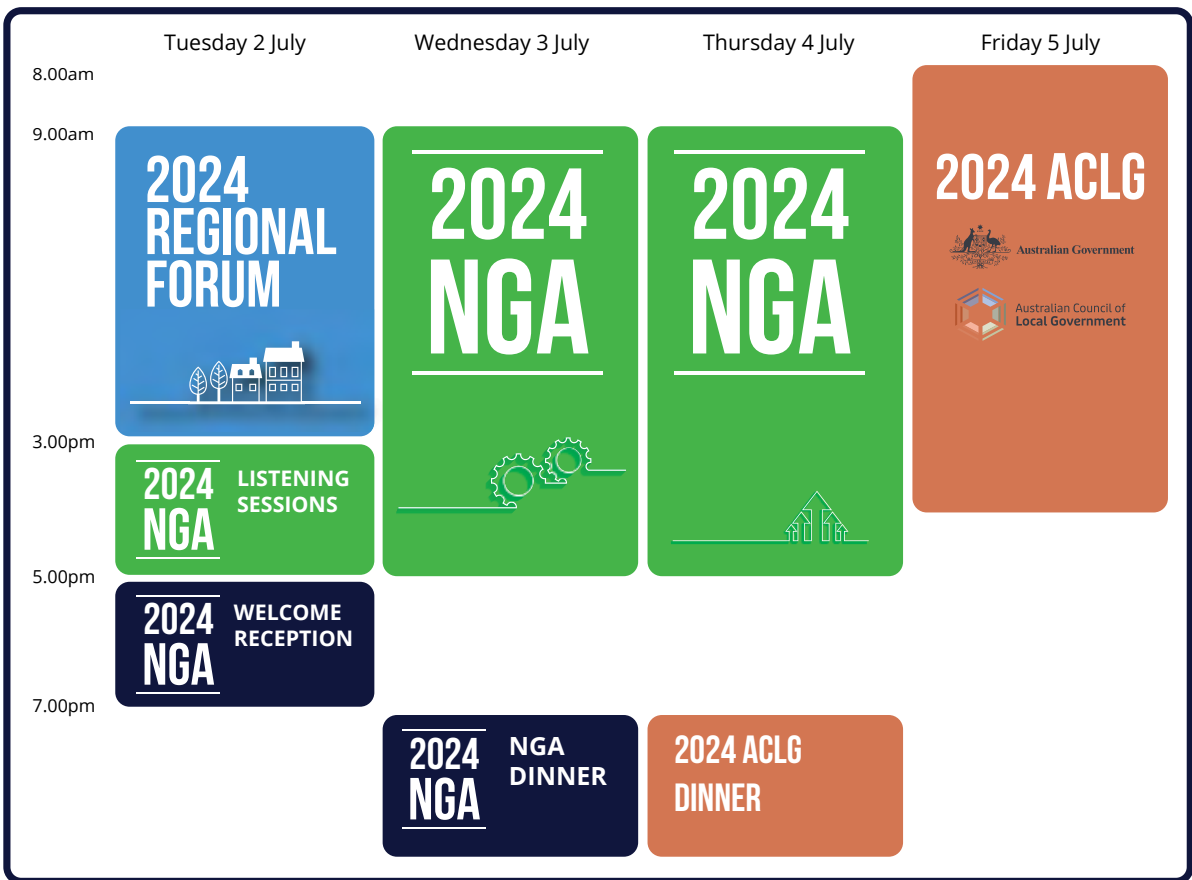
Regional Cooperation & Development Forum  
National General Assembly | Listening Sessions

**TUESDAY 2 - THURSDAY 4 JULY 2024**

National General Assembly

**FRIDAY 5 JULY 2024**

Australian Council of Local Government (ACLG)



# FULL PROGRAM

## TUESDAY 2 JULY REGIONAL FORUM

8.00am	Registrations Open
9.00am - 3.00pm	<b>Regional Forum</b> (Additional registration required)

## NATIONAL GENERAL ASSEMBLY | LISTENING SESSIONS

3.00pm	NGA Listening Sessions: Roads and Transport Energy Transition National Housing and Community Infrastructure Disaster Resilience and Recovery
5.00pm - 7.00pm	Welcome Reception & Exhibition Opening

## WEDNESDAY 3 JULY NATIONAL GENERAL ASSEMBLY

8.00am	Registrations Open
9.00am	<b>Opening Ceremony</b> Welcome to Country Governor-General of the Commonwealth of Australia (invited)
9.40am	<b>Minister Address</b> The Hon Catherine King MP, Minister for Infrastructure, Transport, Regional Development and Local Government (invited)
10.00am	Leader of the Opposition Address The Hon Peter Dutton MP, Leader of the Opposition (invited)
10.20am	<b>ALGA President's Address</b> Cr Linda Scott, ALGA President
<b>11.00AM</b>	<b>MEAL BREAK ONE</b>
12.00pm	<b>Politics and Civic Engagement</b> Anabelle Crabb, ABC Writer and Presenter
1.00pm	State of the Assets / Local Government Inquiry Update (TBC)
<b>2.00PM</b>	<b>MEAL BREAK TWO</b>
3.00pm	<b>Debate on Motions</b>
7.00pm - 11.00pm	<b>General Assembly Dinner</b> EPIC, Canberra

## THURSDAY 4 JULY NATIONAL GENERAL ASSEMBLY

9.00am	<b>Intergenerational Equity and Fairness</b> Simon Kuestemacher, Director and Co-Founder, Demographics Group
10.00am	<b>PANEL - Addressing Intergenerational Trust</b>
<b>11.00AM</b>	<b>MEAL BREAK ONE</b>
12.00pm	<b>Community Trust in the Built Environment</b> Stephen Yarwood, Urbanist and Former Lord Mayor of Adelaide
1.00pm	<b>For the Love of Community Engagement</b> Becky Hirst, Author
<b>2.00PM</b>	<b>MEAL BREAK TWO</b>
3.00pm	<b>Debate on Motions</b>
5.00pm	<b>Close</b>

## AUSTRALIAN COUNCIL OF LOCAL GOVERNMENT | DINNER

7.00pm	ACLG Gala Dinner
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## FRIDAY 5 JULY AUSTRALIAN COUNCIL OF LOCAL GOVERNMENT

7.30am	Registrations Open
8.00am - 3.30pm	<b>Australian Council of Local Government (ACLG)</b>





AUSTRALIAN  
LOCAL GOVERNMENT  
ASSOCIATION

# 2024 REGIONAL FORUM

National Convention Centre  
Canberra

**REGIONALFORUM.COM.AU**



2 JULY  
2024

## GENERAL INFORMATION

### REGISTRATION FEES

**Forum Only Registration**

\$475

**NGA Delegate Discount Registration**

\$275

**Register Online Now:**

[regionalforum.com.au](http://regionalforum.com.au)

**Dress Code:** Smart Casual

## PROVISIONAL PROGRAM

8.00am	<b>REGISTRATIONS OPEN</b>
9.00am	<b>Welcome to Country</b>
9.20am	<b>Minister Address</b> The Hon Kristy McBain MP, Minister for Regional Development, Local Government and Territories
9.40am	<b>Shadow Minister Address</b> The Hon Darren Chester MP, Shadow Minister for Regional Development, Local Government and Territories
10.00am	<b>Regional Connectivity and Services</b>
10.45am	<b>MORNING TEA</b>
11.15am	<b>Keynote: State of the Regions</b> Nicki Hutley, Economist
	<b>Panel: State of the Regions</b>
12.30pm	<b>LUNCH</b> <b>ALGA President Press Club Address</b> <i>live telecast</i>
1.30pm	<b>Panel: Regional Housing</b>
2.30pm	<b>AFTERNOON TEA</b>



# REGIONAL FORUM SPEAKERS



## **THE HON KRISTY MCBAIN MP**

**Minister for Regional Development, Local Government and Territories**

Kristy McBain proudly grew up on the NSW Far South Coast, and she is the first woman to represent Eden-Monaro.

Since being elected in 2020, Kristy has built a formidable reputation as a plain spoken, hard-working local member who advocates with all levels of Government and all sides of politics to get results for her constituents.

A former Mayor of the Bega Shire Council, Kristy advocated day and night for people through the darkest days of the Black Summer Bushfires in 2019-20.

Kristy studied law at the University of Canberra and as the first person in her family to go to university, she is passionate that all kids get the chance to go to university or TAFE and have the opportunity to build their careers and lives in the regions as she has done.



## **THE HON DARREN CHESTER MP**

**Shadow Minister for Regional Development, Local Government and Territories**

Darren Chester was born and educated in Sale.

He was elected to Federal Parliament as the Member for Gippsland on June 26, 2008, in a by-election following the retirement of the Hon Peter McGauran.

During his time in Parliament, Darren has served in multiple executive positions across both Government and Opposition such as Minister for Infrastructure and Transport, Minister for Veterans' Affairs and Defence Personnel, Assistant Minister for Defence and Shadow Parliamentary Secretary for Roads and Regional Transport.

Prior to entering Parliament, Darren worked as a newspaper and television journalist before becoming Chief of Staff to the Leader of The Nationals in Victoria.

Darren is a keen sportsman who enjoys boating, camping and running marathons. He lives in Lakes Entrance with his wife Julie and their four children.



## **NICKI HUTLEY**

**Economist**

Nicki Hutley is a highly experienced economist, with broad-based expertise in both macroeconomics and microeconomic policy gained over more than three decades in financial and investment markets and in economic consulting. She is particularly interested in the intersection of economy, society and environment.

After many years in the corporate world of banking, investment and consulting, Nicki is now an independent economist and keynote speaker. Nicki helps her clients top measure the impact of policies, programs and projects using triple bottom line Cost Benefit Analysis. Nicki is also the Chief Economic Adviser to the Customer-Owned Banking Association and a member of JANA's sustainability advisory committee.

Nicki is also a highly sought-after keynote speaker on long and short term economic issues, with a lens on social and environmental influences. She is also a frequent commentator in the media, and a regular guest on both The Drum and The Project.

# NGA INFORMATION

## New NGA Program Format

This year's NGA will feature some changes to the format of conference sessions and breaks. Conference sessions have been extended in length to allow extra time for questions and answers. Break times have been rearranged so there are now two 60 minute breaks on each day of the NGA, rather than two 30 minute and one 60 minute break. These changes are designed to provide delegates greater value through better opportunities to ask questions in presentations, as well as more time to visit the exhibition hall, or conduct meetings during meal breaks.

## Listening Sessions

Another change to the format of the NGA this year is the inclusion of four concurrent "Listening Sessions" being held immediately following the Regional Forum on the afternoon of Tuesday 2 July. These sessions have been designed to provide delegates the opportunity to engage directly with representatives from federal government departments about the issues being faced by councils. The sessions will focus on four key topics: Roads and Transport, Energy Transition, Disaster Resilience and Recovery, and National Housing and Community Infrastructure. All NGA delegates are invited to attend one of these sessions and will be asked to nominate which when registering their attendance.

## Virtual Registration

If you can't make it to the 2024 National General Assembly take advantage of the Virtual Registration. As a virtual participant you will be able to view ALL National General Assembly Sessions from Tuesday through to Thursday.

The registration fee is \$739.00.

## President's Soccer Match

There will once again be a Local Government versus Parliament soccer match in the early morning on Wednesday 3 July

Join ALGA President Linda Scott at the Senate Oval next to Parliament House at 6:45am for a 7:00am start.

## Social Functions

### Welcome Reception & Exhibition Opening

Tuesday 2 July 2024

**Venue:** National Convention Centre Canberra

The Welcome Reception will be held in the exhibition hall and foyer.

5:00pm - 7:00pm

\$50.00 per person for day delegates and guests. No charge for full registered delegates. No charge for registered accompanying partners.

**Dress Code:** Smart casual

### General Assembly Dinner

Wednesday 3 July 2024

**Venue:** EPIC Canberra

The dinner is being held in The Budawang Pavilion.

7:00pm - 11:00pm

\$175.00 per person

**Dress Code:** Formal/Cocktail

Numbers to this dinner are limited. Tickets are allocated on a first in basis.

### General Assembly Business Sessions

Wednesday 3 July 2024 - Thursday 4 July 2024

**Venue:** National Convention Centre Canberra

All plenary sessions will be held in the Royal Theatre at the National Convention Centre.

**Dress Code:** Smart casual

### Exhibition

Wednesday 3 July 2024 - Friday 5 July 2024

**Venue:** National Convention Centre

The exhibition is being held in the Exhibition Hall at the National Convention Centre.

### Partner Tours

The partners meet at the National Convention Centre Canberra each morning to join the tour guide for their specialised trip around Canberra.

#### Canberra Cruise & Governor General Garden Tour Wednesday 3 July - 9.45am

We will start the morning with a Canberra Boat Cruise on Lake Burley Griffin, with a special garden tour visiting the Governor General's house.

At the end of the cruise, we will then enjoy a relaxing lunch at Snapper & Co whilst taking in the scenery of the lake.

To complete the day, we will show you the best sightseeing spots in the Canberra region. Your guide will share local knowledge with you and provide an insight into Canberra's culture and history.

#### Gold Creek Station & Murrumbateman Winery Thursday 4 July - 11:00am

Today we will get to explore Gold Creek station, a 400 hectare property that has been a sheep station since 1861. The tour will include a history of the station with an insight into the industry and a sheep shearing demonstration, followed by a hearty BBQ lunch.

Then on to a wine tasting at Murrumbateman Winery to experience their outstanding and award-winning Riesling and Shiraz.

We will then finish the day with Murrumbateman Chocolate Co, a local shop with handcrafted artisan chocolates.

# 2024 SPEAKERS



**THE HON CATHERINE KING MP**  
(INVITED)

Minister for Infrastructure, Transport,  
Regional Development and Local  
Government

Catherine King was born in Melbourne. She holds a Degree in Social Work and a Masters in Public Policy from the Australian National University and has recently completed a law degree from Deakin University.

First elected to Federal Parliament in 2001 to represent the electorate of Ballarat, Catherine has been re-elected as member at each subsequent Federal Election.

Following the 2019 election, Catherine was appointed to the role of Shadow Minister for Infrastructure, Transport and Regional Development in the Shadow Cabinet led by the Hon. Anthony Albanese.

Prior to entering Parliament, Catherine worked in the social welfare sector in Ballarat and later in the public sector in Canberra, as a director for the Commonwealth Department of Health and Aged Care and as a senior manager at KPMG's Health Consulting Practice.

**THE HON PETER DUTTON MP** (INVITED)

Leader of the Opposition

Peter Dutton is the Federal Member for Dickson and Leader of the Liberal Party.

For nine years, Peter served his community as a Police Officer. He worked in the National Crime Authority and Drug and Sex Offenders' Squads, with a focus on protecting women and children.

First elected to Parliament in November 2001, Peter was appointed to the Ministry in 2004. In January 2006, he became Peter Costello's Assistant Treasurer.

Peter is married to Kirilly and is the proud father of Rebecca, Harry and Tom and lives in Dayboro in the Dickson electorate.





#### **ANNABEL CRABB**

##### **ABC Writer and Presenter**

Annabel Crabb is an ABC writer and presenter who has covered Australian politics for nearly 25 years as a news reporter and columnist.

She is the creator and presenter of Ms Represented, presenter and writer for the ABC-wide Australia Talks project, and co-host of the initial and 2021 return series of Tomorrow Tonight. She has written and presented the documentary series on life inside parliament, The House, With Annabel Crabb. She created the political interview series Kitchen Cabinet, which she has presented for seven seasons on ABC TV, and for which she received two Logie nominations in 2013 including the Graham Kennedy Award For Most Outstanding New Talent and Most Popular New Female Talent.

Annabel is a regular face on ABC TV's election night and Budget broadcasts and has a long history of appearances on ABC's Insiders program, including a stint as acting host in 2019.



#### **SIMON KUESTENMACHER**

##### **Co-Founder, Demographics Group**

Simon Kuestenmacher is a Director and Co-founder of The Demographics Group based in Melbourne, Australia. He holds degrees in geography from leading universities in Berlin and Melbourne and worked for several years as a business consultant with KPMG Australia.

In 2017 Simon, with Bernard Salt, co-founded The Demographics Group. The group provides specialist advice on demographic, consumer and social trends for business. He has presented to numerous corporate and industry audiences across Australia and overseas on demographic trends, consumer insights and cultural change in Australia.

Simon's presentations and quirky observations are enjoyed by groups from the financial services, property, government, education, technology, retail and professional services industries, among others.

He is a columnist for The New Daily newspaper and a contributor to The Australian newspaper and he is a media commentator on demographic and data matters.



#### **STEPHEN YARWOOD**

##### **Urbanist**

Stephen Yarwood is a renowned Futurist, highly respected Urbanist, former Lord Mayor of Adelaide and an award-winning member of the Planning Institute of Australia. Serving as a catalyst for change for both corporate and community organisations, his passion extends beyond envisioning the future; he actively educates, motivates and empowers people to shape it.

With a strong skill set in cross-disciplinary strategic foresight, he is deeply fascinated by the dynamic interplay between people, places, technology, and change. Recognised as an international thought leader on “the future citizen,” Stephen is committed to collaborative leadership that aids corporate and community leaders in navigating the rapidly changing and complex social, environmental, and economic landscape, allowing them to explore possible futures and create preferred outcomes.



#### **BECKY HIRST**

##### **Author**

Becky Hirst is a well-respected leader in community engagement across the world. Beginning her career in the late nineties during the early-Blair years of social inclusion and community development, over two decades, Becky has worked with multiple communities, on multiple topics, across two continents. Her clients include countless local, state and federal Government agencies, as well as non-government organisations and private enterprise.

Becky is an energetic consultant, author, public speaker, trainer and mentor for those keen to develop their skills in engaging with people, groups and communities. In October 2021, Becky was awarded a Fellowship of the Royal Society for Arts, Manufactures and Commerce (FRSA), in recognition of her exhaustive work on social inclusion and development in the UK and Australia, her best-selling book on community and participation, and her empowering services toward engagement and bringing people together.



#### **CAMERON SULLINGS**

##### **Master of Ceremonies**

Cam Sullings is a long-time radio, video and online presenter in Canberra. He's been behind the mic, in front of a lens or presenting on stage for more than 30 years. He currently presents two hours of content driven radio on Mix106.3 each Saturday.

Cam hosts many of Canberra's top corporate events, gala evenings, awards nights and community gatherings. He is the on-screen presenter and ground announcer at Canberra Raiders home matches. He's presented at other venues outside of Canberra including Sydney's Olympic Stadium and the SCG.

Through the day Cam manages his business, Present with Impact. He combines his presenting roles with public speaking and media tuition.





## ABOUT THE ACLG

The Australian Government will hold the sixth Australian Council of Local Government (ACLG) in Canberra on 5 July 2024 at the National Convention Centre. The ACLG showcases the important partnership the Australian Government has with local governments across Australia, and puts local government priorities front and centre.

As a trusted partner, local governments are fundamental to the development and delivery of policies and programs for all Australians. The ACLG provides an important opportunity for councils to engage with Ministers on opportunities and challenges in their areas.

The ACLG was first established as a formal meeting between senior leaders of local government and the Australian Government in 2008. The establishment of the ACLG in 2023 builds on the Australian Government's commitment to work with local governments to build liveable and socially equitable communities in Australia's cities and regions.

The Department of Infrastructure, Transport, Regional Development, Communications and the Arts is working with the Australian Local Government Association (ALGA) to deliver this important event. The ACLG will coincide with ALGA's National General Assembly (NGA) from 2 to 4 July 2024.

## PROGRAM OUTLINE

### **Climate Change and Renewable Energy**

An opportunity to explore with local governments the practicalities of securing social license and community engagement around renewable energy projects.

### **Disaster Recovery and Resilience**

A panel session designed to explore current support available for disaster events, resilience during and after disasters, telecommunications and future disaster mitigation challenges.

### **Service Delivery Housing, Communications, Skills and Capacity**

An opportunity to discuss service delivery including skills shortages across the local government sector, the Housing Accord and national homelessness plan and managing an ageing population.

### **Peri-Urban Councils and Regional Cities**

An opportunity for a more open discussion to ascertain the experience and challenges of peri-urban councils and regional cities.



## THE ACLG GALA DINNER

The ACLG Gala Dinner will be held on the evening of Thursday 4 July 2024 in the Great Hall of Australian Parliament House, Canberra.

At the Gala Dinner the Minister for Regional Development, Local Government and Territories, the Hon Kristy McBain will announce the winners of the National Awards for Local Government, and present each winning category with an award.



## GENERAL INFORMATION

All Australian local governments are invited to send elected members and staff, and state and territory association representatives to attend the ACLG Forum, and ONE council-endorsed delegate to the ACLG Gala Dinner. There is limited seating at the dinner, however there is a waitlist available for non-council-endorsed delegates who wish to attend.

There is no cost to attend the ACLG Forum and the ACLG Gala Dinner.

There are no limits to the number of online attendees.

Detailed timings and other arrangements will be provided closer to the date.

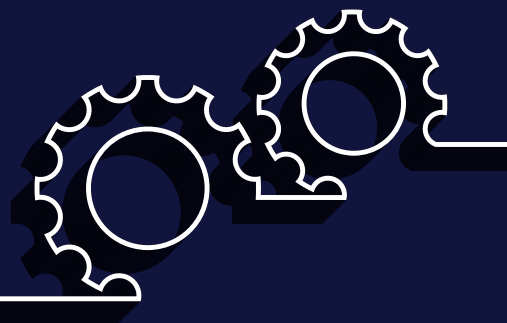
# REGISTRATION INFORMATION

Registration form available at [NGA24.COM.AU](http://NGA24.COM.AU)

GENERAL ASSEMBLY REGISTRATION FEES		INCLUSIONS
Registration Fees — Early Bird Payment received by Friday 7 June 2024	\$945.00	— Attendance at all General Assembly sessions — Morning tea, lunch and afternoon tea as per the General Assembly program
Registration Fees — Late Payment received after Friday 7 June 2024	\$1045.00	— One ticket to the Welcome Reception & Exhibition Opening — General Assembly satchel and materials
VIRTUAL REGISTRATION FEES		INCLUSIONS
Full Virtual Registration	\$739.00	— Virtual access to all General Assembly sessions for day(s) selected
Virtual Day Registration (Wednesday or Thursday)	\$539.00	— Meeting hub to connect with other virtual attendees
DAY REGISTRATION FEES		INCLUSIONS
Wednesday 3 July 2024	\$525.00	— Attendance at all General Assembly sessions on the day of registration
Thursday 4 July 2024	\$525.00	— Morning tea, lunch and afternoon tea as per the General Assembly program on that day — General Assembly satchel and materials
TUESDAY REGIONAL FORUM REGISTRATION FEES		
Forum Only Tuesday 2 July 2024	\$475.00	
NGA Delegate Delegates attending the Regional Forum and the NGA are entitled to this discount	\$275.00	
ACCOMPANYING PARTNERS REGISTRATION FEES		INCLUSIONS
Accompanying Partners Registration Fee	\$330.00	— 1 ticket to the Welcome Reception, Tuesday 2 July — Day tour Wednesday 3 July — Day tour Thursday 4 July

All amounts include GST

# ACCOMMODATION OPTIONS



## A by Adina

1 Constitution Avenue, Canberra

A by Adina Canberra is the newest hotel to Canberra which is located on Constitution Avenue only a 5-minute walk from the National Convention Centre.

The hotel combines spacious apartment living with 24-hour reception, room service, service provided by knowledgeable concierges and a well-equipped gym.

A new dining district is also newly constructed in the immediate area.

All rooms have a king bed and the studios offer a twin option of two singles beds.

Studio Rooms: \$255 per night  
— Single/twin/double

1 Bedroom Apartments: \$285 per night  
— Single/double

2 Bedroom Apartments: \$475 per night  
— Single/twin/double

## Avenue Hotel

80 Northbourne Avenue, Canberra

The Avenue Hotel is one of the only 5 star options in the Canberra city and offers guests both studio and apartment style rooms. The hotel is a 15-20 minute walk from the Convention Centre.

The apartments have a fully functioning kitchen. Twin option at the hotel consists of two king singles.

Superior King Rooms \$305 per night  
— Single/twin/double

1 Bedroom Apartments \$335 per night  
— Single/double

## Crowne Plaza

1 Binara Street, Canberra

The Crowne Plaza is adjacent to the Convention Centre and only a short walk from restaurants, bars and the main shopping district.

Twin option at the hotel consists of two double beds.

City View Room \$360 per night  
— Single/twin/double

Park View Room \$405 per night  
— Single/twin/double

## Mantra on Northbourne

84 Northbourne Avenue, Canberra

Mantra on Northbourne is centrally located within the CBD and approximately a 15-20 minute walk from the National Convention Centre. The hotel features underground parking (for a fee), a 24 hour reception, a heated indoor pool, sauna and a fully-equipped gymnasium.

All apartments offer one king bed, individually controlled air-conditioning, WiFi (for a fee), pay per view movies, mini bar, tea/coffee making facilities, a separate lounge and dining area, kitchen and a fully equipped laundry.

1 Bedroom Apartments: \$219 per night  
— Single/double

## Nesuto Apartments

2 Akuna Street, Canberra

Located in the heart of Canberra's CBD, the Nesuto Apartments is only a five-minute walk from the National Convention Centre. The one-bedroom apartments also offer a separate lounge/dining area.

Twin option at the hotel consists of two single beds. Additional costs will apply if more than 2 guests are within the one room.

Studio Apartment \$275 per night  
— Single/twin/double

1 Bedroom Apartments \$295 per night  
— Single/twin/double

## Qt Hotel

1 London Circuit, Canberra

The Qt Hotel is a modern hotel with boutique style furnishings, central to the city and a 10-minute walk to the National Convention Centre.

Twin option at the hotel consists of two single beds.

King Room \$239 per night  
— Single/twin/double

Superior King Room \$259 per night  
— Single/twin/double

## The Sebel Canberra Civic

197 London Circuit, Canberra

The Sebel Canberra Civic is one of Canberra's newest hotels which opened in June 2019 and is just a 7-minute walk from the National Convention Centre.

This property offers free WiFi throughout the hotel, a fully equipped gym, and an onsite restaurant and bar lounge.

All rooms come with a fully equipped kitchenette with Nespresso machine and dining table. Every bathroom is accessibility friendly with walk in showers.

Superior rooms come with a queen bed, Executives are fitted with king beds.

Superior Room \$235 per night  
— Single/double

Executive Room \$265 per night  
— Single/double

# CANCELLATION POLICY

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## **STANDARD REGISTRATION TERMS**

An administration charge of \$110.00 will be made to any participant cancelling before Friday 7 June 2024. Cancellations received after Friday 7 June 2024 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost

By submitting your registration you agree to the terms of the cancellation policy.

### **Substitutions**

As with all ALGA events, substitutions are allowed for delegates. Please notify the conference organisers in writing if substitutions are required.

No refund will be available to no shows.

## **ACCOMMODATION TERMS**

All cancellations or amendments must be made in writing to Conference Co-ordinators and will be acknowledged by email.

All rooms cancelled 30 day prior to check-in will be charged the full amount unless the room can be resold.

You are required to pay for your full accommodation account and any incidental expenses incurred during your stay when checking in to the hotel.

No refund will be available to no shows.

# GENERAL INFORMATION

## Privacy Disclosure

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities.

**If you do not consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form.**

Importantly, your name can also be included in the General Assembly List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

## Photographs

During the General Assembly there will be a contracted photographer taking photographs during the sessions and social functions. If you have your picture taken it is assumed that you are giving consent for ALGA to use the image. Images may be used for print and electronic publications.

## Car Parking

Parking for delegates is available underneath the National Convention Centre for a cost of approximately \$22.00 per day. Alternatively, voucher public parking is available 300m from the Centre at a cost of approximately \$19.00 per day. The voucher machines accept either cash or cards (Visa or MasterCard).

## Coach Transfers

Welcome Reception and Exhibition Opening - Tuesday 2 July 2024  
National Convention Centre

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 4:45pm. The return coaches will depart at 7:00pm.

Daily Shuttles to and from the National Convention Centre

A shuttle service between all General Assembly hotels (except Crowne Plaza Canberra) and the National Convention Centre will operate between 8:00am and 8:30am. Return shuttles will depart the National Convention Centre at 5:30pm.

**General Assembly Dinner- Wednesday 3 July 2024**  
EPIC, Canberra

Coaches will collect delegates from all General Assembly hotels at approximately 6:30pm. A return shuttle service will operate between 10:30pm and 11:45pm.

**ACLG Gala Dinner- Thursday 4 July 2024**  
Parliament House, Canberra

Coaches will collect delegates from all General Assembly hotels at approximately 6:15pm. A return shuttle service will operate between 10:30pm and 11:00pm.

## Payment Procedures

Payment can be made by:

Credit card  
MasterCard and Visa

Cheque  
Made payable to ALGA

Electronic Funds Transfer  
Bank: Commonwealth Bank  
Branch: Woden  
BSB No: 062905  
Account No: 10097760

ALGA ABN  
31 008 613 876

## Contact Details

Conference Co-ordinators

PO Box 905  
Woden ACT 2606  
Phone: 02 6292 9000  
Email: nga@confco.com.au

All amounts include GST. Invoices are sent once a registration has been completed.

## Canberra Weather in July

Winter days in Canberra are characterised by clear sunny skies but the days are cool at around 11-15C and temperatures do drop to 0C on average in the evenings, so be sure to bring a warm jacket.

Mornings can be foggy so keep this in mind when booking flights. It is best to avoid early arrivals or departures in case of delays due to fog.



**11.1.3. CHIEF EXECUTIVE OFFICER'S MONTHLY REVIEW REPORT - APRIL 2024**

**Author** Chief Executive Officer (Scott Owen)  
**Responsible Officer** Chief Executive Officer (Scott Owen)  
**File Reference** DMRR

**Attachments** 1. FINAL - CEO Monthly Review Report - April 2024 [11.1.3.1 - 23 pages]

**Purpose**

To provide Council with the Chief Executive Officer's Monthly Review Report for the month of April 2024.

**Related Parties**

Nil

**Officer's Recommendation**

THAT the Chief Executive Officer's Monthly Review Report for April 2024 be received.



# CEO MONTHLY REVIEW REPORT

## APRIL 2024



Scott Owen CEO



# SUMMARY OF CONTENT

CEO's summary

Safety

Highlights

Workforce profile

Utilisation of council facilities

RADF Grants

Community events

Community engagement

Customer contacts

Regional growth

Significant projects

Economic snapshot

Development activity

## CEO'S SUMMARY

It is with pleasure that I present the consolidated CEO's report for council for the month of April 2024.

Whilst each is further detailed in the report, items of note include the below:

- The official opening of the first stage of the Finch Hatton Mountain Bike Project was not only a great day very well attended by the community, but also a significant milestone in this major project
- It is not often that we get to host the Prime Minister, so it was pleasing that he was able to make time to visit Mackay in recognition of the investment by the Australian Government in assisting with funding of key Riverside Revitalisation Projects.
- ANZAC Day activities were held throughout the region with large turn-outs for all services and parades. Large thank-you to the range of Council staff who work behind the scenes to make this day a success, with Corporate Communications and Marketing taking the lead in coordination.
- It is pleasing to see the delivery of a range of new Tri-wing mowers for the mowing fleet. These will significantly assist staff in the provision of maintaining the very large areas of open space in tough growing conditions.

# SAFETY

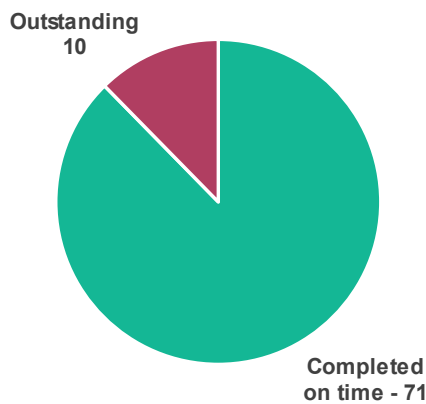
## Engagement activity with safety reps staged

An engagement workshop was held with the council's internal safety representatives in April. Its purpose was to assist safety representatives in sharing information and improving their effectiveness in fulfilling their responsibilities. The event served as a platform for networking, enabling the exchange of ideas for improvement, and addressing challenges. Currently, the Safety team is exploring methods to enhance engagement with the organisation, using safety representatives as a platform to raise safety awareness and foster a safety-learning culture.

## Strategic Safety Committee

The Safety Leadership Team is set to present to the new Strategic Safety Committee. Key agenda items include the Safety Roadmap, detailing crucial priorities and timelines for the next 12 months. The group's primary goal is to ensure alignment in nurturing the desired safety culture and maturity across the organisation.

## Improvement Opportunities Overview



Safety interactions plays a key role in helping to enhance our safety culture. In April, a total of **72 safety interactions** were completed by leaders.



In April, a total of **183 individuals completed inductions**, which included 27 staff members, 131 contractors, 14 volunteers, and 11 individuals on work experience.

# HIGHLIGHTS

## Finch Hatton Mountain Bike Project officially opened

The Finch Hatton Mountain Bike Trails were officially opened with a fun day for the community on Sunday, April 21.

The opening included a community day, with market stalls and food vendors, as well as a free barbecue, inflatable slide and rock-climbing wall. There was also an official opening ceremony.

The trails, built to international standards by World Trail, will place Mackay on the national and international map as a mountain bike destination with massive economic benefits for the entire region. The trailhead site includes a pump track suitable for all ages and riding abilities, plenty of picnic shelters and amenities. The day was successful, with more than 1000 attending.



## PM officially opens Pioneer River Floating Pontoon

Prime Minister Anthony Albanese officially opened the Pioneer River Floating Pontoon a day later on Monday, April 22. As the second project to be completed as part of the Riverside Revitalisation project, the opening included a ribbon-cutting at the pontoon and a tour of River Wharves. The Riverside Revitalisation Project was jointly funded by the Australian Government and Mackay Regional Council.



## Big turn-out throughout the region for Anzac Day

More than 6000 school children marched in Mackay's main Anzac Day parade on April 25, showing the future of this important day is in good hands. Council's Corporate Communications and Marketing team helps organise Mackay's dawn and main parades and services via a community committee, which includes RSL representatives. Council also supports other services throughout the region, including the attendance of councillors and senior staff to represent council.

A big thanks to Parks and Open Spaces for having Anzac service sites, such as Jubilee Park, looking fantastic, as well as Civil Operations and SES for their assistance.



## Freestyle Kings rev up big crowd at BB Print

BB Print Stadium played host to a huge crowd at the Freestyles Kings event on April 6.

The event was managed in partnership with MECC and Events, Freestyle Kings and TEG.

More than 6000 spectators braved the wet weather to watch extraordinary feats performed on motocross jumps on the stadium field, with Freestyle Kings singing the praises of Mackay crowds.



## After-agent surveys rate disaster preparedness

The after-agent survey is used to capture community feedback and sentiment on a specific council service or issue. Each topic selected remains in operation for a three-month period.

The topic for April was Emergency Management. Three questions were asked, and customers made their selection of 1-5 on the keypad to note their rating (1 poor, 2 below average, 3 average, 4 good and 5 excellent). For the month of April, 209 surveys were completed.

Question	Average Rating out of 5	Percentage
How prepared do you think the community is for a natural disaster?	3.51	70%
How prepared are you for a natural disaster?	3.82	76%
How do you rate the information provided by council on being prepared for a natural disaster?	3.98	79%



## Tri-Wing mowers join the fleet

Three new tri-wing mowers have recently been received by the Parks and Open Spaces program.

These state-of-the-art mowers are the first step in increasing the size of the existing mower fleet and improving the program's overall cutting capacity.



## Seaforth and Haliday Bay swimming enclosures repaired

The combination of severe weather events and vandalism had rendered the swimming enclosures at both Seaforth and Haliday Bay unsafe. Both had to be closed to the public.

After encountering considerable challenges in engaging a suitably qualified contractor, it is pleasing to confirm that the repair works at both the Seaforth and Haliday Bay swimming enclosures have now been successfully completed.

Both swimming enclosures are once again open for use by the public.



## **‘Make Your Place’ Grant Events draw good crowds**

Three Mackay Waterfront "Make Your Place Grant" funded events were held in April and were a great success. The Deli Nook Sunday Graze in the City was held on Sunday, April 14, and involved a small road closure of part of Macalister Street, allowing guests to spill out onto the street to enjoy live music and platters.

The River of Life Festival was held on Saturday, April 20, and was a free music and cultural community festival stretching from the Bluewater Quay to River Wharves, activating the riverfront.

The Mudskippa Learn2Fish Clinics were also held throughout April and hosted more than 60 kids and families from the Bluewater Quay fishing platform and the Pioneer River Floating Pontoon.



# WORKFORCE PROFILE

## Staff Contingent

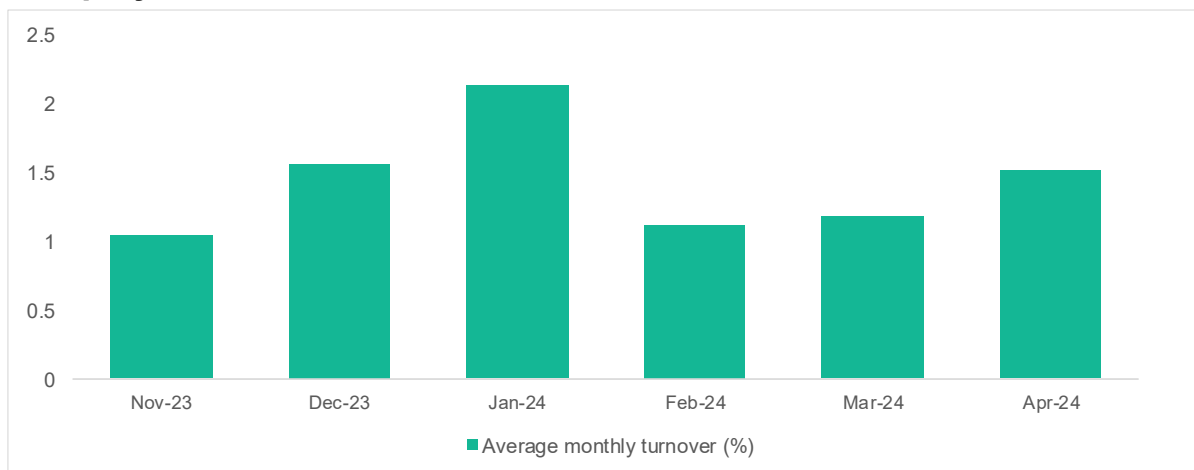
The current make-up of council's workforce is below. Of note, more than 80 per cent of staff are permanently employed. The number of active vacancies remains relatively consistent.

	COMS	CORS	IO	OCR	PGS	TOTAL	Prev. month
Casual	81	3	4	0	8	96	95
Contract	5	5	12	5	4	31	30
Permanent Full Time	108	140	539	35	39	861	863
Permanent Part Time	27	28	9	2	5	71	73
Permanent Job Share	3	2	1	0	0	6	6
Temporary Full Time	22	22	44	1	13	102	94
Temporary Part Time	9	3	3	0	1	16	15
Temporary Job Share	2	2	2	0	0	7	7
<b>TOTAL EMPLOYEES*</b>	<b>257</b>	<b>201</b>	<b>611</b>	<b>46</b>	<b>68</b>	<b>1183</b>	<b>1171</b>
<b>TOTAL ACTIVE VACANCIES**</b>	<b>19</b>	<b>9</b>	<b>62</b>	<b>2</b>	<b>10</b>	<b>102</b>	<b>138</b>

\* Total employees excludes Councillors, Mayor & Deputy Mayor

\*\* Total active vacancies are defined as vacant positions which have been approved for and are undergoing recruitment

## Employee Turnover

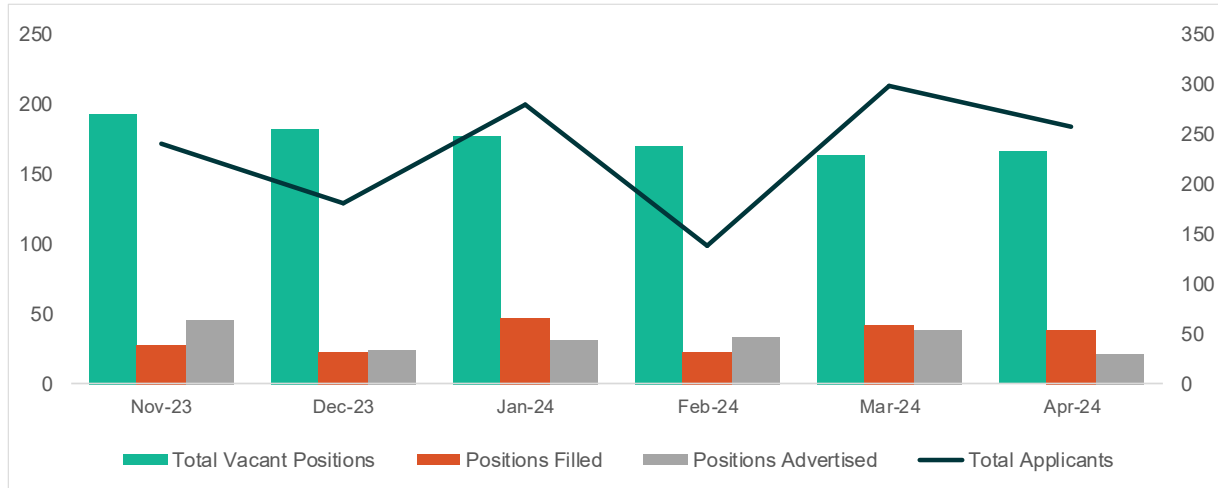


STAFF TURNOVER

The monthly turnover for April was **1.51%**.



## Monthly Recruitment





In the month of **April**, there were **166** vacant positions, **21** positions were advertised, resulting in **257** applications and **38** positions were filled.

## Key Workforce Initiatives

- Council attended the Mackay Jobs Fair at CQU with representatives from Organisational Development, Parks & Open Spaces, Field Services and Civil Operations providing job specific information. The event was well attended, and MRC’s stand received a high volume of enquiries with several job applications submitted on the day.
- The Learning & Development Project Coordinator is currently working with the Qld Water Directorate to coordinate Micro-credential learning opportunities for Qld Water teams in Local Government. Four introductory sessions are being presented in May as a sample to the full courses to be delivered later in the year.
- Information Services has introduced a new easy self-service option that makes it faster and simpler for staff to get devices. This allows staff to pick up mobile devices and accessories from three convenient locations. Device set up is quick with step-by-step instructions and online guides. Staff will have access to the latest operating systems, and the 'Company Portal' enabling the installation of applications anywhere, anytime.



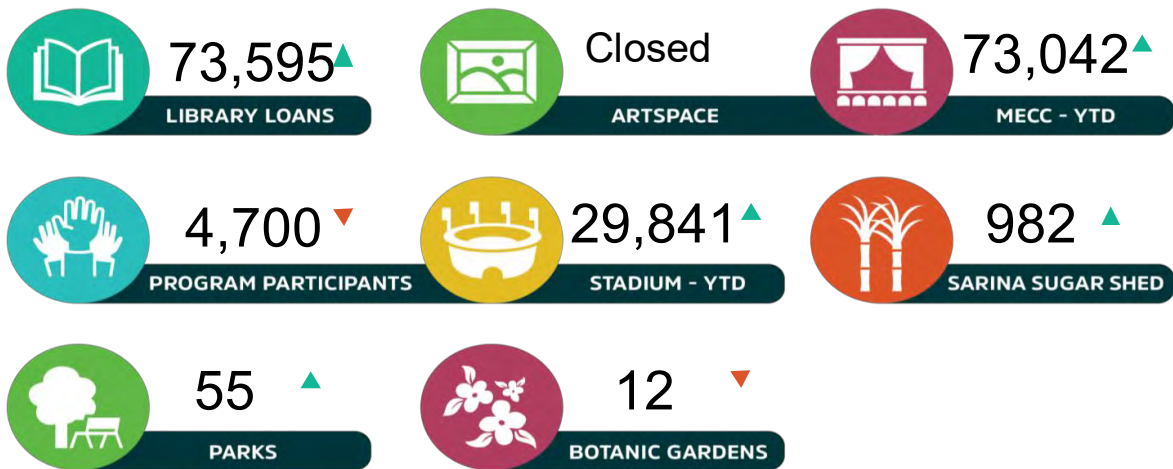
# UTILISATION OF COUNCIL FACILITIES APRIL 2024

## Aquatic Facilities



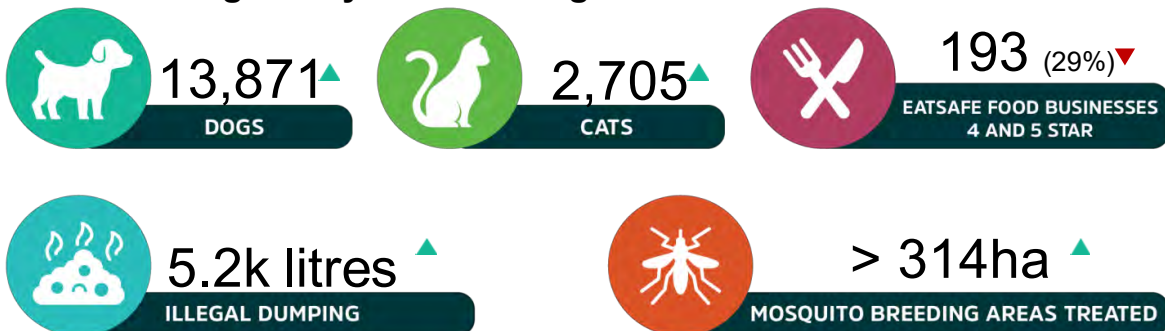
^ Closed from 28 March 2024  
 • Closed from 15 April 2024

## Public Programs and Facilities



Library loans increased in April, with the March total being 68,281.

## Health and Regulatory Services registrations and statistics



The mosquito breeding areas treated increased. Illegal dumping complaints increased by 48 per cent, with 42 received compared to 22 in March 24. This increase may be attributed to the recent illegal dumping media campaign. EatSafe ratings of 4 and 5 star decreased by two. Out of 658 licensed food businesses, 193 were rated 4 and 5 Star (5 Star being the highest rating) under the EatSafe program.



# GRANTS AWARDED

## Community Grants

37 applications received  
 Total value of applications \$404,398.84  
 15 applications were funded  
 Total value of funded applications  
**\$153,332.89**

## Small Equipment Grants

18 applications received  
 Total value of applications \$26,080.49  
 16 applications were funded  
 Total value of funded applications  
**\$22,002.45**

Organisation	Project	Approved amount
Galaxy Netball Club In	Purchase of two laptops to be used at games	\$1498
YIRS One Stop Youth Shop Inc	Purchase of IdeaPad Chromebook and an iPhone 11	\$1500
Mackay Community Gardens	Purchase of a gardening equipment and art supplies for Bush Kids.	\$1500
North Mackay Cricket Club	Purchase of a two iPads for use during games for scoring.	\$1500
Magpies Basketball Mackay	Purchase of sporting equipment for 5 kit bags	\$1500
Bucasia State Primary School P&C Association	Purchase of a coffee machine to increase income for the P&C	\$1500
Sunset Bay Outrigger Canoe Club	Purchase of Personal Floatation Devices.	\$1500
Homebush State Primary School P&C Association	Purchase of festoon lighting.	\$1101.90
St Helen's Beach Progress Association	Purchase of defib machine and cabinet to store the machine.	\$1500
With One Voice Mackay	Purchase of an iPad to record member attendance.	\$702
Mackay and District Kart Club	Purchase of laptop	\$1144.55
Mackay Veterans Support Group Inc	Purchase of a laptop	\$1412
Mackay Pet Rescue Incorporated	Purchase of a Catio cat enclosure, pet crates and a freezer	\$1364
Kidney Support Network	Purchase of vacuum cleaners for four Community Op Shops.	\$1500
Mackay Venturer Unit, Banksia Scout Group	Cast Iron cooking gear set, additional camp oven, Potjie Pot, gas bottle and campfire Billy cans	\$1500
Queensland Country Women's Association: Eton/Eton North Branch	Purchase of a fridge/freezer	\$1280
Finch Hatton Progress Association	Final phase of the Finch Hatton Art Trail	\$5376
Mackay Children's Contact Service Inc	Purchase of furniture and resources to create a space for users of the service who experience sensory disorders.	\$7500



Organisation	Project	Approved amount
Clontarf Foundation	L-2-P Driving Program to support young Aboriginal and Torres Strait Islander men	\$7500
Pioneer River Orchid & Plant Association	Support the delivery of a Field Day to showcase local plant and orchid growers.	\$5035.85
Mackay City Heart Collective	Purchase resources to supporting the future of the Bee Corner Project.	\$4891.20
Mackay City Rollers	Support the delivery of RADfest – a junior roller derby bootcamp and intensive training weekend.	\$6000
Film & Arts Mackay I	Funds to support the delivery of the 2024 Mackay International Film Festival.	\$7500
Mackay Lions Soccer Club	Support to replace existing dug outs that are a safety hazard due to rusting	\$18,736
Mackay Filipino-Australian Community Inc.	Funds to support the delivery of the 2024 Friendship Games – bringing together regional Filipino communities for a weekend of cultural and sporting events.	\$7500
Bakers Creek Tigers AFC	Purchase and installation of electronic scoreboard.	\$30,000
East Mackay Australian Football Club	Funds to install storage shed.	\$30,000
Eungella Parents & Citizens Assn	Support the delivery of the Ceilidh a Scottish Country Dance event in Eungella.	\$4800
Greater Whitsundays Communities	Support the delivery of the Camilleri Skate Park activation project	\$7500
Mackay Musical Comedy Players Inc	Support to purchase resources to support the growth of the group – a ladder, Macbook, Water Fountain.	\$3493.84
Bravehearts Foundation Inc	Resources to support the provision of resources to schools and childcare centres within the region.	\$7500



# COMMUNITY EVENTS

## Recent and upcoming events

Date	Event	Location
11/5/24	Mayor's Charity Ball	MECC
11/5/24	Zach Mach	Pioneer Valley
11/5/24	Sarina Sugar Shed fine dining event	Sarina Sugar Shed
13/5/24	Citizenship Ceremony	Mackay Showgrounds
15/5/24	Sarina candle lighting ceremony	Sarina Field of Dreams Parklands
25/5/24	Botanic Gardens Open Day	Mackay Regional Botanic Gardens
1/6/24	Legends on the Lawn	GBRA
1-10/6/24	PGA Mackay Golf Pro AM	Various
2/6/24	Mackay Volunteers Expo	Mackay Showgrounds
2/6/24	BMA Mackay Marina Run	Mackay Marina
8/6/24	The Flackyard at Sarina Sugar Shed	Sarina Sugar Shed
18-20/6/24	Mackay Show	Mackay Showgrounds
6-7/7/24	Between the Tides	Cape Hillsborough or Seaforth Beach TBC



# COMMUNITY ENGAGEMENT

## **Finch Hatton MTB (consult and inform)**

The official opening of Finch Hatton MTB was on Sunday, April 21. Engagement occurred with a wide variety of internal and external stakeholders to bring this opening to fruition. This event was well attended by dignitaries, business representatives and the community.

## **ANZAC Day 2024 (Inform)**

Engagement was undertaken with schools, residents and businesses along the parade path. They were informed about the event via direct notification letters and widespread advertising. More than 6000 students marched in this year's parade – a new record for Mackay Regional Council.

## **Sydney and River Street Intersection works (consult)**

Meetings were held with businesses in Sydney and River streets to discuss the upcoming intersection works. Feedback was recorded and will be included in the construction tender document.

## **Woodlands District Park stage one phase two (inform)**

In April, council announced the beginning of the Woodlands Track works. Notification letters were sent to surrounding residents and the works were publicised via a media release, social media post, Connecting Mackay web page update and a project update email. Local schools and daycare centres were also informed about the works.

## **Hamilton Street rising main (inform)**

Local residents and businesses were informed about the works via a notification letter and a dedicated Connecting Mackay webpage. Information was also sent to the local childcare centre for distribution.

## **Bluewater Lagoon maintenance works (inform)**

Notification letters were sent to surrounding businesses and residents and the works were publicised via a media update, social media post and dedicated Connecting Mackay webpage. Regular construction updates will be provided to the surrounding residents and businesses.

## **Homebush dam survey works (inform and consult)**

Identified properties located downstream of Homebush Dam were engaged through letters, phone calls and emails to gain approval for surveying works in their property to measure "plinth levels". Plinth levels are a requirement of the State Government to ascertain levels of all residential buildings downstream of referable dam.

## **Pioneer River Northbank Shared Pathway Stage 4 (inform & consult)**


Stakeholder meetings were undertaken ahead of works, as well as a letter box drop to nearby businesses and a mail out to surrounding residents. The works were also publicised on council's Connecting Mackay website.



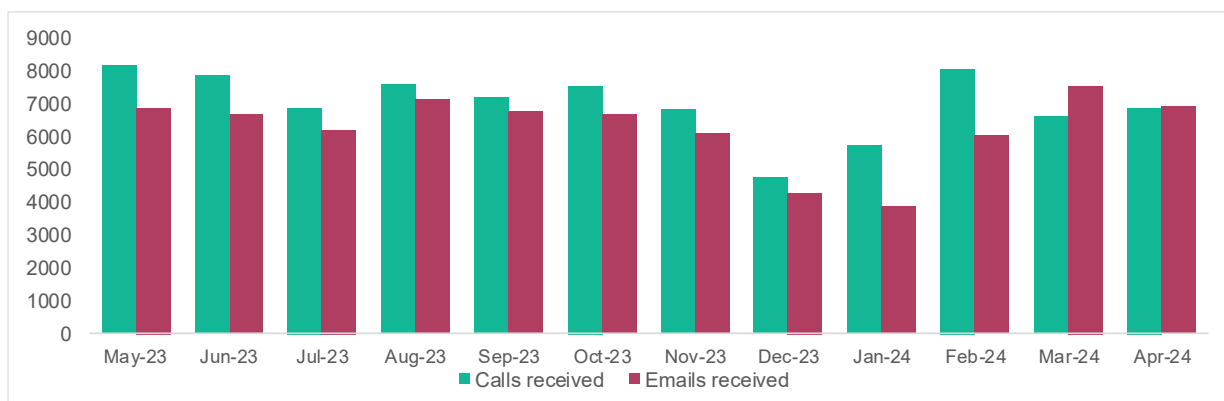
# CUSTOMER CONTACTS

## Top Five Customer Requests

Pathway requests lodged – APRIL 2023	Volume	% of total requests
Replace wheelie bin	635	14%
Phone Message	423	10%
Damaged wheelie bin	226	5%
Water Leak (Public Area)	153	3%
Planning Advice Enquiries	148	3%


**Across council, in April 2024, 78% of customer requests were responded to on time.**

## Customer Enquiries

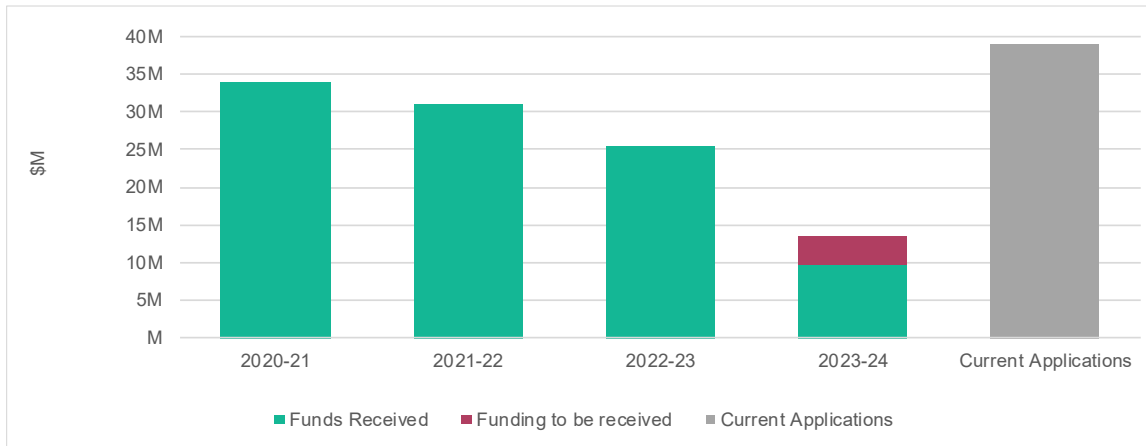


KPI	KPI Description	Target			Result FEB 2024
		Red (Under KPI)	Green (Met KPI)	Blue (Exceed KPI)	
<b>First Contact Resolution (FCR)</b>	The percentage of external customer enquiries that are resolved at the first point of contact.	< 50%	50-60%	> 60%	<b>43%</b>
<b>Abandoned Calls</b>	The percentage of customers that abandon their call before being served.	> 6%	4.5-6%	< 4.5%	<b>14%</b>

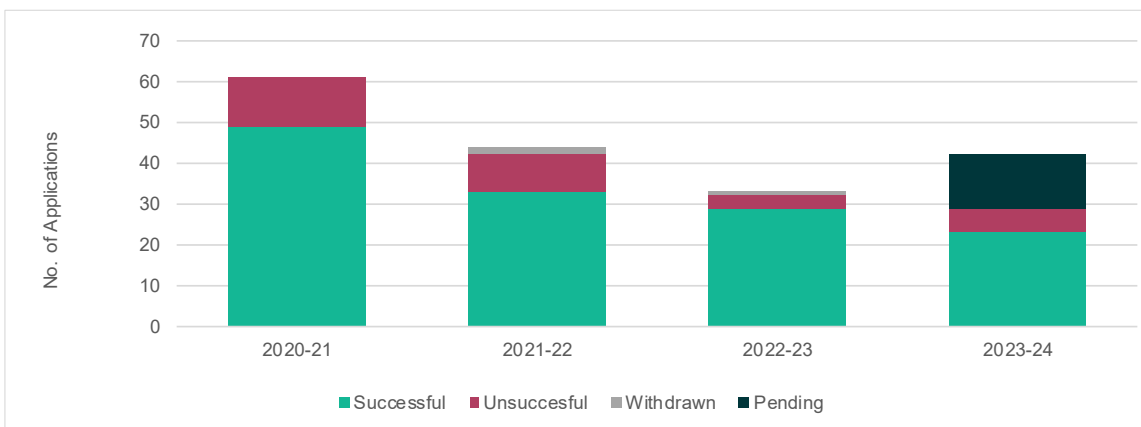


# REGIONAL GROWTH

## External Grant Funding



## Grant Applications Submitted



### April Movements

#### Key Successful funding submissions announced

- Department of Sport and Tourism – Stage 2 of Pioneer Valley Mountain Bike Trail Network - \$150,000

#### Key Applications Submitted

- Department of Industry, Science and Resources – Dome & Dudley Denny City Library HVAC & Solar Energy Efficiency Upgrade - \$1,234,623.00
- Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts – Regional Arts Development Fund (RADF) 2024-2028 - \$420,000



**\$19.5M, or 81%, of council spend in April 2024 was with local suppliers.**



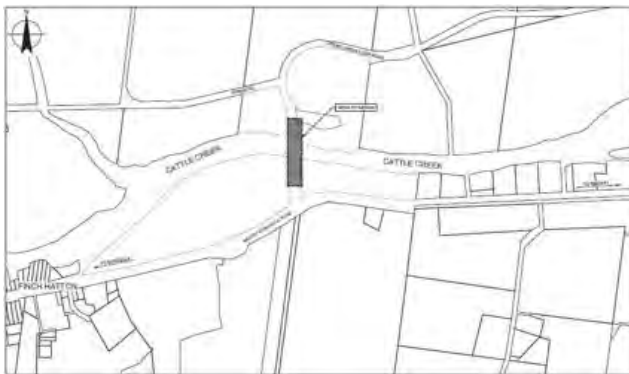
# SIGNIFICANT PROJECTS



## Artspace Facility Upgrade Renewal

**Project Budget:** \$3.01 Million

**Project Status:** Some delays encountered with international shipping logistics of HVAC Chiller equipment. Foodspace Café is expected to open in July 2024 with Artspace anticipated to reopen in August 2024 showcasing a new suite of exhibitions.



## Concrete Bridge Rehabilitation Works

**Project Budget:** \$4.05 Million

**Project Status:** On Track - These works include seven (7) concrete bridge rehabilitation sites across the Mackay Region. The works have been awarded to Freyssinet contractors and they have commenced on site.



## Timber Bridge Package

**Project Budget:** \$4.1 Million

**Project Status:** Slightly delayed - This is a Package of structural repairs to six (6) timber bridges. Three (3) bridges are nearing completion with five (5) of the six (6) bridges to be completed by EOFY. The last bridge will be built in the second half of the year. Delays caused by one site with increased deterioration between initial inspection and commencement of tendered works.



## Sewer and Stormwater Relining Package

### Stormwater

**Project Budget:** \$1.79 Million

**Project Status:** On Track - Works in progress with expected completion end of June 2024.

### Sewer

**Project Budget:** \$1.44 Million

**Project Status:** On Track - Works in progress with expected completion end of June 2024.



## Woodlands District Park

**Project Budget:** \$726,583

**Project Status:** On Track - Construction to commence in May 2024.



## Pioneer North Bank Shared Pathway Stage 4

**Project Budget:** \$1.9 Million

**Project Status:** On track - Possession of site has been granted to Pentacon. Commencing site establishment in May 2024.



# ECONOMIC SNAPSHOT

## Economic Indicators (Quarterly)

Indicator	Dec 22	Mar 23	Jun 23	Sep 23	Dec 23	Mar 24
<b>Employment</b>						
Unemployment rate	2.4%	2.7%	3.1%	3.7%	4.4%	NA
Employed persons	70,832	70,070	69,676	69,249	68,046	NA
<b>Real Estate</b>						
Median house sale	\$440,000	\$445,000	\$450,000	\$450,000	\$480,000	NA
Median house rent 3 bed house (12 month ending)	\$450	\$460	\$470	\$480	\$500	\$500
Median rent 2 bed unit (12 month ending)	\$350	\$350	\$360	\$370	\$383	\$400
Res. Vacancy rate	1.0%	1.0%	0.8%	0.5%	0.6%	NA
<b>Residential Lot Supply</b>						
Lots approved	3	215	2	22	NA	NA
Lots registered	28	29	74	75	14	27

Data relates to the Mackay Local Government Area and is updated on a quarterly basis as it is received by council. There is often a 3-6 month lag from the receipt of data for a previous quarter. The 'employed persons' data does get adjusted retrospectively by the source. This may see quarterly figures change but is a valuable indicator for recognising trends. ^ Queensland Government data (QLD Treasury).

NA = data not yet released.

## E-Statistics

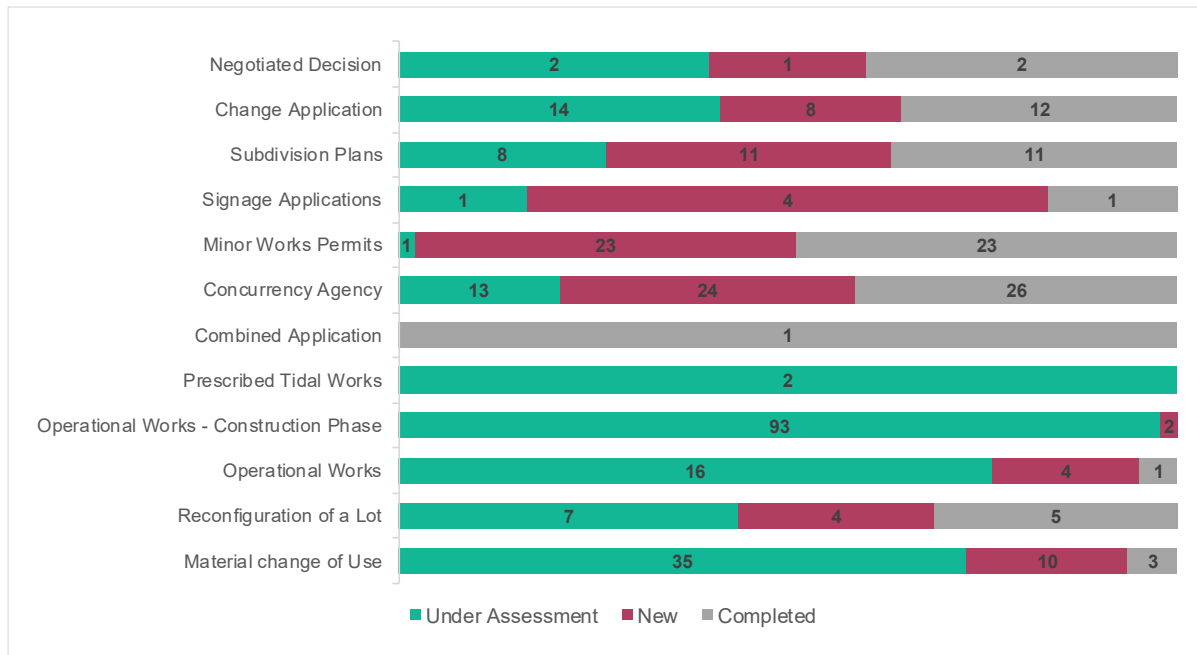
	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24
Mackay Region Joblink Analytic Report Active Users	1,057	1,329	1,343	1,378	1,405	1,420
Internet Vacancy Index (Central Qld) Advertised Jobs*	NA	4,340	4,288	4,321	4,652	NA
SEEK Advertised Jobs**	1,525	1,473	1,262	1,328	1,494	1,446
Discover Mackay Website Visitation	588	473	313	715	634	618
Sarina Field of Dreams Website Visitation	381	430	258	400	487	483
Hooked on Mackay Facebook	6,550	6,782	6,792	6,847	6,867	6,886
Hooked on Mackay Instagram	995	982	971	982	999	1,004
Hooked on Mackay YouTube Subscribers	471	486	508	521	526	541
Net Free Zone Voluntary Code Sign-ups	716	716	716	716	716	716
Mackay Region Event Organisers Connect Facebook Group Members	160	160	160	161	161	161
Invested in Mackay Subscribers	592	590	582	583	582	579

\*The Internet Vacancy Index (IVI) is the only publicly available source of detailed data on online vacancies, for 350 occupations (at all skill levels), and for all states/territories and 37 regions. The IVI is based on a count of online job advertisements newly lodged on SEEK, CareerOne and Australian JobSearch during the month. As such, the IVI does not reflect the total number of job advertisements in the labour market as it does not include jobs advertised through other online job boards, employer websites, word of mouth, in newspapers, and advertisements in shop windows. The IVI does not take account of multiple positions being advertised in a single job advertisement. The data is broken down to Central QLD covering 9 Local Government Areas (including Mackay Regional Council) and is calculated on a 3-month moving average.

\*\*SEEK data is captured on the 1st Tuesday of each month.

# DEVELOPMENT ACTIVITY MARCH 2024

## Applications received by Development Planning and Engineering

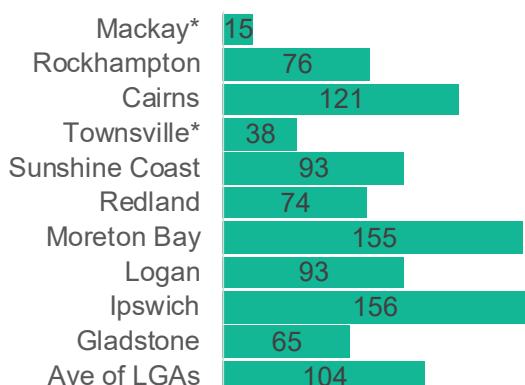


In March **189** building approvals including amendments together with **202** development and **76** plumbing applications were lodged.

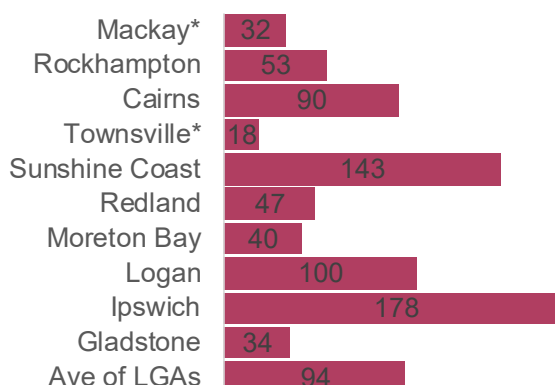
## Building applications lodged with council

Class	April 23	April 24	Year to date	Total value of proposed works
Class 1A	35	55	147	\$17,781,857
Other classes	90	147	448	\$20,542,243
<b>Totals</b>	<b>125</b>	<b>202</b>	<b>595</b>	<b>\$38,324,100</b>

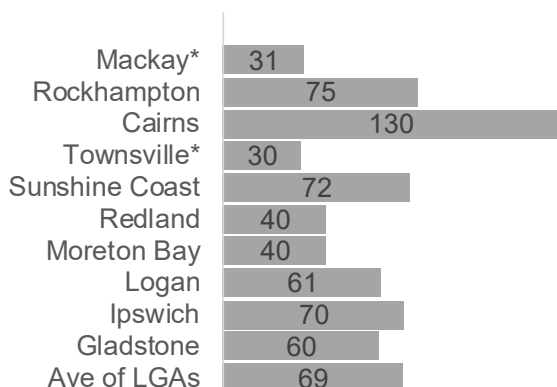
**Material Change of Use**



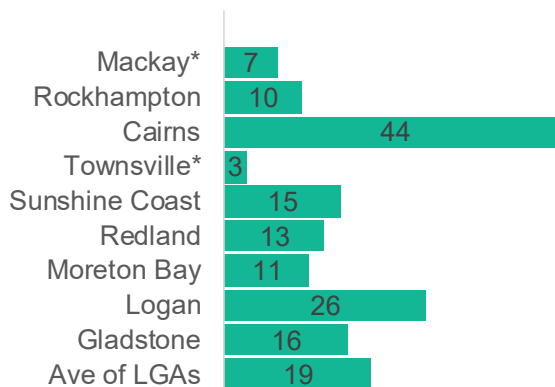
**Reconfiguration of a Lot**



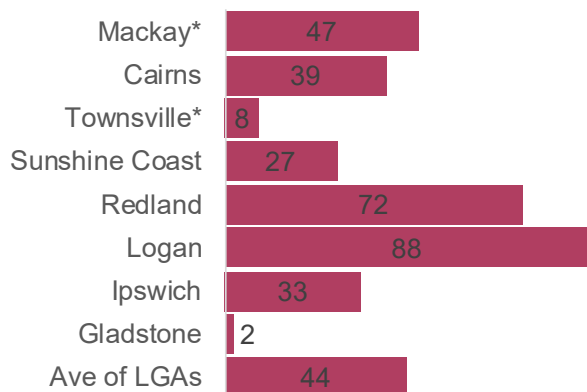
**Operational Works**



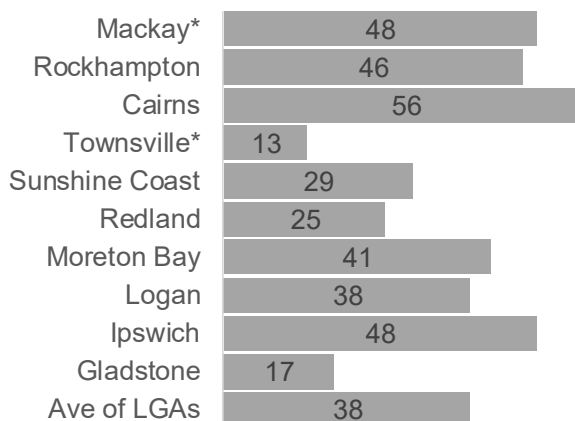
**Concurrence Referrals**



**Negotiated Decisions**



**Minor Change Development Approvals**



The information in these tables is supplied by Urban Development Institute of Australia and updated quarterly.  
 \*Statistics provided by Toowoomba Regional Council (TRC) for MCU, RoL, OPW and BWA reflects decision periods only. Townsville and Mackay are also reporting decision periods only for all categories.



## **11.2. ORGANISATIONAL CAPABILITY AND RISK**

### **11.2.1. ADOPTION OF COUNCIL POLICIES**

<b>Author</b>	Coordinator Corporate Governance (Kerri Verroen)
<b>Responsible Officer</b>	Director Organisational Capability and Risk (Lisa Young)
<b>File Reference</b>	Council Policies - Gifts and Benefits Policy

#### **Attachments**

1. 04 Gifts and Benefits Policy and Corporate Standard - Council Version 3 May 2024 [**11.2.1.1** - 17 pages]

#### **Purpose**

To present the Gifts and Benefits Policy and Corporate Standard to Council for adoption.

#### **Related Parties**

There are no identified related parties.

#### **Corporate Plan Linkage**

##### Financial Strength

*Ethical Decision-Making and Good Governance* - We are committed to keeping our community informed about our activities and performance and employing robust governance policies and procedures to ensure legislative compliance and organisational integrity.

#### **Background/Discussion**

Mackay Regional Council (MRC) have a process of reviewing policies and any associated corporate standard to ensure that they are relevant and up to date. The process involves a review by the responsible executive manager, circulation to the senior leadership for consultation (SLT) and final submission to the executive leadership team (ELT) for endorsement. Consultation also occurred with the Councillors prior to presenting to Council for endorsement and adoption.

The Gifts and Benefits Policy and Corporate Standard provides guidance on the acceptance of gifts and benefits offered to or received by Councillors, Senior Executives and staff while representing MRC or because of an MRC activity.

The policy is intended to support Councillors and staff in maintaining high levels of integrity and public trust by displaying behaviours that are consistent with the relevant Codes of Conduct for both Councillors and staff.

This policy is brought back to Council after having been withdrawn from the Ordinary Meeting Agenda on 24 April 2024.

#### **Consultation and Communication**

As part of the review process consultation has been undertaken with relevant stakeholders including the Joint Consultative Committee, Senior Leadership Team and the Executive Leadership Team.

Councillors were briefed on this policy on 10 April 2024 and an updated version of the policy forwarded to Councillors for their information on 2 May 2024.

#### **Resource Implications**



The implementation of this policy and corporate standard will not require additional resources beyond those currently budgeted.

**Risk Management Implications**

There were no risk management implications identified regarding the proposed policy and corporate standard.

**Conclusion**

It is recommended that Council adopt the Gifts and Benefits Policy and Corporate Standard.

**Officer's Recommendation**

THAT Council adopt the Gifts and Benefits Policy and Corporate Standard.

**COUNCIL POLICY****GIFTS AND BENEFITS**

**Program:** Ethical Standards, Audit & Risk  
**Date of Adoption:**  
**Resolution Number:**  
**Review Date:**

**Scope**

This Policy applies to all gifts and benefits offered to, or received by, Councillors, senior executive and staff from external sources.

This policy does not apply to:

- Electoral gifts to Councillors as defined in the *Local Government Electoral Act 2011*;
- Gifts or benefits offered to Councillors, senior executives and staff as a result of Council policies or management directives, such as recognition of service awards.

**Objective**

The objective of this policy is establishing Mackay Regional Council's (MRC) position in relation to Councillors, senior executive and staff responding to offers of gifts and benefits while representing MRC or as a result of an MRC activity.

This policy is intended to support Councillors and staff to maintain high levels of integrity and public trust, and to display behaviours which are consistent with the staff Code of Conduct, the Code of Conduct for Councillors in Queensland and the *Local Government Act 2009* principles of:

- Transparent and effective processes, and decision-making in the public interest;
- Good governance of, and by, local government; and
- Ethical and legal behaviour of Councillors, senior executive and staff.

**Policy Statement**

Councillors, senior executive and staff hold positions of public trust and the community expects Councillors, senior executive and staff to discharge their responsibilities impartially and with integrity.

It is not appropriate for Councillors or staff to request, to be offered, to accept or to give gifts that affect, may be likely to affect or could reasonably be perceived to affect, the performance of their official duties.

MRC is committed to:

**COUNCIL POLICY**

**GIFTS AND BENEFITS**

- Ensuring Councillors, senior executive and staff do not encourage the offer of any form of gift in connection with the performance to their official duties.
- Ensuring Councillors and senior executive are aware of their legislative obligations in relation to their relevant register of interests.
- Recording gifts received by a Councillor, senior executive or staff in accordance with the approved thresholds.

MRC considers that to the extent this policy engages and limits, or potentially limits, any human rights, that limitation is reasonable in that it is proportionate and justified.

\*\*\*\*\*  
This process to remain in force until otherwise determined  
by Mackay Regional Council

**COUNCIL POLICY**

**GIFTS AND BENEFITS**

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## COUNCIL POLICY

## GIFTS AND BENEFITS

### 1.0 Principles

In determining whether acceptance of a gift and/or benefit is appropriate, the two major considerations are:

- the intent in which the gift and/or benefit is offered; and
- the public perception of acceptance of the offered gift and/or benefit.

Councillors, senior executive and staff must be mindful at all times of their obligation to maintain public confidence in the integrity of MRC's administration and must be aware that acceptance of any offered gifts and/or benefits from an external party may or may be seen to affect the performance of their official duties, or influence, or be seen to influence their decision-making or behaviour.

Councillors, senior executive and staff must declare all offered gifts or benefits over the nominal value. The offered gift or benefit must then be either accepted or declined.

This Policy and its associated Corporate Standard 041.1 Gifts and Benefits set out the principles that apply to the offer and acceptance of gifts and/or benefits.

### 2.0 Complaints

Any complaints in relation to a decision or a service relating from this policy will be assessed and managed in accordance with MRC's Administrative Action Complaints Policy, a copy of which can be found on MRC's website.

When an individual feels that they are the subject of MRC's failure to act compatibly with human rights, they can make a complaint directly to MRC. These complaints will be assessed against the Human Rights Act 2019.

Complaints may be made as following:

In writing to  
Chief Executive Officer  
Mackay Regional Council  
PO Box 41  
MACKAY QLD 4740

Via Email - [complaints@mackay.qld.gov.au](mailto:complaints@mackay.qld.gov.au)

In person at the following MRC Client Services Centres:

- MRC Mackay Office – 73 Gordon Street, Mackay
- MRC Sarina Office – 65 Broad Street, Sarina
- MRC Mirani Council Office – 20 Victoria Street, Mirani

Any complaints received in relation to the receipt of a gift or benefit by a Councillor will be referred to the Office of Independent Assessor.

## COUNCIL POLICY

## GIFTS AND BENEFITS

## 3.0 Definitions

To assist in interpretation the following definitions shall apply:

**Accepted** shall mean the formal acceptance of an offered gift or benefit.

**Benefit** shall mean preferential treatment, privileged access, favours or other advantage offered to an individual. This may include invitations to sporting, cultural or social events, access to discounts as a result of a person's employment or position and loyalty program which may be used to influence the individual behaviour.

**CEO** shall mean the person appointed to the position of Chief Executive Officer under the *Local Government Act 2009* (the Act) and anyone acting in that position.

**Council** shall mean the Mayor and Councillors of Mackay Regional Council.

**Councillor** shall mean the Mayor and elected Councillors.

**Declined** shall mean the refusal of the offered gift or benefit or if you have accepted the offered gift or benefit and for whatever reason were not able to attend.

**Electoral Gifts** shall mean gifts offered to candidates relating to an election and separately governed by the *Electoral Act 1992*.

**Gifts and/or benefits** shall mean a present given voluntarily to show favour toward someone, honour an occasion, or make a gesture of assistance or goodwill, which is offered outside of normal open contractual arrangements. This could include but is not limited to the following examples.

- Cash or the transfer of money;
- Transfer of property of presentational or charitable nature or otherwise;
- Preferential treatment such as the provision or use of property, equipment or services free of charge, at a reduced rate, for a period of time or unspecified period;
- Corporate offers of transportation, accommodation, tickets, meals and functions as part of a major event not paid by MRC or personally;
- Loans of money, or equipment including provision of overdraft facilities (e.g. credit card) or guarantor for a loan;
- Catering received or given as part of a meeting, conference, trade display or other event attended which are not part of official duties;
- The sale of property with a sale price below proper valuation;
- Hospitality, including restaurant meals, beverages and entertainment;
- All travel or accommodation not paid by MRC or personally;
- Any bargain deal;
- Alcohol, clothes or products;
- Conferences, sponsorship tickets, tickets to the theatre, cultural events, sporting and other events or access to a private spectator box at a sporting or other venue not paid by MRC or personally;
- Associations, organisations and memberships not paid by MRC or personally;
- Sports team sponsorship;

## COUNCIL POLICY

## GIFTS AND BENEFITS

- Artworks;
- Souvenirs;
- Awards or prizes including lucky door prizes or similar.

The following examples are not considered to be gifts:

- Mementos such as ties, scarves, cufflinks, pens, stationery or the like which are considered to be a token gift;
- Items provided to Councillors and staff under an approved reward program;
- MRC sponsored event tickets and house tickets.

**MRC** shall mean Mackay Regional Council.

**Official Duties of a Councillor and Senior Executive** shall mean where a Councillor or Senior Executive is undertaking their legislated role as a Councillor in accordance with the provisions of the *Local Government Act 2009*.

The following non-exhaustive list provides examples of what would normally be considered Official Duties in which Councillors or Senior Executive are required to represent Council in a positive light at all times whilst attending:

- Attending formal or informal meetings including ordinary and special meetings, committee meetings, briefing sessions and workshops;
- Any meeting that directly has the primary purpose of discussing Council or Council business;
- Attendance at community meetings;
- Formal engagements where a Councillor will be presenting or speaking at the engagement on behalf of Council;
- Attendance at a conference representing Council;
- Performing a function at a community or sporting event such as an opening, welcoming speech, coin toss, cutting of ribbon etc.
- Meeting with or undertaking discussions with residents either in the workplace or on-site.
- Travel to and from any Official Duties listed above.

**Senior Executive** shall mean the CEO and any staff directly reporting to the CEO.

**Sponsored Travel or accommodation benefit** shall mean where the cost of any travel or accommodation is paid for or contributed to by another entity and not by MRC.

**Staff** shall mean all persons employed by Mackay Regional Council on a permanent, temporary, or casual basis, or otherwise engaged by Mackay Regional Council including those under a contract of service or a volunteer program.

**The Act** shall mean the *Local Government Act 2009*.

## COUNCIL POLICY

## GIFTS AND BENEFITS

### 4.0 Review of Policy

This policy will be reviewed when any of the following occur:

- The related documents are amended or replaced.
- Other circumstances as determined from time to time by a resolution of Council.

Notwithstanding the above, this policy is to be reviewed at intervals of no more than three (3) years.

### 5.0 Reference

- *Local Government Act 2009*
- *Local Government Regulations 2012*
- *Public Sector Ethics Act 1994*
- MRC Employee Code of Conduct
- Public Service Commission Directive Number 22/09
- COU018 - Entertainment and Hospitality
- COU078 - Public Interest Disclosure
- CS041.1 – Gifts and Benefits Corporate Standard
- PRO041 – Gifts and Benefits
- COU099 - Sponsorship

### 6.0 Attachments

- Corporate Standard 041.1 – Gifts and Benefits

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Version Control:

Version	Reason / Trigger	Change	Endorsed / Reviewed	Date
2	Review of Policy	Amendments to Policy	Council	28.09.16
3	Review of Policy	Amendments to Policy	Council	25.10.17
4	Review of Policy	Amendments to Policy	Council	13.02.19
5	Review of Policy	Amendments to Policy	Council	28.9.2022
6	Review of Policy			

COU041 – GIFTS AND BENEFITS

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**Program** Ethical Standards, Audit & Risk  
**Date of Endorsement**  
**Resolution Number:**  
**Review Date**

### 1.0 Scope

This Corporate Standard applies to all Mackay Regional Council (MRC) Councillors, senior leadership team and staff.

### 2.0 Objective

To set out the principles that apply to the offer and acceptance of gifts and/or benefits.

### 3.0 Reference

- *Local Government Act 2009*
- *Local Government Regulations 2012*
- *Public Sector Ethics Act 1994*
- MRC Employee Code of Conduct
- Code of Conduct for Councillors in Queensland
- Queensland Government Register of Interest Notes Guideline
- Public Service Commission Directive Number 22/09
- COU041 - Gifts and Benefits
- PRO041 - Gifts & Benefits Procedure
- COU018 - Entertainment and Hospitality
- COU078 - Public Interest Disclosure

### 4.0 Definitions

To assist in interpretation the following definitions shall apply:

**Accepted** shall mean the formal acceptance of an offered gift or benefit.

**Benefit** shall mean preferential treatment, privileged access, favours, or other advantage offered to an individual. This may include invitations to sporting, cultural or social events, access to discounts as a result of a person's employment or position and loyalty program which may be used to influence the individual behaviour.

**Bribe** shall mean to give money or some other form of consideration to a public official to persuade the official not to exercise their common law or statutory powers or to bestow some privilege or favour.

**CEO** shall mean the person appointed to the position of Chief Executive Officer under the *Local Government Act 2009* (the Act) and anyone acting in that position.

**Council** shall mean the Mayor and Councillors of Mackay Regional Council.

**Councillor** shall mean the Mayor and elected Councillors.

**Declined** shall mean the refusal of the offered gift or benefit or if you have accepted the offered gift or benefit and for whatever reason were not able to attend.

**Electoral Gifts** shall mean gifts offered to candidates relating to an election and separately governed by the *Electoral Act 1992*.

**ELT** shall mean the Executive Leadership Team. This team consist of the CEO, Directors and Executive Officer.

**Gifts and/or benefits** shall mean a present given voluntarily to show favour toward someone, honour an occasion, or make a gesture of assistance or goodwill, which is offered outside of normal open contractual arrangements. This could include but is not limited to the following examples.

- Cash or the transfer of money;
- Transfer of property of presentational or charitable nature or otherwise;
- Preferential treatment such as the provision or use of property, equipment, or services free of charge, at a reduced rate, for a period or unspecified period;
- Corporate offers of transportation, accommodation, tickets, meals, and functions as part of a major event not paid by MRC or personally;
- Loans of money, or equipment including provision of overdraft facilities (e.g. credit card) or guarantor for a loan;
- Catering received or given as part of a meeting, conference, trade display or other event attended which are not part of official duties;
- The sale of property with a sale price below proper valuation;
- Hospitality, including restaurant meals, beverages, and entertainment;
- All travel and accommodation not paid by MRC or personally;
- Any bargain deal;
- Alcohol, clothes, or products;
- Conferences, sponsorship tickets, tickets to the theatre, cultural events, sporting and other events or access to a private spectator box at a sporting or other venue not paid by MRC or personally;
- Associations, organisations, and memberships not paid by MRC or personally;
- Sports team sponsorship;
- Artworks;
- Souvenirs;
- Awards or prizes including lucky door prizes or similar.

The following examples are not considered to be gifts:

- Mementos such as ties, cufflinks, pens, stationery or the like which are a token gift;
- Items provided to Councillors and staff under an approved reward program;
- MRC sponsored event tickets and house tickets.

**MRC** shall mean Mackay Regional Council.

**Official Duties of a Councillor and Executive leadership team** shall mean where a Councillor or Executive leadership team is undertaking their legislated role as a Councillor or senior executive in accordance with the provisions of the *Local Government Act 2009*.

The following non-exhaustive list provides examples of what would normally be considered Official Duties in which Councillors or Executive leadership team are required to always represent Council in a positive light whilst attending:

- Attending formal or informal meetings including ordinary and special meetings, committee meetings, briefing sessions, and workshops;
- Any meeting that directly has the primary purpose of discussing Council or Council business;
- Attendance at community meetings;
- Formal engagements where a Councillor will be presenting or speaking at the engagement on behalf of Council;
- Attendance at a conference representing Council;
- Performing a function at a community or sporting event such as an opening, welcoming speech, coin toss, cutting of ribbon etc.
- Meeting with or undertaking discussions with residents either in the workplace or on-site.
- Travel to and from any Official Duties listed above.

**Executive Leadership Team** shall mean the CEO and any staff directly reporting to the CEO.

**Senior Leadership Team** shall include the CEO, Directors, Associate Directors, all Executive Managers and Chief Officers.

**Sponsored Travel or accommodation benefit** shall mean where the cost of any travel or accommodation is paid for or contributed to by another entity and not by MRC.

**Staff** shall mean all persons (including Senior Leadership Team) employed by Mackay Regional Council on a permanent, temporary, or casual basis, or otherwise engaged by Mackay Regional Council including those under a contract of service or a volunteer program.

**The Act** shall mean the *Local Government Act 2009*.

## 5.0 Standard Statement

This standard must be read in conjunction with Council Policy 041 Gifts and Benefits.

### 5.1 Soliciting Gifts and/or Benefits

Soliciting personal gifts and/or benefits is prohibited under all circumstances.

If a Councillor, the senior leadership team or staff member become aware of a situation of soliciting gifts and/or benefits, they must report it to the CEO or their supervisor immediately.

The CEO is required to notify the relevant reporting bodies of any soliciting of gifts and/or benefits by Councillors, senior leadership team or staff. In the case that it is the CEO, the Mayor is required to undertake the relevant reporting requirement.

#### 5.2 Bribery

Acceptance of money or any other gifts and/or benefits perceived as bribery is prohibited in all cases and the offer must be reported immediately to the CEO or their supervisor.

The CEO is required to notify the Crime and Corruption Commission of any offer of money as soon as practicable after the offer has been made.

#### 5.3 Prizes (i.e. lucky door prizes, gifts from conferences or functions, raffles)

On occasions Councillors, the senior leadership team, and staff may enter a competition while representing MRC on official business (for example a door prize at a community event or a business card prize draw at a conference).

If the winning of such a prize does not influence or compromise the integrity and impartiality of the recipient, create a conflict of interest or compromises MRC's position in any way, it is deemed reasonable for such prize to be retained by the prize winner.

Raffle winnings from tickets that a Councillor, the senior leadership team, or staff have paid for privately during an official function are not considered a gift or benefit and will not need to be declared.

#### 5.4 Individual Awards Received in an Official Capacity

If a staff member, senior leadership team or Councillor receives an individual award in recognition of work undertaken in an official capacity which includes components that could be deemed a gift or benefit, then the award **must be declared** subject to the provisions in section 5.9.

Generally, it is deemed reasonable for such a gift or benefit to be retained by the award recipient if it does not compromise the integrity or impartiality of the recipient, create a conflict of interest, or comprises MRC in any way.

If the award is received in a personal capacity for work unrelated to their employment with MRC, then the award does not need to be declared.

#### 5.5 Sponsorship and General Invitations (i.e. Corporate Box and event invitations)

##### 5.5.1 **Sponsorship**

There may be occasions when MRC is offered entry tickets as a result of MRC sponsoring an event or Agreement with a third party.

Tickets or house tickets which have been gifted due to MRC sponsorship will become the property of MRC.

Whilst tickets to sponsored events are not required to be declared, these tickets will be recorded in the Sponsorship Register. The Sponsorship Register will be accessible through the staff intranet and will be monitored by Corporate Governance.

For consistency in the distribution of bulk sponsorship tickets and invitations offered and received by MRC (e.g., Mackay Cutters home games and Mackay Beach Horse Races) the following priority order is a guide for distribution noting that attendance is formally representing Council (also noting for timing of acceptances and practical purposes this order may be amended by the CEO):

- Mayor; then
- Councillors; then
- ELT members; then
- Senior Leadership Team

At the discretion of the CEO the order and or allocation may be changed from time to time as directed, including offering outside the priority order listing.

**Note:** *If event organisers offer sponsored tickets **directly** to the Mayor, Councillors, or staff members, these do not fall under this sponsorship arrangement and will need to be declared as a gift and benefit.*

#### 5.5.2 **General invitations**

Any invitations in relation to corporate box, sporting events, concerts or other events offered to a Councillor, senior leadership team or staff member personally **must be declared**, even when the invitation appears to be issued on a personal basis, this includes personal invitations for events which MRC sponsors.

#### 5.6 Ceremonial Gifts

All ceremonial gifts presented to a Councillor or a staff member on behalf of MRC will be the property of MRC and must be passed to the CEO.

#### 5.7 Nominal Gifts

Gifts and benefits of \$100 or less are considered nominal (unless cumulative amount exceeds that value from the same donor in one (1) financial year).

These types of gifts can normally be accepted as a matter of social convention, however the value of the gift, sensitivity of the recipient's position and perception should be considered and declared in accordance with clause 5.9.

Examples of nominal gifts are as follows:

- Gifts of single bottles of reasonably priced alcohol, chocolates or flowers, gift basket as acknowledgement for giving a presentation or being a guest speaker or as a matter of gratitude.
- Refreshments of a modest nature provided at a conference where a Councillor or staff member is a guest speaker or is attending with the prior approval of the executive.
- Marketing or corporate mementos such as ties, scarves, pens, coasters, tie pins, diaries, or chocolates.

#### 5.8 Sponsored Travel or Accommodation Benefit

All offered sponsored travel or accommodation benefits **must be declared**.

All offered sponsored travel or accommodation benefits must be either approved by a Council meeting for the executive leadership team and Councillors or by the CEO for staff members.

If the travel or accommodation benefits are for overseas travel, this travel must be approved at a Council meeting prior to travel.

All accepted sponsored travel or accommodation benefits will be required to be noted on Councillors and executive leadership team's registers of interests.

#### 5.9 Principles for Acceptance of a Gift or Benefit

All other offered gifts or benefits received by a Councillor, senior leadership team or staff members over the nominal value of \$100 **must be declared** where appropriate prior to acceptance or as soon as possible after receipt. All offered gifts and benefits either accepted or declined must be entered in the relevant Gifts/Benefits/Hospitality Register.

The retention of the gift and/or benefit will be approved by the following:

- The reporting Director for a staff member;
- The CEO for the executive leadership team;
- The Mayor for the CEO;
- The CEO for the Mayor and Councillors.

Should the decision be that the offered gifts and/or benefits will not be retained by the recipient for personal use, it must be disposed of in an appropriate and transparent manner. For example:

- return the gifts and/or benefits to the giver;
- share the gifts and/or benefits amongst the recipient's team and/or department;
- auction the gifts and/or benefits with the proceeds being donated to charity;
- donate the gifts and/or benefits to a charitable or community facility;
- ownership passed to MRC allowing the gifts and/or benefits to go on public display where appropriate.

#### 5.9.1 **Official Business / Official Duties**

Gifts and/or benefits can be offered in relation to official MRC business and/or official duties of a staff member, senior leadership team or Councillor. It is to be noted that the benefit received must relate directly to performing official duties and/or fulfilling official responsibilities in relation to the functions and activities of MRC.

Staff members, senior leadership teams or Councillors must declare this type of gift/benefit.

For the executive leadership team and Councillors this type of gift/benefit may not require recording in registers of interests. However, the declaring of gifts/benefits offered in relation to official duties will assist these officers to account for the date and value of each gift received from donors.

The Mayor will be the official representative for Council.

The gifts and/or benefits must be reasonable and appropriate to the circumstances and should not be seen as a substitute for general business meetings which would ordinarily be conducted in a workplace.

#### 5.10 Councillor Responsibilities

Councillors must be mindful of their obligation to maintain public confidence in Council and must be aware that acceptance of any offered gifts or benefits from an external party, may, or may be seen to affect the performance of official duties, or influence, or to be seen to influence, their decision-making or conduct.

Councillors must not:

- ask for, or encourage, the giving of any form of gift or benefit in connection with the performance of their official duties on behalf of Council;
- ask for or encourage to undertake official duties to avoid declaration of a gift.

#### 5.11 Councillor and Executive Leadership Team Register of Interests

Councillors and executive leadership team have obligations under the *Local Government Act 2009* and *Local Government Regulations 2012* with respect to recording of offered gifts and benefits on their Register of Interests. Failure to update the register of interests accordingly may result in the Councillor or executive leadership team being found guilty of misconduct or an integrity offence where significant penalties may apply.

Any offered and accepted gift or benefit received from:

- a single donor valued at \$500 or more or where multiple smaller gifts from the same donor totalling \$500 or more, have been received during the current term and the previous term as a Councillor; or
- the current and immediate contract period for CEOs and executive leadership team.

are required to be recorded in the relevant register of interests.

Any offered gift of benefit from a single donor over the value of \$500 may lead to a conflict of interest in a matter being decided by Council as follows:

- \$500 or more in total for a declarable conflict of interest;
- \$2,000 or more in total for a prescribed conflict of interest.

#### 5.12 Gifts/Benefits/Hospitality Register

When offered gifts and/or benefits are accepted or declined, it is important that they are dealt with in a consistent and appropriate manner. All offered gifts and/or benefits received over \$100 **must be declared**, regardless of whether they were declined, and recorded in the Gifts/Benefits/Hospitality Register.

Any Councillor, senior leadership team or staff member who receives an offered gift and/or benefit is required to fill out the appropriate form and forward the completed form for authorisation where appropriate prior to acceptance or as soon as possible after receipt of the gift and/or benefit.

The Gifts/Benefits/Hospitality Register will be maintained by the Corporate Governance.

### 6.0 Review of Standard

This corporate standard will be reviewed when any of the following occur:

1. When any related policy documents are amended or replaced.
2. Other circumstances as determined from time to time.



**CORPORATE  
STANDARD**

**GIFTS AND BENEFITS**

Notwithstanding the above, this Corporate Standard is to be reviewed at intervals of no more than three (3) years.

**CORPORATE  
STANDARD****GIFTS AND BENEFITS**

Version Control:

Version	Reason / Trigger	Change	Endorsed / Reviewed	Date
1	New		Adopted	28.9.2022
2	Review			

041.1 GIFTS AND BENEFITS

Electronic version current – uncontrolled copy valid only at time of printing.

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### **11.2.2. OPERATIONAL PLAN QUARTERLY REPORT - THIRD QUARTER 2023-2024**

**Author** Executive Manager, Ethical Standards Audit and Risk (Anthony Bigby)  
**Responsible Officer** Director Organisational Capability and Risk (Lisa Young)  
**File Reference** Operational Plan 2023-2024 Q3 Report

#### **Attachments**

1. Operational Plan Quarterly Report - Third Quarter 2023-2024 [**11.2.2.1** - 22 pages]

#### **Purpose**

To advise the Mayor and Councillors of progress made during the third quarter (1 January to 31 March 2024) toward delivering actions in the Operational Plan 2023/2024.

#### **Related Parties**

N/A

#### **Corporate Plan Linkage**

##### Financial Strength

*Ethical Decision-Making and Good Governance* - We are committed to keeping our community informed about our activities and performance and employing robust governance policies and procedures to ensure legislative compliance and organisational integrity.

*Resilient and Agile Economy* - Our long-term vision guides our planning for present and future needs, understanding the future implications of decisions made today.

##### Operational Excellence

*Customer/Community Focus* - Improving community wellbeing is a primary goal of our services to the Mackay region. This encompasses residents, businesses, visitors and investors. Council believes all members of the community play a crucial role in supporting the vision and strategic outcomes and we encourage community engagement.

#### **Background/Discussion**

Section 174 *Local Government Regulation 2012* requires that a written assessment of the local government's progress towards implementing the annual operational plan is presented at meetings of the local government held at regular intervals of not more than three months.

The Operational Plan Quarterly Report - Third Quarter details Mackay Regional Council's (MRC) performance in delivering actions detailed in the annual Operational Plan 2023-2024, as at 31 March 2024.

Performance against targets is reported as being either 'on target', 'ahead of target', 'ongoing' or 'below target'.

At the close of the third quarter, 51 Operational Plan KPIs were reported as progressing with 26 KPIs on target, 6 KPIs ahead of target, 19 actions ongoing.

This quarter sees a slight increase in the number of KPIs that are reported as having actions ongoing, compared to the previous quarter.

### **Consultation and Communication**

Inputs to the Operational Plan quarterly report are gathered from Directors and Program Managers, drawing on insights provided against KPIs in the relevant Program Plans.

Following adoption by Council, the Operational Plan quarterly report is made available to the community via Council's website.

The report is available to all staff through MRC's intranet with dedication communication to the Management Team that is encouraged for sharing and discussing with teams.

### **Resource Implications**

Nil

### **Risk Management Implications**

The risks associated with achieving objectives are identified and modified through Council's Enterprise Risk Management Framework.

### **Conclusion**

The largely positive progress the quarter of Operational Plan items, provides confidence that the Corporate Objectives of the current Corporate Plan are on track to be achieved as planned.

### **Officer's Recommendation**

THAT Council receive the Operational Plan Quarterly Report for the third quarter of 2023-2024, in accordance with Section 174 of the *Local Government Regulation 2012*.

# OPERATIONAL PLAN **QUARTERLY REPORT** THIRD QUARTER 2023-2024



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## INTRODUCTION

The Operational Plan 2023-2024 outlines how we will progress implementation of our Corporate Plan 2022-2027 during the financial year.

Our Corporate Plan 2022-2027 sets our strategic direction over the five-year period with five pillars (shown in Figure 1), supported by a range of strategies.

The Operational Plan details programs, projects, and services that we will deliver in 2023-2024 to achieve our vision. Each action has a lead council program and an evaluation measure that we will use to monitor and report on our performance.

Preparation of an operational plan is required under s. 174(1) Local Government Regulation 2012. An annual operational plan for a local government must be consistent with its annual budget, include an annual performance plan for each commercial business unit, state how the local government will progress implementation of the five-year corporate plan during the period of the annual operational plan.

Our Operational Plan 2023-2024 is consistent with our Budget 2023-2024 which allocates funding for projects, programs and services that will be delivered during the financial year.



Figure 1: Mackay Regional Council Corporate Plan 2022-2027 Pillars



## MESSAGE FROM THE CHIEF EXECUTIVE OFFICER

I am pleased to share the Third Quarter Operational Plan Report for 2023-2024, and the first report to the newly elected council.

This report summarises the progress of initiatives to date and highlights the key achievements as they align with the Corporate Plan 2022-2027 pillars.

This report provides an overview of council's progress in achieving identified goals and key performance indicators. Supporting commentary is provided when the report lists ongoing actions in the third quarter.

For the most part, we continue to work favourably toward achieving our five-year corporate objectives through the positive progress made against the goals and KPIs of this Operational Plan.

**Scott Owen**  
**Chief Executive Officer**



## CHIEF EXECUTIVE OFFICER HIGHLIGHTS



### INVEST AND WORK

- The grass cutting team has managed to increase the on-time delivery of grass cutting services from 70 per cent to 86 per cent across the city. This improvement is a result of the improved planning, daily operations stand up meetings and effort and focus the team has on improving service delivery.



### LIVE AND VISIT

- Mackay Isaac Tourism commenced the Cruise Ship Strategy Project with council participating on the project working group.
- The Finch Hatton Mountain Bike website, [finchhattonmtb.com.au](http://finchhattonmtb.com.au), went live on March 18. The new website is the home of everything Finch Hatton Mountain Bike including full trail descriptions, interactive maps, news and events and the most up to date trail status.

- Mackay Airport Twilight City Run was held on March 1. Approximately 900 participants ran through Bluewater Quay and out towards the Harbour and back. Council provides annual sponsorship to this event. The Mackay City and Waterfront team worked with local businesses and the organisers to promote and hold special deals for participants to encourage people to stay, eat and drink in the city. This year's event saw a record 30 per cent increase in participation. This was a successful activation in the city attracting new people to the run event, the waterfront and the city. This sponsorship is a great example of a small contribution for a successful outcome.



### COMMUNITY AND ENVIRONMENT

- The Draft Waste Management and Resource Recovery Strategy is currently out for consultation with internal stakeholders, with a view to engaging with external community groups in the coming months.

## CHIEF EXECUTIVE OFFICER HIGHLIGHTS



### OPERATIONAL EXCELLENCE

- Improvements in process, reporting, system use and focus of effort has meant 85 per cent on-time delivery of service requests is consistently achieved within Health and Regulatory Services.



### FINANCIAL STRENGTH

- Over 80 per cent of the Asset Management Plans (AMP) have been reviewed and updated over the last 18 months.
- The Digital Asset Management Plans (DAMP) have been developed for four asset classes to support the visualisation of asset management decision making.

## ACTIONS ONGOING

Ref.	Key Result Area	Goal	Key Performance Indicators	Responsibility	Annual target	Q3 Target %	Q3 Actual %	Status	Commentary
OP 03	Our Customer, Our Community	Educate business community on Mackay City and Waterfront progress and opportunities through periodic partnership briefings	Undertake four public business briefings with key partners (e.g. Chamber of Commerce, Mackay Tourism)	Mackay City and Waterfront	100%	75%	50%	●	Mackay City & Waterfront team preparing public briefing presentation on amended Development Scheme to deliver at Mackay Chamber of Commerce event in Q4.
OP 05	Our Customer, Our Community	Matching of council projects with appropriate funding opportunities	\$30M of external funding received	Executive Office	100%	50%	30%	●	It is unlikely that the annual target of \$30M will be reached by June 30. For comparison previous years funding also included a range of disaster funding for events.
OP 07	Our Customer, Our Community	Increase awareness of doing business with council for all local business	Finalise and implement the working/doing business with council engagement plan – face to face sessions/question and answer	Procurement	100%	100%	75%	●	Procurement and Contracts team members have commenced establishing the program for council's 'Meet the Buyer' event to be scheduled for June 2024. This new program will see council move away from the traditional large presentations at the MECC which did not give suppliers enough one-on-one time to ask any questions. Council will be offering suppliers the opportunity to discuss their capabilities and ask questions in smaller sessions of a minimum of five to maximum of 20 supplier representatives similar to the recent State Government hosted Whitsunday Isaac Mackay Alliance "Meet the Buyer" event held in March 2024.
OP 09	Our Customer, Our Community	Development of local stage product	Continuation of Harvest program via consultation with Arts Organisations with increased linking to First Nations artists in the Mackay	MECC and Events	100%	75%	50%	●	The closure of the MECC Theatre has restricted the MECC's ability to deliver The Harvest Program, therefore focus will be on supporting First Nations performing arts, as this is not venue dependant.

● On Target ▲ Ahead of target ● Ongoing ● Not required this quarter

## ACTIONS ONGOING

Ref.	Key Result Area	Goal	Key Performance Indicators	Responsibility	Annual target	Q3 Target %	Q3 Actual %	Status	Commentary
OP 10	Our Customer, Our Community	Strategic growth of council Festivals in region	Mackay Festival of Arts Strategic Plan submitted to Executive Leadership Team for approval and council for endorsement by end of Q1	MECC and Events	100%	100%	50%	●	Resources have been diverted to maintain service levels in response to closure of the MECC Theatre. The Festival of Arts Strategic Plan is also awaiting the finalisation of council's Arts and Culture Plan.
OP 15	Our Customer, Our Community	Commence preparation of Mackay City and Waterfront car parking strategy	Data collection and scoping of car parking strategy undertaken	Mackay City and Waterfront	100%	100%	5%	●	Scoping of strategy finalised, and data collection options being considered.
OP 17	Our Customer, Our Community	Ensure sustainable urban growth planning and land use management	Complete update to Growth Allocation Model (MGAM)	Strategic Planning	100%	75%	25%	●	Council manages a comprehensive growth allocation model to assist in long term planning. The model update is postponed to 24/25 to review the scope of the next update and consider service improvements.
OP 19	Our Customer, Our Community	Understand Museum offerings	Museum Strategy developed	Community Lifestyle	100%	50%	0%	●	Scheduled to commence Q4.

● On Target ▲ Ahead of target ● Ongoing ● Not required this quarter

## ACTIONS ONGOING

Ref.	Key Result Area	Goal	Key Performance Indicators	Responsibility	Annual target	Q3 Target %	Q3 Actual %	Status	Commentary
OP 20	Our Customer, Our Community	Build Connecting Mackay active panel member numbers	Connecting Mackay Panel members grow 10 per cent annually	Corporate Communications and Marketing	100%	75%	50%	●	Campaign being rolled out early Q4.
OP 21	Our Customer, Our Community	Promote disaster preparedness through community education to build empowerment, knowledge and resilience	Develop and implement CALD community messaging mechanisms	Emergency Management	100%	50%	25%	●	Discussions being held with agencies on translation services for the Emergency Action Guide flipbooks. Emergency Dashboard is undergoing a revamp which will include the ability to select different languages.
OP 36	Our Customer, Our Community	Carry out routine inspections of licensed activities	60 per cent of routine inspections completed	Health and Regulatory Services	100%	75%	74%	●	Staff vacancies in Environmental Health have led to lower-than-expected performance with only 48 per cent of food businesses and 38 per cent of other licensed premises inspected. A change in recruitment strategy is being implemented to address the ongoing staff shortages.
OP 37	Our Customer, Our Community	Strengthen working relationships with key stakeholders	Levels of service with internal stakeholders implemented and monitored	Asset Management	100%	75%	40%	●	Discussions with GIS have commenced to address level of service. Sessions to be scheduled with Operations Management in the next quarter.
OP 38	Our Customer, Our Community	Strengthen working relationships with key stakeholders	Levels of service with external stakeholders defined	Asset Management	100%	100%	15%	●	No further progress – development of Asset Management Plans continues. The Levels of Service of the final Asset Management Plans to be collated and workshopped with stakeholders.

● On Target ▲ Ahead of target ● Ongoing ● Not required this quarter

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## ACTIONS ONGOING

Ref.	Key Result Area	Goal	Key Performance Indicators	Responsibility	Annual target	Q3 Target %	Q3 Actual %	Status	Commentary
OP 42	Our Customer, Our Community	Review of Corporate Plan in response to outcomes of council election	Corporate Plan review process with new council prepared for new council by end of the third quarter 2023-2024	Executive Office	100%	75%	15%	●	Pending direction of new council.
OP 43	Our Customer, Our Community	Implement the three-year Safety Strategy	90 per cent of year two Safety Strategy WHS actions finalised	Executive Office	100%	75%	69%	●	There are 32 actions due this quarter, with 22 actions completed as per their target.
OP 45	Our Customer, Our Community	Disciplinary Framework Design	Disciplinary Framework reset by December 31, 2023	People and Culture	100%	100%	75%	●	Draft Documents complete.
OP 49	Our People, Our Culture	Develop the council criteria for an Employer of Choice framework	Employer of Choice framework is developed by November 30, 2023	People and Culture	100%	100%	0%	●	Not commenced
OP 50	Our People, Our Culture	Develop and enable the council Employee Value Proposition	The council Employee Value Proposition is defined by March 31, 2024	People and Culture	100%	100%	0%	●	Not commenced

● On Target ▲ Ahead of target ● Ongoing ● Not required this quarter

# OUR PERFORMANCE STATUS OF OPERATIONAL PLAN ACTIONS

## INVEST AND WORK

We will attract investment, create educational opportunities, develop partnerships that drive growth and increase connectivity and digital access in the region.

Ref.	Key Result Area	Goal	Key Performance Indicators	Responsibility	Annual target	Q3 Target %	Q3 Actual %	Status	Commentary
OP 01	Our Customer, Our Community	Build on and deliver a Discover Mackay marketing campaign	Discover Mackay campaign delivered	Corporate Communications and Marketing	100%	75%	100%	▲	Progressed campaign to promote investment in Mackay.
OP 02	Our Customer, Our Community	Deliver identified actions in the Economic Development Strategy 2020-2025	Deliver four funded projects from the Economic Development Strategy 2020-2025	Economic Development and Tourism	100%	75%	75%	●	
OP 03	Our Customer, Our Community	Educate business community on Mackay City and Waterfront progress and opportunities through periodic partnership briefings	Undertake four public business briefings with key partners (e.g. Chamber of Commerce, Mackay Tourism)	Mackay City and Waterfront	100%	75%	50%	●	Mackay City & Waterfront team preparing public briefing presentation on amended Development Scheme to deliver at Mackay Chamber of Commerce event in Q4.
OP 04	Our Customer, Our Community	Scheduled work orders for parks and public open spaces are completed within timeframes	80 per cent of scheduled work orders are completed within set timeframes	Parks and Environment	100%	75%	75%	●	
OP 05	Our Customer, Our Community	Matching of council projects with appropriate funding opportunities	\$30M of external funding received	Executive Office	100%	50%	30%	●	It is unlikely that the annual target of \$30M will be reached by 30 June. For comparison previous years funding also included a range of disaster funding for events.

● On Target ▲ Ahead of target ● Ongoing ● Not required this quarter

## INVEST AND WORK

Ref.	Key Result Area	Goal	Key Performance Indicators	Responsibility	Annual target	Q3 Target %	Q3 Actual %	Status	Commentary
OP 06	Our Customer, Our Community	Explore options to reach a larger business audience, smaller businesses and local business	First Nations business engagement plan implemented in conjunction with council's RAP	Procurement	100%	60%	60%	●	<p>Procurement Policy acknowledges the requirement to achieve or exceed a target of three per cent annual spend with Indigenous suppliers to align with the Queensland Indigenous Procurement Policy. Procurement Policy is now pending final consultation and approval.</p> <p>Procurement Team are continuing the gap analysis of existing suppliers who have not been moved to the Indigenous supplier category within CiAnywhere and reporting on Indigenous spend has commenced.</p>

● On Target ▲ Ahead of target ● Ongoing ● Not required this quarter



# OUR PERFORMANCE STATUS OF OPERATIONAL PLAN ACTIONS

## LIVE AND VISIT

Council is committed to improving the lifestyle of Mackay region residents by delivering infrastructure, services, travel options and accessibility improvements. We will advocate for greater access to public transport and increase the number of walkable and cyclable neighbourhoods, creating an inclusive region for people of all ages, abilities and backgrounds.

Ref.	Key Result Area	Goal	Key Performance Indicators	Responsibility	Annual target	Q3 Target %	Q3 Actual %	Status	Commentary
OP 07	Our Customer, Our Community	Increase awareness of doing business with council for all local businesses	Finalise and implement the working/doing business with council engagement plan – Face-to-face session/question and answer	Procurement	100%	100%	75%	●	Procurement and Contracts team members have commenced establishing the program for council's 'Meet the Buyer' event to be scheduled for June 2024.  This new program will see council move away from the traditional large presentations at the MECC which did not give suppliers enough one-on-one time to ask any questions. Council will be offering suppliers the opportunity to discuss their capabilities and ask questions in smaller sessions of a minimum of five to maximum of 20 supplier representatives similar to the recent Sate Government hosed Whitsunday Isaac Mackay Alliance "Meet the Buyer" event held in March 2024.
OP 08	Our Customer, Our Community	Increased patronage at MECC and Stadium, MECC to 90,000 Stadium Mackay to 15,000	Increase attendance to pre-COVID levels across the program	MECC and Events	-	-	75%	▲	On track
OP 09	Our Customer, Our Community	Development of local stage product	Continuation of Harvest program via consultation with Arts Organisations with increased linking to First Nations artists in the Mackay region	MECC and Events	100%	75%	50%	●	The closure of the MECC Theatre has restricted the MECC's ability to deliver the Harvest Program, therefore focus will be on supporting First Nations performing arts, as this is not venue dependant.

● On Target ▲ Ahead of target ● Ongoing ● Not required this quarter

## LIVE AND VISIT

Ref.	Key Result Area	Goal	Key Performance Indicators	Responsibility	Annual target	Q3 Target %	Q3 Actual %	Status	Commentary
OP 10	Our Customer, Our Community	Strategic growth of council Festivals in region	Mackay Festival of Arts Strategic Plan submitted to Executive Leadership Team for approval and council for endorsement by end of Q1	MECC and Events	100%	100%	50%	●	Resources have been diverted to maintain service levels in response to closure of the MECC Theatre. The Festival of Arts Strategic Plan is also awaiting the finalisation of council's Arts and Culture Plan.
OP 11	Our Customer, Our Community	Support Mackay Isaac Tourism and Events Queensland to implement the Mackay Isaac Destination Tourism Plan	Mackay Isaac Tourism annual partnership funding acquitted	Economic Development and Tourism	100%	75%	75%	●	
OP 12	Our Customer, Our Community	Implement the Pioneer Valley Mountain Bike Trail destination marketing and brand guide	Deliver short-term funded actions from the Pioneer Valley Mountain Bike Trail destination marketing and brand guide	Economic Development and Tourism	100%	100%	100%	●	Full website has been launched and further phases are being rolled out. Engagement results for social media pages, e-newsletter sign-ups and website are performing well.
OP 13	Our Customer, Our Community	Implement the Invest Mackay Events and Conference Attraction Program	Deliver funding and support for 20 events and conferences with an economic output of \$20M	Economic Development and Tourism	100%	50%	100%	▲	A total of 35 events and four conferences approved under the Invest Mackay Events and Conference Attraction Program, totalling \$41M in economic output.
OP 14	Our Customer, Our Community	Establish the city centre as a key precinct within the Mackay Waterfront, not a competing precinct	Deliver 10 City Heart Fridays with local business partners	Mackay City and Waterfront	100%	70%	70%	●	

● On Target ▲ Ahead of target ● Ongoing ● Not required this quarter

## LIVE AND VISIT

Ref.	Key Result Area	Goal	Key Performance Indicators	Responsibility	Annual target	Q3 Target %	Q3 Actual %	Status	Commentary
OP 15	Our Customer, Our Community	Commence preparation of Mackay City and Waterfront car parking strategy	Data collection and scoping of car parking strategy undertaken	Mackay City and Waterfront	100%	100%	5%	●	Scoping of strategy finalised, and data collection options being considered.
OP 16	Our Customer, Our Community	Implement Place Plan activations and initiatives	One placemaking activation implemented per quarter	Mackay City and Waterfront	100%	75%	75%	●	
OP 17	Our Customer, Our Community	Ensure sustainable urban growth planning and land use management	Complete update to Growth Allocation Model (MGAM)	Strategic Planning	100%	75%	25%	●	Council manages a comprehensive growth allocation model to assist in long term infrastructure planning. The model update is postponed to 2024/25 to review the scope of the next update and consider service improvements.

● On Target ▲ Ahead of target ● Ongoing ● Not required this quarter

# OUR PERFORMANCE STATUS OF OPERATIONAL PLAN ACTIONS

## COMMUNITY AND ENVIRONMENT

We are committed to creating a safe, connected and resilient community, with a focus on protecting and enhancing the Mackay region’s natural environment.

Ref.	Key Result Area	Goal	Key Performance Indicators	Responsibility	Annual target	Q3 Target %	Q3 Actual %	Status	Commentary
OP 18	Our Customer, Our Community	Progress 10-year review of the planning scheme	Progress planning Scheme 10-year review program	Strategic Planning	100%	75%	75%	●	
OP 19	Our Customer, Our Community	Understand Museum offerings	Museum Strategy developed	Community Lifestyle	100%	50%	0%	●	The scope of the Museum Collection Rationalisation Project was larger and more complex than anticipated, this impacted resources available to progress the Museum Strategy which is now scheduled to commence in Q4.
OP 20	Our Customer, Our Community	Build Connecting Mackay active panel member numbers	Connecting Mackay Panel members grow 10 per cent annually	Corporate Communications and Marketing	100%	75%	50%	●	Campaign being rolled out early Q4.
OP 21	Our Customer, Our Community	Promote disaster preparedness through community education to build empowerment, knowledge and resilience	Develop and implement culturally and linguistic diverse community messaging mechanisms	Corporate Communications and Marketing	100%	50%	25%	●	Discussions being held with agencies on translation services for the Emergency Action Guide flipbooks. Emergency Dashboard is undergoing a revamp which will include the ability to select different languages.
OP 22	Our Customer, Our Community	Ensure an effective collaborative multi-agency response to disaster activations	One disaster management exercise is undertaken annually	Emergency Management	100%	100%	100%	●	
OP 23	Our Customer, Our Community	To encourage more food businesses to opt into EatSafe Mackay	35 per cent of food businesses have opted into EatSafe Mackay	Health and Regulatory Services	100%	75%	75%	●	30 per cent of businesses have currently opted into EatSafe. The effectiveness of the EatSafe Program is now under review.

● On Target ▲ Ahead of target ● Ongoing ● Not required this quarter

## COMMUNITY AND ENVIRONMENT

Ref.	Key Result Area	Goal	Key Performance Indicators	Responsibility	Annual target	Q3 Target %	Q3 Actual %	Status	Commentary
OP 24	Our Customer, Our Community	Maintain parks and high profile public open space areas in line with adopted service standards and to protect public safety	80 per cent of customer requests actioned within specified timeframes	Parks and Environment	100%	75%	75%	●	
OP 25	Our Customer, Our Community	Progress flood and coastal hazard policy, studies, plans and guidelines	Adopt the Coastal Hazard Adaptation Study	Strategic Planning	100%	100%	100%	●	Coastal Hazard Adaptation Study adopted by council in December.
OP 26	Our Customer, Our Community	Progress flood and coastal hazard policy, studies, plans and guidelines	Commence the Upper Pioneer Valley Flood Risk Study	Strategic Planning	100%	75%	75%	●	Consultant appointed and project modelling underway.
OP 27	Our Customer, Our Community	Implementation of Waste Management and Resource Recovery Strategy	Annual report on progress of implementation of the Waste Management and Resource Recovery Strategy recommendations complete	Waste Services	100%	0%	0%	●	
OP 28	Our Customer, Our Community	Land Management strategy	Draft Land management strategy complete	Property Services	50%	40%	50%	▲	On track. Assets team assisting with this Land Asset Management Plan.
OP 29	Our Customer, Our Community	Use of a consistent Asset Management Plan template for all asset classes and confidence of the data outputs is high	Asset Management Plans for all asset classes are complete by June 2024	Asset Management	100%	50%	50%	●	The development of the Property Digital Asset Management Plan is scheduled to be completed in April 2024.

● On Target ▲ Ahead of target ● Ongoing ● Not required this quarter

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## OUR PERFORMANCE STATUS OF OPERATIONAL PLAN ACTIONS

### FINANCIAL STRENGTH

We will maintain the financial sustainability of council through good governance and efficient financial management practices. Council is committed to ensuring transparency and education to the community around the provision of council services and facilities.

Ref.	Key Result Area	Goal	Key Performance Indicators	Responsibility	Annual target	Q3 Target %	Q3 Actual %	Status	Commentary
OP 30	Our Customer, Our Community	Convert all Network Asset Management Plans to Digital Asset Management Plans (DAMPs)	Network Asset Management Plans converted to Digital Asset Management Plans	Water and Sewerage Infrastructure Planning	100%	100%	100%	●	
OP 31	Our Customer, Our Community	Prepare Digital Asset Management Plan for treatment assets	Regional Treatment Plants added to Digital Asset Management Plan	Water and Sewerage Infrastructure Planning	100%	75%	75%	●	
OP 32	Our Customer, Our Community	Commit to reconciliation within our program	Community Lifestyle actions as identified within the RAP are initiated completed as identified	Community Lifestyle	50%	25%	25%	●	
OP 33	Our Customer, Our Community	Develop a new Marketing and Communications strategy, including a digital medial strategy Digital media strategy is implemented throughout the organisation	Develop a new Marketing and Communications strategy, including a digital medial strategy Digital media strategy is implemented throughout the organisation	Corporate Communications and Marketing	100%	75%	75%	●	
OP 34	Our Customer, Our Community	Refresh of the Emergency Liaison Officer Program Emergency Liaison Officer Program is in line with council's Volunteer Management Strategy Emergency Management	Refresh of the Emergency Liaison Officer Program Emergency Liaison Officer Program is in line with council's Volunteer Management Strategy Emergency Management	Emergency Management	100%	100%	100%	●	

● On Target ▲ Ahead of target ● Ongoing ● Not required this quarter

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## FINANCIAL STRENGTH

Ref.	Key Result Area	Goal	Key Performance Indicators	Responsibility	Annual target	Q3 Target %	Q3 Actual %	Status	Commentary
OP 35	Our Customer, Our Community	Action customer requests within service level timeframes	Action 85 per cent of requests within service level timeframes	Health and Regulatory Services	100%	75%	100%	▲	Exceeded – 100 per cent of target achieved – [91 per cent of requests within Service Level Agreements].
OP 36	Our Customer, Our Community	Carry out routine inspections of licensed activities	60 per cent of routine inspections completed	Health and Regulatory Services	100%	75%	74%	●	Staff vacancies in Environmental Health have led to lower-than-expected performance with only 48 per cent of food businesses and 38 per cent of other licensed premises inspected. A change in recruitment strategy is being implemented to address the ongoing staff shortages.

● On Target ▲ Ahead of target ● Ongoing ● Not required this quarter

# OUR PERFORMANCE STATUS OF OPERATIONAL PLAN ACTIONS

## OPERATIONAL EXCELLENCE

We are a community-focussed, values-led council, underpinned by robust decision making, strategic leadership and being responsive to the needs of the community.

Ref.	Key Result Area	Goal	Key Performance Indicators	Responsibility	Annual target	Q3 Target %	Q3 Actual %	Status	Commentary
OP 37	Our Customer, Our Community	Strengthen working relationships with key stakeholders	Levels of service with internal stakeholders implemented and monitored	Asset Management	100%	75%	40%	●	Discussions with GIS have commenced to address level of service. Sessions to be scheduled with Operations Management in the next quarter.
OP 38	Our Customer, Our Community	Strengthen working relationships with key stakeholders	Levels of service with external stakeholders defined	Asset Management	100%	100%	15%	●	No further progress – development of Asset Management Plans (AMPs) continues. The levels of service of the final AMPs to be collated and workshopped with stakeholders.
OP 39	Our Customer, Our Community	Enterprise Risk Management Framework matured in line with the Queensland Audit Office maturity model	Updated Enterprise Risk Management Framework launched	Executive Office	100%	100%	100%	●	
OP 40	Our Customer, Our Community	Enterprise Risk Management Framework matured in line with the Queensland Audit Office maturity model	Operational Risk format within the context of the updated Enterprise Risk Management Framework approved	Executive Office	100%	100%	100%	●	
OP 41	Our Customer, Our Community	Identify Internal Audit Plan and conduct audit reviews to provide assurance and add value to council	Complete audit as per Internal Audit Plan 90 per cent	Executive Office	100%	60%	60%	●	

● On Target ▲ Ahead of target ● Ongoing ● Not required this quarter

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## OPERATIONAL EXCELLENCE

Ref.	Key Result Area	Goal	Key Performance Indicators	Responsibility	Annual target	Q3 Target %	Q3 Actual %	Status
OP 42	Our Customer, Our Community	Review of Corporate Plan in response to outcomes of council election	Corporate Plan review process with new council prepared for new council by end of the third quarter 2023-2024	Executive Office	100%	75%	15%	● Pending direction of new council.
OP 43	Our Customer, Our Community	Implement the three-year Safety Strategy	90 per cent of year two Safety Strategy Work Health and Safety actions finalised	Executive Office	100%	75%	69%	● There are 32 actions due this quarter, with 22 actions completed as per their target.
OP 44	Our Customer, Our Community	Strategic alignment of councillors to appropriate focus areas within the community	Strategic framework developed pre 2024 election, which supports alignment of councillors with appropriate areas of focus related to external/community entities/committees' involvement	Executive Office	100%	75%	75%	●
OP 45	Our Customer, Our Community	Disciplinary Framework Design	Disciplinary Framework reset by December 31, 2023	People and Culture	100%	100%	75%	● Draft Documents complete.
OP 46	Our Customer, Our Community	Investigate Business Management System - Building management system	Business Management System procured	Property Services	100%	75%	75%	● On track.

● On Target ▲ Ahead of target ● Ongoing ● Not required this quarter

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## OPERATIONAL EXCELLENCE

Ref.	Key Result Area	Goal	Key Performance Indicators	Responsibility	Annual target	Q3 Target %	Q3 Actual %	Status	Commentary
OP 47	Our Customer, Our Community	Staff accommodation strategy - how we best utilise our working space	Consultant's recommendations tabled with Executive Leadership Team	Property Services	100%	75%	100%	▲	Completed and submitted to Executive Leadership Team and Chief Executive Officer.
OP 48	Our Customer, Our Community	Improve accessibility and functionality of online services	Scope and understand customer requirements to inform channel migration strategy by June, 2024	Shared Services	100%	75%	75%	●	Implemented a feedback form on council's website to capture data to further support changes required to improve customer experience.
OP 49	Our People, Our Culture	Develop the council criteria for an Employer of Choice framework	Employer of Choice framework is developed by November 30, 2023	People and Culture	100%	100%	0%	●	Not commenced.
OP 50	Our People, Our Culture	Develop and enable the council Employee Value Proposition	The council Employee Value Proposition is defined by March 31, 2024	People and Culture	100%	100%	0%	●	Not commenced.
OP 51	Our Service Delivery	Scope and plan community consultation/ engagement requirements on Rates and Fees and Charges	Rates notice insert developed to inform rate payers of what their rates are spent on by August, 2023	Financial Services	100%	100%	100%	●	

● On Target ▲ Ahead of target ● Ongoing ● Not required this quarter

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### 11.3. COMMUNITY SERVICES

### 11.4. PLANNING, GROWTH AND SUSTAINABILITY

#### **11.4.1. DA-2024-9 - MATERIAL CHANGE OF USE - ADULT STORE - 162 WOOD STREET, MACKAY**

<b>Author</b>	Development Planner (Teagan Darvill)
<b>Responsible Officer</b>	Director Planning, Growth & Sustainability (Aletta Nugent)
<b>File Number</b>	DA-2024-9

#### **Attachments**

1. Site Photos [11.4.1.1 - 4 pages]
2. Locality and Zoning Plans [11.4.1.2 - 2 pages]
3. Proposal Plans [11.4.1.3 - 2 pages]

#### **Purpose**

The purpose of this report is for Council to consider a Development Application for a Material Change of Use for an Adult Store.

#### **Related Parties**

- KFX Co. Pty Ltd (Owner)
- FX Clinics Rejuvenation Pty Ltd (Applicant)
- RPS AAP Consulting Pty Ltd – Barwon Gooch and Sharon Etwell (Planning Consultant and ‘care of’)
- Submitter 1 – Anonymous
- Submitter 2 – Anonymous
- Submitter 3 - Jason Keith

#### **Corporate Plan Linkage**

##### Live and Visit

*Live, Visit and Play* - We have a diverse mix of accessible spaces to live, visit and play.

*Places and Spaces* - We provide well planned and designed places, facilities and infrastructure that meet the needs of our residents and visitors.

#### **Application Details**

Application Number:	DA-2024-9
Applicant/s:	FX Clinics Rejuvenation Pty Ltd C/- RPS AAP Consulting Pty Ltd
Lodgement Date:	29 January 2024
Approval Sought:	Development Permit
Description of Proposal:	Material Change of Use - Development Permit for Adult Store
Category of Assessment:	Impact
Number of Submission/s:	Three (One Properly Made and Two Not Properly Made)
Assessment Officer:	Teagan Darvill

#### **Site Details**

Owner/s:	KFX Co. Pty Ltd
Street Address:	162 Wood Street, Mackay
Real Property Description:	Lot 4 on RP706404

Zones: Local Plan: Local Plan Precinct:	Principal Centre Zone Mackay City Centre Local Plan City Mixed Use Precinct
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### Planning Scheme Details

Planning Scheme:	Mackay Region Planning Scheme 2017 Version 4.0
Assessment benchmarks:	Mackay Region Planning Scheme 2017 Version 4.0: <ul style="list-style-type: none"> <li>• Strategic Framework</li> <li>• Flood and Coastal Hazards Overlay Code</li> <li>• Principal Centre Zone Code</li> <li>• Mackay City Centre Local Plan Code</li> <li>• Centre Activities Code</li> <li>• General Development Requirements Code</li> <li>• Local Government Infrastructure Plan</li> <li>• Other Matters for Assessable Development (s5.3.3 of the Planning Scheme 2017)</li> </ul>

### Description of Subject Site and Surrounds

The subject site consists of an area of 158m<sup>2</sup> and has dual frontage of approximately 7.3m to both Wood Street (Access Street) and Sixth Lane (Laneway).

The existing single storey building is classified as a Class 5 Building (Office) and has previously operated as a psychologist office. Council records indicate that the building was constructed in approximately 1927 and is not classified as a heritage building. The existing building has a Gross Floor Area of 102m<sup>2</sup>.

Refer to Attachment 1 – Site Photos.

The site is immediately adjoined by a tattoo and barber shop (Shop) to the south and a car mechanic to the north (Motor Vehicle Workshop).

Vehicle access to the site is provided from Sixth Lane, with one on-site car parking space available from this frontage. The main pedestrian entrance is from Wood Street.

Refer to Attachment 2 – Locality and Zoning Plans.

### Development Proposal

The proposed development involves the establishment of an Adult Store in an existing commercial building. The proposal does not involve any alterations to the external built form.

Refer to Attachment 3 – Proposal Plans.

The Principal Centre Zone Code and Mackay City Centre Local Plan Code outlines that the preferred uses in the area are Centre Activities and ‘other compatible uses’. Whilst an Adult Store is not considered to be a Centre Activity, it is a use that is compatible with these uses (such as a Shop). Additionally, as there is no specific development code in the Planning Scheme for the assessment of an Adult Store, the proposal has been assessed against the Centre Activities Code as if it were a Centre Activity.

## **Background/Discussion**

### Pre-lodgement Meeting:

No pre-lodgement meeting was held.

### Information Request:

No information request was issued.

### Further Advice:

No further advice was issued.

## **Referrals**

No internal or external referrals were required for this application.

## **Planning Assessment**

### Planning Act 2016 and Planning Regulation 2017

In accordance with s45(5) of the *Planning Act 2016*, an impact assessment is an assessment that:

- a) Must be carried out:
  - (a) Against the assessment benchmarks in a categorising instrument for the development, and
  - (b) Having regard to any matters prescribed by regulation for this subparagraph, and
- b) May be carried out against, or having regard to, any other relevant matter, other than a person's personal circumstances, financial or otherwise.

Sections 29-31 of the *Planning Regulation 2017* prescribe the assessment benchmarks and matters Impact Assessment must have regard to which has been applied during this assessment.

### Mackay Isaac Whitsunday Regional Plan 2012

The Minister has identified that the Planning Scheme appropriately advances the Mackay Isaac Whitsunday Regional Plan 2012, as it applies in the Planning Scheme area. As such, an assessment is not required.

### Mackay Region Planning Scheme 2017 Version 4.0

Assessment of the proposal has been undertaken against the relevant assessment benchmarks in the Mackay Region Planning Scheme 2017 (Planning Scheme). Where the proposal is considered to generally comply, a statement of compliance has been provided. However, where compliance has been unable to be achieved with one or more of the relevant provisions, a more detailed assessment has been provided below.

<b>Assessment Benchmark</b>	<b>Code Compliance</b>	<b>Officer's Assessment</b>
Strategic Framework	Yes	The proposal generally complies with the Strategic Framework.
Other Matters for Assessable Development (s5.3.3 of the <i>Planning Scheme 2017</i> )	Yes	A further assessment has been provided below.

Assessment Benchmark	Code Compliance	Officer's Assessment
Flood and Coastal Hazards Overlay Code	Yes	The proposal generally complies with the relevant assessment benchmarks.
Mackay City Centre Local Plan Code	Yes	The proposal generally complies with the relevant assessment benchmarks.
Principal Centre Zone Code	Yes	The proposal generally complies with the relevant assessment benchmarks.
Centre Activities Code	Yes	A further assessment has been provided below.
General Development Requirements Code	Yes	A further assessment has been provided below.
Local Government Infrastructure Plan	Yes	A further assessment has been provided below.

Mackay City Centre Local Plan Code

Performance Outcome	Acceptable Outcome
<p><b>PO8</b> Development includes the provision of adequate, convenient and safe on-site parking for cars and bicycles.</p>	<p><b>AO8</b> Development provides car and bicycle parking in accordance with the parking rates identified in: (a) Table 7.2.1.3.C – Mackay city centre local plan – car and bicycle parking rates; or (b) Table 9.4.2.3.B within 9.4.2 – General development requirements code, where a land use is not included in Table 7.2.1.3.C.</p>
<p><b>Assessment</b></p> <p>Table 7.2.1.3.C outlines that one car parking space per 50m<sup>2</sup> of Gross Floor Area (GFA) and one bicycle parking space per 250m<sup>2</sup> of GFA be provided. This equates to a total of three car parking spaces and one bicycle parking space being required for this development. The proposal provides one car parking space accessed from the Sixth Lane frontage and does not propose any dedicated bicycle parking.</p> <p>Although unable to achieve compliance with Table 7.2.1.3.C, it is recognised that the site is located along Wood Street where there is on-street car parking available. On-street parking can be used by all commercial / centre activities along Wood Street. There does not appear to be any existing bicycle parking along the extent of Wood Street. Whilst not dedicated, bicycles can be parked within the front yard of the premises.</p> <p>It is also recognised that within the city centre, a Shop and other Centre Activities can be interchangeable within existing buildings without the need for planning approval. In this instance these uses are not required to provide additional on-site car and bicycle parking to achieve current Planning Scheme requirements.</p> <p>Overall, the development is considered to comply with PO8.</p>	

Centre Activities Code

Performance Outcome	Acceptable Outcome
<p><b>PO17</b> Development includes the provision of adequate, convenient and safe on-site parking for cars and bicycles.</p>	<p><b>AO17</b> Car and bicycle parking facilities, dedicated to customers, employees or other visitors of the development is provided: (a) on the site in a convenient and safe location/s; and</p>

	(b) in accordance with Table 9.4.1.3.B in the General development requirements code.
<b>Assessment</b>	
See assessment in relation to PO8 of the Mackay City Centre Local Plan Code above.	

General Development Requirements Code

<b>Performance Outcome</b>	<b>Acceptable Outcome</b>
<b>PO18</b> Development includes the provision of adequate and convenient and safe on-site car and bicycle parking.	<b>AO18</b> Car and bicycle parking facilities (including end of trip facilities where applicable), dedicated to residents, customers, employees or other visitors of the development is provided: (a) on the site in a convenient and safe location/s; and (b) in accordance with Table 9.4.1.3.B.
<b>Assessment</b>	
Refer to car and bicycle parking assessment above.	

Local Government Infrastructure Plan

The proposal is located within the Priority Infrastructure Area and proposes full use of the available reticulated services. There are no conflicts with the Local Government Infrastructure Plan.

Other Matters for Assessable Development (s5.3.3 of the Planning Scheme)

As per Section 5.3.3 of the Planning Scheme, Adult Stores trigger Impact Assessment in all circumstances. This section also outlines that consideration is to be given to the separation distance between the entrance of a proposed Adult Store and the boundary of land occupied by a sensitive use, being the greater of the following:

- (a) More than 200 metres according to the shortest route a person may lawfully take, by vehicle or on foot;  
or
- (b) More than 100 metres measured in a straight line.

Whilst a sensitive use is not defined in the Planning Scheme, a definition is provided in the repealed State Planning Regulatory Provision (Adult Stores) (SPRP).

Under the SPRP, a sensitive use is defined as the following:

- Childcare Centre;
- Place of Worship;
- Kindergarten; and
- All Educational Institutions that care for children of primary and secondary school age.

In accordance with the SPRP, there are no sensitive land uses within the limits prescribed above relating to the proposal.

**Public Notification and Submissions**

Public Notification was undertaken between 25 March 2024 and 17 April 2024, in compliance with the requirements of the *Development Assessment Rules 2017*. Three submissions (one being Properly Made and the other two being Not Properly Made submissions) were received in objection to the development. The matters raised are discussed below.

Matter raised Submissions	How matters were dealt with in reaching the Decision
Traffic Impacts and Parking	<p>Submitters raised that parking along Wood Street is limited and use of the existing parking spaces may affect other local businesses.</p> <p>A Centre Activity (such as a Shop) can be established at the property without an application required to Council as Accepted Development in the Principal Centre Zone under the Planning Scheme without the requirement for additional car parking spaces.</p>
Amenity Impacts	<p>Submitters raised concerns regarding the proximity of the proposed Adult Store with existing sensitive land in the area.</p> <p>There is an existing Adult Store located at 144 Wood Street (approximately 66m to the north). The proposed development is not considered to materially impact existing development in the surrounding area.</p>
Waste Collection	<p>Submitters raised concerns regarding waste collection for the development, and being able to locate refuse bins fully within the boundaries of the subject site (due to the roller door located along the Sixth Lane frontage).</p> <p>Council Officers recommend imposing a condition on any approval requiring refuse bins to be stored fully within the boundaries of the subject site and not encroach into the road reserve.</p>
Need	<p>Submitters raised concerns about the need for another Adult Store considering there is an existing Adult Store on Wood Street.</p> <p>Locating the proposed Adult Store within close proximity to the existing Adult Store (144 Wood Street, approximately 66m to the north) will result in the integration of commercial uses consistent with the intent of the zone. The additional Adult Store is considered to result in a negligible impact to the immediate and surrounding area, equivalent to any other commercial 'Shop' activity. Additionally, there is no assessment benchmark under the Planning Scheme limiting the number of similar commercial / centre activities operating within proximity to each other within a centre zone.</p>

### Levied Charges

In accordance with Council's Adopted Charges Resolution dated 18 December 2023, a Levied Charge is applicable to the development proposal and has been calculated, taking into consideration any applicable credits or offsets.

In this instance, the credit available for the proposed development is greater than the applicable charges. Therefore, there is no outstanding adopted charge for the proposed development and the Net Levied Charge Amount is \$0.00.

### Consultation and Communication

See public notification and submissions section of this report.

Council was briefed on the Development Application on 8 May 2024.



### Resource Implications

There are no resource implications for Council arising from this proposal.

### Risk Management Implications

There is a risk that an appeal could be lodged by the Applicant against Council's decision. This would give rise to cost implications, as Council would be required to participate in any appeal proceedings.

### Conclusion

The Development Application has been assessed against the Planning Scheme and it is recommended that the proposal be approved, subject to conditions.

### Officer's Recommendation

THAT Council approves the Development Application DA-2024-9 for a Material Change of Use - Development Permit for Adult Store made by FX Clinics Rejuvenation Pty Ltd on land at 162 Wood Street, Mackay, more formally described as Lot 4 on RP706404, subject to the following conditions:

### Approved Plans and Documents

The development must generally comply with the plan(s) and supporting documentation referenced in the table below and enclosed as stamped 'Approved Subject to Conditions' which forms part of this approval, unless otherwise specified by any condition of this approval.

Plan/ Document Name	Drawing Number	Prepared by	Date
Proposed Floor Plan for Material Change of Use – Adult Store over Lot 4 on RP706404 162 Wood Street, Mackay	213013503 - P01 (Sheet 1 of 2) Revision B	RPS	17/04/2024
Proposed Floor Plan for Material Change of Use – Adult Store over Lot 4 on RP706404 162 Wood Street, Mackay	213013503 - P01 (Sheet 2 of 2) Revision B	RPS	17/04/2024

Condition	Timing
<p><b>1) Carry Out the Approved Development</b></p> <p>Carry out the approved development generally in accordance with the approved plan(s) and document(s), and the following:</p> <ul style="list-style-type: none"> <li>a) The specifications, facts and circumstances as set out in the development application submitted to Council, including recommendations and findings confirmed within technical reports; and</li> <li>b) The below conditions of approval and the requirements of Council's Planning Scheme and the relevant Planning Scheme Policies; and</li> <li>c) Where a discrepancy or conflict exists between the written conditions of the approval and the approved plans, the requirements of the written conditions will prevail; and</li> <li>d) Except where modified by these conditions of approval.</li> </ul>	At all times.
<p><b>2) Maintain the Approved Development</b></p>	

Condition		Timing
	Maintain the approved development generally in accordance with the approved plan(s), document(s), conditions of approval, and any other approval required by the conditions.	At all times.
3)	<p><b>Damage to Infrastructure and Land</b></p> <p>Notify Council immediately if any Council infrastructure or land is damaged as a result of construction activities occurring and have it repaired, replaced or reinstated at no cost to Council.</p>	At all times.
4)	<p><b>Notice of Intention to Commence Use</b></p> <p>Return the attached 'Notice of Intention to Commence Use' confirming that the development complies with all conditions of the approval.</p>	Prior to commencement of use.
5)	<p><b>Building Work</b></p> <p>a) Provide certification from a Private Building Certifier that the existing building has been re-classified to a Class 6 Shop.</p> <p>b) Obtain a building work development permit in accordance with the <i>National Construction Code</i>, the <i>Building Act 1975</i> and the <i>Planning Act 2016</i>, if required.</p> <p>c) Obtain a <i>Form 11 Certificate of Occupation</i> certifying the work has been completed in accordance with a) above, if required.</p>	<p>Prior to commencement of use.</p> <p>Prior to commencing building works.</p> <p>At the completion of building works.</p>
6)	<p><b>Refuse Storage Area</b></p> <p>Ensure a refuse storage area is provided within the boundaries of the subject site, in accordance with the following requirements:</p> <p>a) Contain an impervious surface area; and</p> <p>b) Contain sufficient space for the storage of adequately sized refuse and recycling bins; and</p> <p>c) Be screened so that they are not visible from the road frontage/s and adjoining properties.</p>	Prior to commencement of use.
7)	<p><b>External Lighting</b></p> <p>Install any external lighting in accordance with <i>AS/NZS 4282:2019 Control of the Obtrusive Effects of Outdoor Lighting</i>.</p>	Prior to commencement of use.
8)	<p><b>General Amenity Provision</b></p> <p>Ensure the use is managed so that the amenity of the area is not adversely affected through:</p> <p>a) The transport of materials or goods to or from the subject site; and</p> <p>b) The emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, wastewater, water products, grit or oil; and</p> <p>c) The location of all service equipment, lighting and air conditioning units as to not cause nuisance to neighbouring properties.</p>	At all times.

Condition	Timing
<p><b>9) Electrical and Telecommunications</b></p> <p>Ensure the development is provided with electricity and telecommunications infrastructure.</p>	<p>Prior to commencement of use.</p>

### Assessment Manager Advice

Assessment Manager's Advice	
<p><b>1)</b></p>	<p><b>Infrastructure Charges Notice</b></p> <p>An Infrastructure Charges Notice has been issued as part of this Development Approval, however there is no outstanding charge as the credit on the land equals the same as the levied charge.</p>
<p><b>2)</b></p>	<p><b>Cultural Heritage</b></p> <p>The <i>Aboriginal Cultural Heritage Act 2003</i> establishes a Duty of Care for indigenous cultural heritage. This applies on all land and water, including freehold land. The Cultural Heritage Duty of Care lies with the person or entity conducting the activity. Penalty provisions apply for failing to fulfil the Cultural Heritage Duty of Care.</p> <p>Those proposing an activity that involves additional surface disturbance beyond that which has already occurred on the proposed site need to be mindful of the Duty of Care requirement. Details of how to fulfil the Duty of Care are outlined in the Duty of Care Guidelines gazetted with the <i>Aboriginal Cultural Heritage Act 2003</i>.</p> <p>Council strongly advises that you contact the relevant state agency to obtain a copy of the Duty of Care Guidelines and further information on the responsibilities of Applicant under the terms of the <i>Aboriginal Cultural Heritage Act 2003</i>.</p> <p>The Duty of Care Guidelines provide further guidance on identifying and protecting Aboriginal cultural heritage and can be accessed <a href="#">here</a>.</p>
<p><b>3)</b></p>	<p><b>Environmental Authority</b></p> <p>It is the Applicant/Owner's responsibility to ensure all relevant Environmental Authority approvals are in place for any Environmentally Relevant Activity. Schedule 2 of the <i>Environmental Protection Regulation 2017</i> prescribes Environmentally Relevant Activities and their aggregate environmental scores.</p>
<p><b>4)</b></p>	<p><b>Environmental Nuisance</b></p> <p>Construction or operational activities, including but not limited to, the operation of mechanical plant and equipment, must not cause an 'environmental nuisance' within the meaning of the <i>Environmental Protection Act 1994</i> to any sensitive receptor as stated within Schedule 1 of the <i>Environmental Protection (Noise) Policy 2019</i>.</p> <p>It is the Applicant and owner's responsibility to ensure compliance with Section 440R of the <i>Environmental Protection Act 1994</i>, which prohibits any construction, building and earthworks activities likely to cause audible noise (including the entry and departure of heavy vehicles) between the hours of 6:30pm and 6:30am from Monday to Saturday and at all times on Sundays or Public Holidays.</p>
<p><b>5)</b></p>	<p><b>Sedimentation Control</b></p> <p>It is the Applicant/owner's responsibility to ensure compliance with Chapter 8, Part 3C of the <i>Environmental Protection Act 1994</i> to prevent soil erosion and contamination of the stormwater drainage system and waterways.</p>

<b>Assessment Manager's Advice</b>	
<b>6)</b>	<p><b>Cyclone Watch Site Management</b> All building site managers must take all action necessary to ensure building materials and/or machinery on construction sites are secured immediately following the first cyclone watch and that relevant emergency telephone contacts are provided to Council, prior to commencement of works.</p>
<b>7)</b>	<p><b>Local Laws</b> The approved development must also comply with Council's current Local Laws under the <i>Local Government Act 2009</i>.</p>
<b>8)</b>	<p><b>Advertising Sign Approval</b> No advertising sign and/or advertising device is to be erected without separate Council approval, where required. Where not meeting accepted provisions, an application to Council under Subordinate Local Law 1.4 must be made and approved prior to any such sign or device being erected.</p>
<b>9)</b>	<p><b>General Safety of Public During Construction</b> It is the principal contractor's responsibility to ensure compliance with Section 19 (2) of the <i>Work Health and Safety Act 2011</i>. Section 19 (2) states that a person conducting a business or undertaking must ensure that the health and safety of other persons is not put at risk from work carried out as part of the conduct of the business or undertaking.</p> <p>It is the responsibility of the person in control of the workplace to ensure compliance with Section 20 (2) of the <i>Work Health and Safety Act 2011</i>. Sections 20 (2) states that the person in control of the workplace is obliged to ensure that the means of entering and exiting the workplace and anything arising from the workplace are without risks to the health and safety of any person.</p>







15/04/2024 01:31 pm












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5. New boundaries have not been marked on the ground and final dimensions and areas are subject to survey.
6. The aerial photography used in this plan has not been rectified. This image has been overlay as a best fit on the boundaries shown and position is approximate only.
7. Image Source: Queensland Globe, Aerometer, CNES / Astrium, DNRM.

Scale 1:100 – Lengths are in Metres.



Surveyed	Init	Date	Horizontal Datum	Origin	Client	 <p>RPS AAP Consulting Pty Ltd ACN 117 893 173 ASN 97 117 893 173 Level 1, 38 Wellington Street PO Box 1895 Mackay QLD 4740 T +61 7 4953 3577 F +61 7 4953 3622 W rpsgroup.com.au</p>
Designed	SE	17/01/2024	MGA 2020 Zone 55	Vide DCDB	FX CLINIC	
Drawn	ST	17/04/2024	Level Datum	Origin	PROPOSED PLAN FOR MATERIAL CHANGE OF USE - ADULT STORE OVER LOT 4 ON RP706404 162 WOOD STREET, MACKAY	
Checked	BG	17/04/2024	N/A	Contour Interval		
Rev.			Revisions	Date	Approved	
A	ORIGINAL ISSUE			17/01/2024	SE	Locality MACKAY Local Authority MACKAY REGIONAL COUNCIL Scale 1:100 (A3) Model Scale 1:1000 Date 17/04/2024 Job 213013503
B	ADD SHEET 2 WITH VEHICULAR MOVEMENTS			17/04/2024	BG	
						Drawing No. 213013503 - P01 Sheet No. 1 of 2 Rev. B



## **11.4.2. FACILITATING DEVELOPMENT IN THE MACKAY REGION POLICY - BLACKS BEACH CHILDCARE CENTRE - LOT 21 SLATER AVENUE, BLACKS BEACH**

<b>Author</b>	Senior Economic Development Officer (Brenton Randall)
<b>Responsible Officer</b>	Director Planning, Growth & Sustainability (Aletta Nugent)
<b>File Reference</b>	Facilitating Development in the Mackay Region Policy Applications

### **Attachments**

1. Blacks Beach Child Care Centre - Site Plans [11.4.2.1 - 7 pages]

### **Purpose**

To assess an application under the Facilitating Development in the Mackay Region Policy.

### **Related Parties**

- Crossroad Developments Pty Ltd
- Development Directive Pty Ltd
- Christian Zambelli Architect
- Andrew Gold Landscape Architecture
- SLR Consulting Australia Pty Ltd
- Liberte Property
- Liberte Guthrie
- ONF Surveyors

### **Corporate Plan Linkage**

#### Live and Visit

*Places and Spaces* - We provide well planned and designed places, facilities and infrastructure that meet the needs of our residents and visitors.

### **Background/Discussion**

The proposed development by Crossroad Development Pty Ltd will deliver a Childcare Centre at Lot 241 Slater Avenue, Blacks Beach (Lot 241 SP171588). The development application, seeking a Development Permit for the Material Change of Use (DA-2022-100/A) for Childcare Centre and Reconfiguring a Lot – 1 into 3 Lots, was approved on 20 October 2023.

The site has access to urban infrastructure including sewer, stormwater, electricity and telecommunications along Blacks Beach Road and McAlary Drive. In order to satisfy development approval conditions for DA-2022-100/A, the developer is required to undertake the following:

- Bore under Blacks Beach Road to provide a water connection for the Childcare Centre development.
- Land dedication for Blacks Beach Road widening.
- Land dedication for upgrade to the sewer pump station on the site. This upgraded sewer pump station services the site and the wider locality.
- Stormwater infrastructure which is built as a part of the childcare centre caters for upstream flows.

Overall, the approved childcare centre enhances the infrastructure in the locality and will not cause additional infrastructure costs to Council.

The approved Childcare Centre is the landowners first childcare centre development in Northern Queensland. The landowners are based in Brisbane, and this development is a gateway to facilitating further development in this region. The Childcare Centre includes 99 places and will cater for children between 0-5 years of age.

The Centre is estimated to cost approximately \$4.8M to construct, with total capital investment anticipated at around \$8.34M. The development is scheduled to commence construction in mid-2024 and should be operational by mid-2026. It is anticipated that the Centre will create 28 new FTE positions for educators, support staff, administrators and maintenance personnel.

### Incentive Requests

The applicant submitted an Expression of Interest under the Facilitating Development in the Mackay Region Policy (Policy) on 22 February 2024, and the subsequent Stage 2 Application was received on 23 April 2024. The applicant is seeking concessions under Schedule 6 Community Facilities which includes Material Change of Use development for a Childcare Centre. The Reconfiguring a Lot component of this development is not eligible for any concessions under the Policy.

The following concessions have been requested:

- a) 75% concession on infrastructure charges:
  - o Infrastructure Charges = \$60,453.40
  - o Requested concession = \$45,340.05
  - o Charges payable = \$15,113.35

Under Schedule 6 Community Facilities of the current Policy (December 2023), infrastructure charges may be reduced by up to 75% of the net charge amount identified on the Infrastructure Charges Notice (after the subtraction of any offsets or credits and following annual adjustments) to a maximum concession value of \$1,000,000 for a Childcare Centre.

Council may consider reductions in infrastructure charges beyond these rates for applications that can demonstrate they will generate significant long-term economic benefits, job creation and have transformative outcomes that will diversify the existing economic base of the region.

### General Eligibility Criteria

The Policy seeks to attract investment in qualifying developments to stimulate growth, diversify and add value to the economy of the Mackay region.

Based on information provided by the applicant, the proposed development satisfies the requirements under the General Eligibility Criteria in Schedule 6 Community Facilities as follows:

Criteria	Eligibility
<b>Timing of development</b> Use to commence within 2 years.	Commencement of construction – mid 2024 Commencement of use – mid 2026
<b>Non-Government Development</b>	Yes
<b>Infrastructure capacity</b>	The applicant has advised all required urban services are already provided to the site, and no external or trunk infrastructure upgrades will be required to service the proposed development.  As per the Infrastructure Charges Notice, no offsets apply to DA-2022-100/A.

### Specific Eligibility Criteria

Based on information provided by the applicant, the proposal satisfies the requirements under Eligibility Criteria in Schedule 6 Community Facilities of the Policy:

Criteria	Eligibility
<p><b>Economic Investment</b> Minimum capital investment in the development is equal to or greater than \$100,000 under Schedule 6 Community Facilities.</p>	<ul style="list-style-type: none"> <li>Estimated construction cost of development is \$4.8M.</li> <li>Estimated total capital investment of \$8.34M (land, construction costs, project management, consultant costs, Development Application costs, etc)</li> <li>Based on Council's economic modelling, a direct injection of \$4.8M (construction costs) will result in combined supply chain and consumption effects of \$4.974M, totalling \$9.774M economic impact.</li> <li>The applicant has committed to utilising local contractors and suppliers during construction of the development and anticipates that at least 95% of contractors will be local.</li> </ul>
<p><b>Employment Generation</b></p>	<ul style="list-style-type: none"> <li>Based on Council's economic modelling, the project will generate 8 direct and 8 indirect jobs, totalling 16 jobs during construction.</li> <li>Post construction, the applicant anticipates the development will result in 28 direct FTE jobs once operational.</li> <li>The applicant has committed to utilising local contractors and suppliers during construction of the development and anticipates that at least 95% of contractors will be local.</li> </ul>
<p><b>Applicable Area</b></p>	<p>A Development Permit for the Material Change of Use (DA-2022-100/A) for a Childcare Centre was approved on 20 October 2023.</p>
<p><b>Applicable Land Uses</b> The Policy applies to material change of use (MCU) for applicable land uses in Schedule 6 Community Facilities (Refer to the table in the Policy).</p>	<p>The development application applies to a Material Change of Use for Childcare Centre, which is consistent with land uses identified in Schedule 6 Community Facilities.</p>

### Business and Regional Benefits

The applicant proposes the development will deliver immediate benefits to the Mackay region's economy, these being:

- This project will deliver 99 new childcare spaces for children aged 0 to 5.
- The project will deliver a new modern, state-of-the art facility, strategically located in the fast-growing Northern Beaches area.
- The project will allow more parents to return to and or increase their hours in the workplace. This will relieve some pressure on the critical skills shortage challenges currently being experienced in the Mackay region.
- The proposed building has been architecturally designed to ensure a high-quality built form outcome on the site which is responsive to the existing residential character and amenity of the Blacks Beach area.
- The project will result in 28 FTE staff positions post construction.

- The development supports increased business activity within the local construction industry, manufacturers and suppliers, and provides additional employment opportunities across various industry sectors.

**Consultation and Communication**

The Development Planning and Engineering program has considered the development application through the statutory assessment provisions under the *Planning Act 2016*. As part of this assessment process, other relevant sections of Council were consulted.

The Director Planning, Growth & Sustainability has also considered this application and provided approval for the Expression of Interest to progress to a Stage 2 application.

**Resource Implications**

a) Concessions on Infrastructure Charges

In accordance with the Infrastructure Charges Notice, the development gives rise to total net infrastructure charges of \$60,453.40 (+ annual adjustments).

Gross Infrastructure Charge (IC)	Credit Unit (Residential dwellings)	Net Infrastructure Charge (IC minus Credit)	Concession (%)	Concession (\$)	Charges Payable
\$90,680.10	\$30,226.70	\$60,453.40	75%	\$45,340.05	\$15,113.35

Under Schedule 6 Community Facility (Childcare Centre), infrastructure charges may be reduced up to 75% of the net charge amount (identified on the Infrastructure Charges Notice after the subtraction of any offsets or credits) to a maximum concession value of \$1,000,000.

It is proposed that infrastructure charge concessions only be applied to the net charge amounts calculated following the subtraction of any offsets and credits. The application of this methodology will ensure that the granting of concessions does not introduce any additional infrastructure costs to Council.

**Risk Management Implications**

- An existing development approval is in place and on-site infrastructure requirements have been reviewed as part of the assessment process;
- A condition has been included as part of the officer’s recommendation stating that the approved concessions are dependent on Council not incurring any additional infrastructure costs (including ‘bring forward costs’) to service the development;
- Strict timeframes are placed for claiming approved concessions. If the use has not commenced within the recommended timeframe, the concessions will no longer be applicable and 100% of the applicable Infrastructure Charges will be payable for the development;
- Council can review the application of the Policy at any time.

**Conclusion**

The Policy provides incentives for developments that will deliver economic development and growth outcomes in alignment with Council’s policy and planning objectives.



The proposed development supports the desired outcomes of Schedule 6 of the Policy. The provision of concessions will facilitate the delivery of the project, resulting in jobs during construction, on-going jobs post construction and increased economic output for the region.

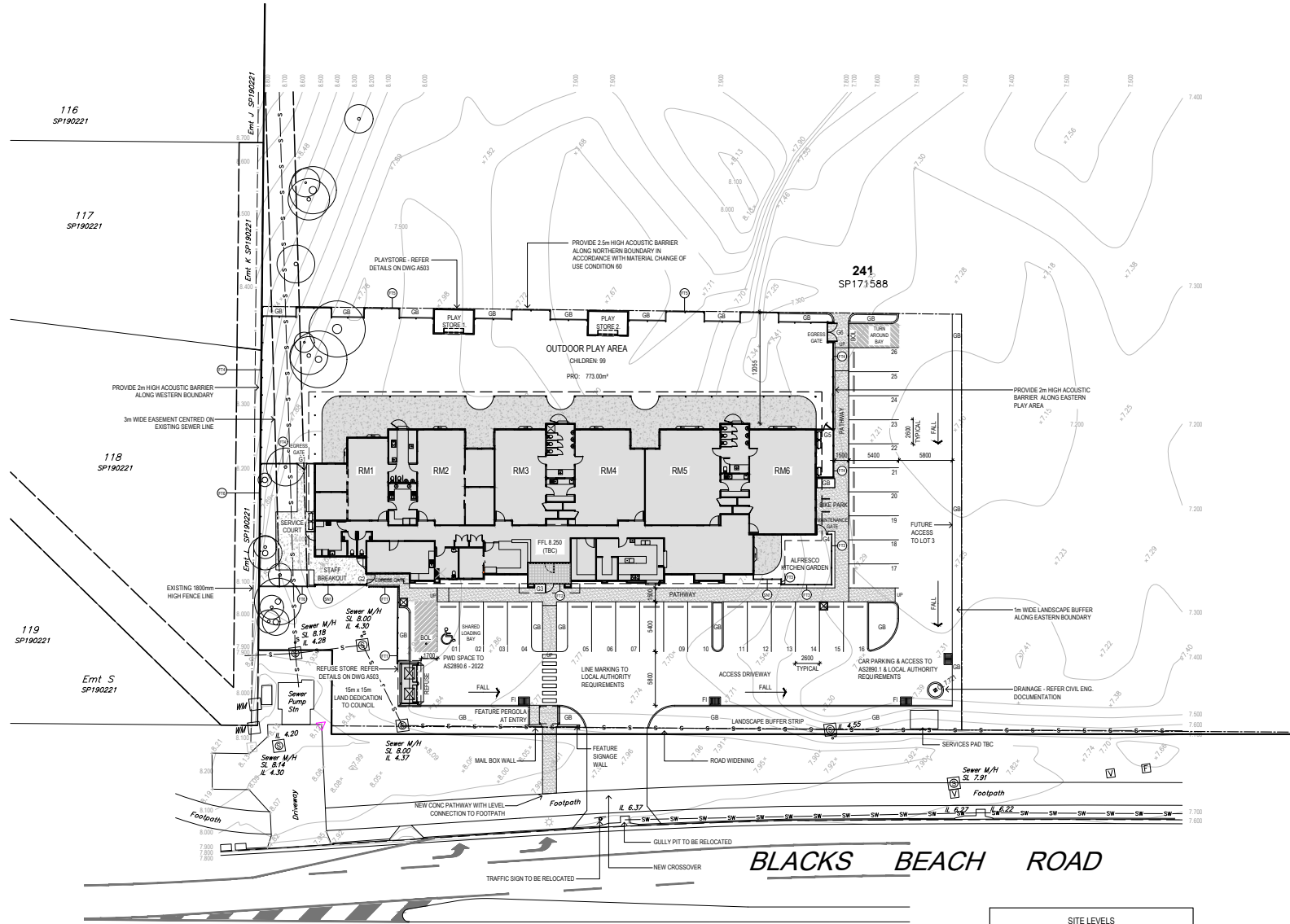
**Officer's Recommendation**

THAT the following Specific Incentives are approved under the Facilitating Development in the Mackay Region Policy for the proposed development by Crossroad Development Pty Ltd, Blacks Beach Childcare Centre, Lot 241 Slater Avenue, Blacks Beach (Lot 241 on SP171588):

- a) Concessions of 75% (estimated at \$45,340.05) apply on the net charge amount on the Infrastructure Charge Notice (calculated following annual adjustments, and subtraction of any offsets and credits) for DA-2022-100/A.

AND THAT the approval of concessions is dependent on:

- b) The development must be completed and use commenced by 22 May 2026;
- c) No additional infrastructure costs incurred by Council (including establishment and bring forward costs);
- d) The developer utilising local contractors and suppliers.



**BLACKS BEACH ROAD**

**SITE LEVELS**  
FOR SITE LEVELS REFER CIVIL ENGINEER'S DOCUMENTATION

**STORMWATER DRAINAGE**  
STORMWATER DRAINAGE MUST COMPLY NCC VOL. 1, PART F1 AND ASINZS 3500.3 - 2018

**DO NOT SCALE**  
USE FIGURED DIMENSIONS ONLY

Drawings shall not be used for construction purposes until issued by the Architect for construction.

PROJECT NORTH:

**LEGEND**

- SURFACES - CONCRETE
- SURFACES - TURF
- SERVICES - SEWER LINE
- SERVICES - STORMWATER LINE
- FALL - FALL IN SURFACE LEVEL - GRADE AS NOTED
- XXXXX LEVELS DENOTES LEVEL IN AND RE. PROVIDED LEVELS SHOWN OFF SITE
- FFL - FINISHED FLOOR LEVEL
- BOL - BOLLARD - 100mm AFL LIND
- COL-10 COLUMN NUMBER (01) - REFER STRUCT ENG DETAILS
- FI - FIELD INLET
- FENCE TYPE AS NOTED - REFER DRAWING FOR DETAILS
- GB - GARDEN BED
- WS - WHEEL STOP TO AS2881 REQUIREMENTS

13/07/2023 1 MINOR CHANGE ASSESSMENT CZ

DATE ISSUE DESCRIPTION AUTHORIZED

ISSUE/AMENDMENTS

ARCHITECT:  
**CHRISTIAN ZAMBELLI**  
Architects & Planners

CLIENT/BUILDER:  
**CROSSROAD DEVELOPMENTS**

PROJECT:  
**PROPOSED EARLY LEARNING CENTRE**

LOCATION:  
LOT 241 ON SP171588,  
L 241 SLATER AVENUE,  
BLACKS BEACH, QLD 4740

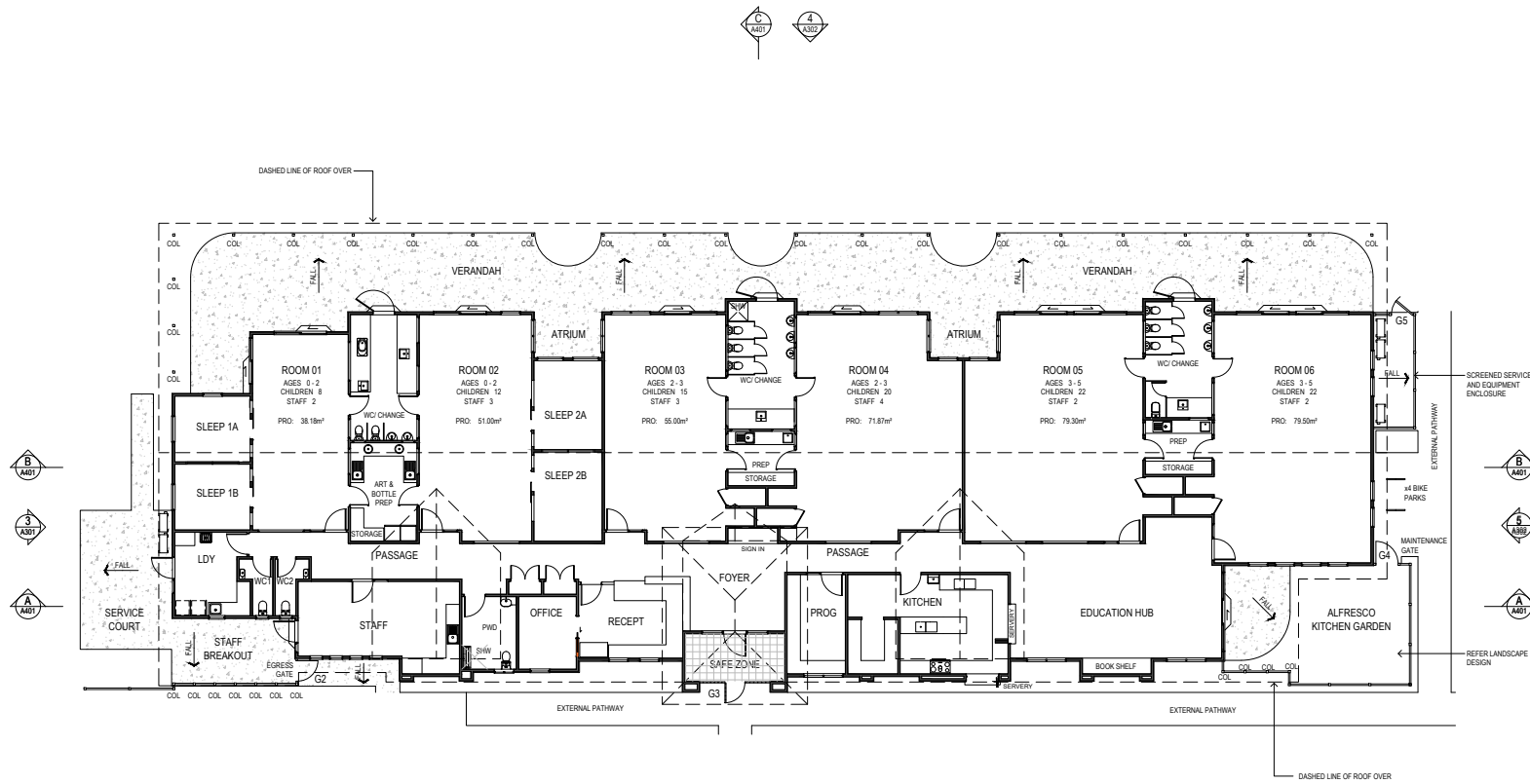
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**SITE PLAN PROPOSED**

Draughtsman:  
ARCHITECTURE

PROJECT:  
MINOR CHANGE ASSESSMENT

SCALE:  
A1 Size  
1 : 200

PROJECT NUMBER: DRAWING NO. ISSUE  
P\_110 / A-102 1



**DO NOT SCALE**  
USE FIGURED DIMENSIONS ONLY

Drawings shall not be used for construction purposes until issued by the Architect for construction.

PROJECT NORTH:

**LEGEND**

- SURFACES - CONCRETE
- WALLS - STUD FRAMED
- COL-14 COLUMN NUMBER (S), REFER STRUCT ENG DETAILS
- SHW SHOWER

13/07/2023 1 MINOR CHANGE ASSESSMENT CZ

DATE	ISSUE DESCRIPTION	AUTHORISED
	ISSUE/AMENDMENTS	

ARCHITECT:  
**CHRISTIAN ZAMBELLI**  
www.christianzambelli.com.au P 07559 2266 3338 B 07559 2266 4126

CLIENT / BUILDER:  
**CROSSROAD DEVELOPMENTS**

PROJECT:  
**PROPOSED EARLY LEARNING CENTRE**

LOCATION:  
LOT 341 ON SP171588,  
L 241 SLATER AVENUE,  
BLACKS BEACH, QLD 4740

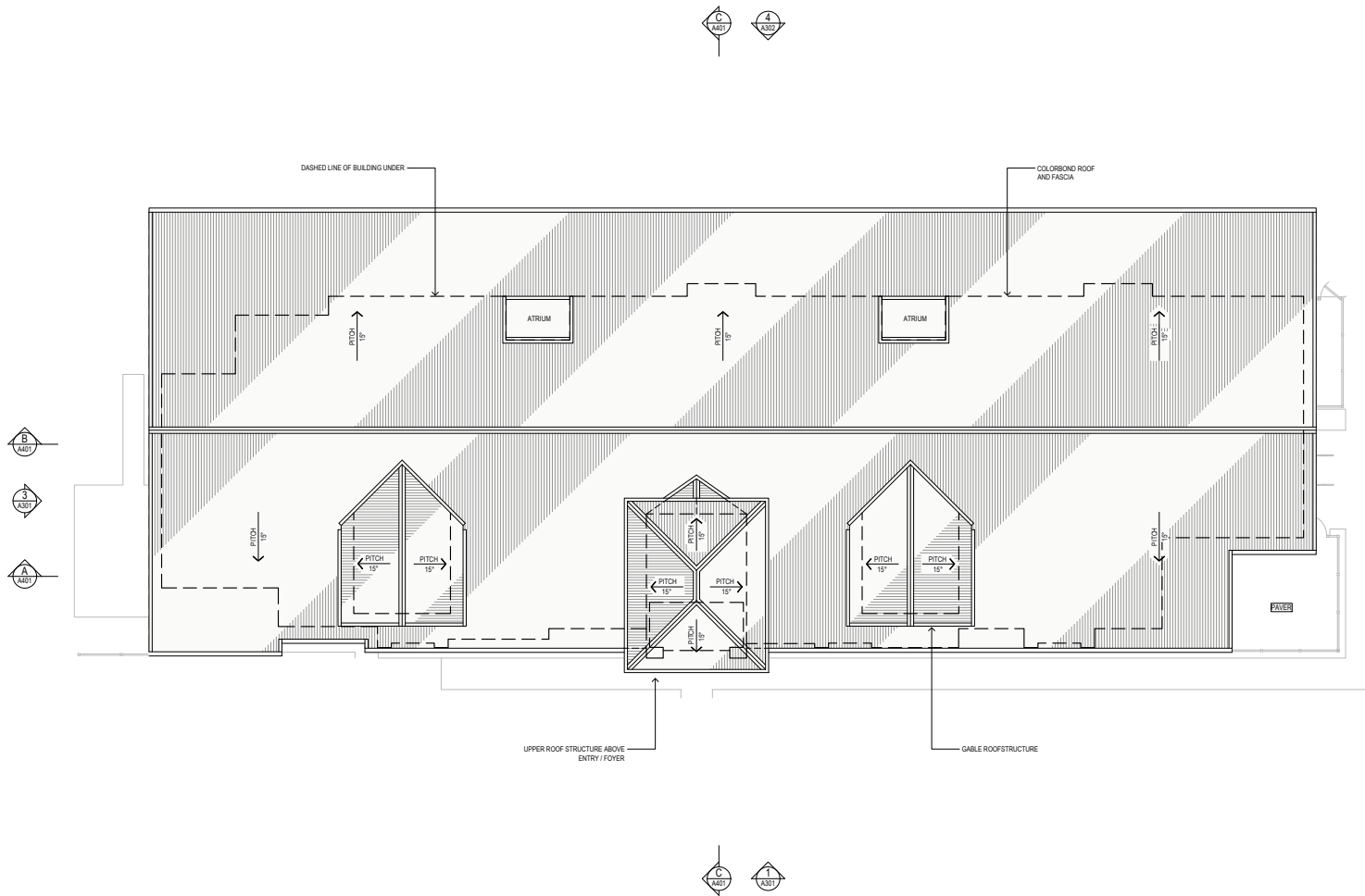
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**GROUND FLOOR PLAN PROPOSED**

Discipline:  
**ARCHITECTURE**

PROJECT CODE:  
**MINOR CHANGE ASSESSMENT**

SCALE:  
1 : 100 A1 Size

PROJECT NUMBER:	DRAWING NO:	ISSUE:
P_110 /	A-201	1

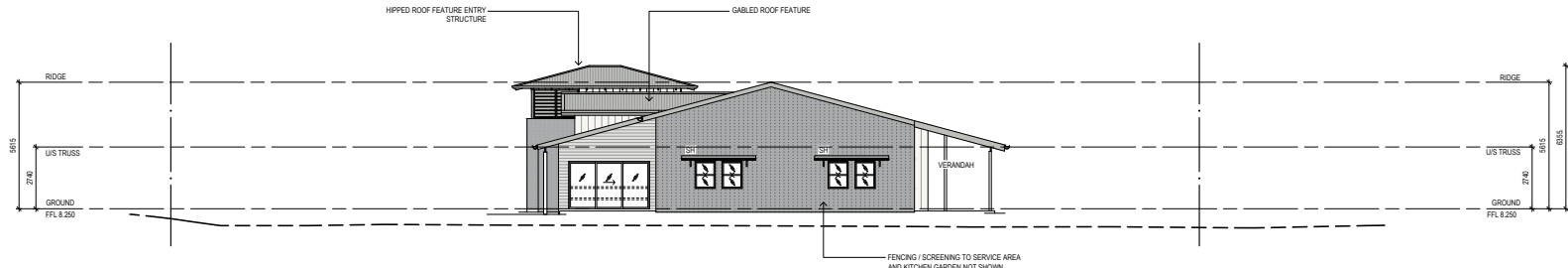


<b>DO NOT SCALE</b> USE FIGURED DIMENSIONS ONLY		
<small>Drawings shall not be used for construction purposes until issued by the Architect for construction.</small>		
PROJECT NORTH:		
<b>LEGEND</b>		
ROOF - METAL SHEETING DASHED LINE OF BUILDING UNDER		
13/07/2023 1 MINOR CHANGE ASSESSMENT CZ DATE ISSUE DESCRIPTION AUTHORIZED ISSUE/AMENDMENTS ARCHITECT: <b>CHRISTIAN ZAMBELLI</b> <small>ARCHITECTURE &amp; INTERIOR DESIGN</small> 27 CROSSROAD DRIVE, BLACKS BEACH, QLD 4740 CLIENT / BUILDER: CROSSROAD DEVELOPMENTS PROJECT: PROPOSED EARLY LEARNING CENTRE LOCATION: LOT 341 ON SP171588, L 241 SLATER AVENUE, BLACKS BEACH, QLD 4740 THIS DRAWING: ROOF PLAN PROPOSED Discipline: ARCHITECTURE PURPOSE: MINOR CHANGE ASSESSMENT SCALE: 1 : 100 A1 Size PROJECT NUMBER: DRAWING NO. ISSUE P_110 / A-202 1		





4 NORTHERN ELEVATION  
SCALE 1:100



5 EASTERN ELEVATION  
SCALE 1:100

MATERIAL AND COLOUR SCHEDULE

APPLIED PAINT FINISH OVER TEXTURED FIBRE CEMENT (FC) SHEETING JAMES HARDIE BRUSHED CONCRETE CLADDING OR SIMILAR	SMOOTH LOW SHEEN	RESENE DOUBLE SURRENDER OR SIMILAR
APPLIED PAINT FINISH OVER TEXTURED FIBRE CEMENT (FC) SHEETING JAMES HARDIE FINE TEXTURED CLADDING OR SIMILAR	SMOOTH LOW SHEEN	RESENE QUARTER SURRENDER OR SIMILAR
APPLIED PAINT FINISH WEATHERBOARDS JAMES HARDIE LINEA WEATHERBOARDS OR SIMILAR	SMOOTH LOW SHEEN	RESENE HALF CONCRETE OR SIMILAR
APPLIED PAINT FINISH TO VERTICAL GROOVED FIBRE CEMENT (FC) SHEETING JAMES HARDIE AXON CLADDING WITH 400mm SPACING OR SIMILAR	SMOOTH LOW SHEEN	RESENE QUARTER ALABASTER OR SIMILAR
SOFFITS / EAVES	SMOOTH LOW SHEEN	RESENE ALABASTER OR SIMILAR
COLORBOND ROOF SHEETING	COLORBOND CLASSIC FINISH	COLORBOND SHALE GRAY OR SIMILAR
COLORBOND FASCIA / GUTTERING SYSTEM	COLORBOND CLASSIC FINISH	COLORBOND SHALE GRAY OR SIMILAR
ALUMINIUM WINDOW AND DOOR FRAMES	POWDERCOATED ALUMINIUM	WHITE OR SIMILAR

COLOUR SWATCH



**DO NOT SCALE**  
USE FIGURED DIMENSIONS ONLY

Drawings shall not be used for construction purposes until issued by the Architect for construction.

**LEGEND**

COL	COLUMN - REFER STRUCT ENG DETAILS
DN	DOWNPIPE - HORIZONTAL
GB	GARDEN BED
BH	SUN HOOD, HORIZONTAL

**EXTERNAL CLADDING**

	TEXTURED FINISH - JAMES HARDIE BRUSHED CONCRETE CLADDING OR SIMILAR. PAINT FINISH RESENE DOUBLE SURRENDER OR SIMILAR
	TEXTURED FINISH - JAMES HARDIE FINE TEXTURED CLADDING OR SIMILAR. PAINT FINISH RESENE QUARTER SURRENDER OR SIMILAR
	WEATHERBOARD CLADDING - JAMES HARDIE LINEA OR SIMILAR. PAINT FINISH RESENE HALF CONCRETE OR SIMILAR
	VERTICAL GROOVE CLADDING - JAMES HARDIE AXON OR SIMILAR. PAINT FINISH RESENE QUARTER ALABASTER OR SIMILAR
	ROOF SHEETING INCLUDING FASCIA AND GUTTERING - COLORBOND SHALE GREY
	SOFFIT / EAVES - PAINT FINISH RESENE ALABASTER OR SIMILAR

**NOTES**

1. FINISHED EXTERNAL PAINT COLOURS TO REMAIN SIMILAR AS PER DA 2022-100

13/07/2023	1	MINOR CHANGE ASSESSMENT	CZ
DATE	ISSUE	DESCRIPTION	AUTHORISED

ISSUE/AMENDMENTS

ARCHITECT:  
**CHRISTIAN ZAMBELLI**  
P 0439 238 338 E christian.zambelli@zambelli.com.au

CLIENT / BUILDER:  
**CROSSROAD DEVELOPMENTS**

PROJECT:  
**PROPOSED EARLY LEARNING CENTRE**

LOCATION:  
LOT 341 ON SP171588,  
L 241 SLATER AVENUE,  
BLACKS BEACH, QLD 4740

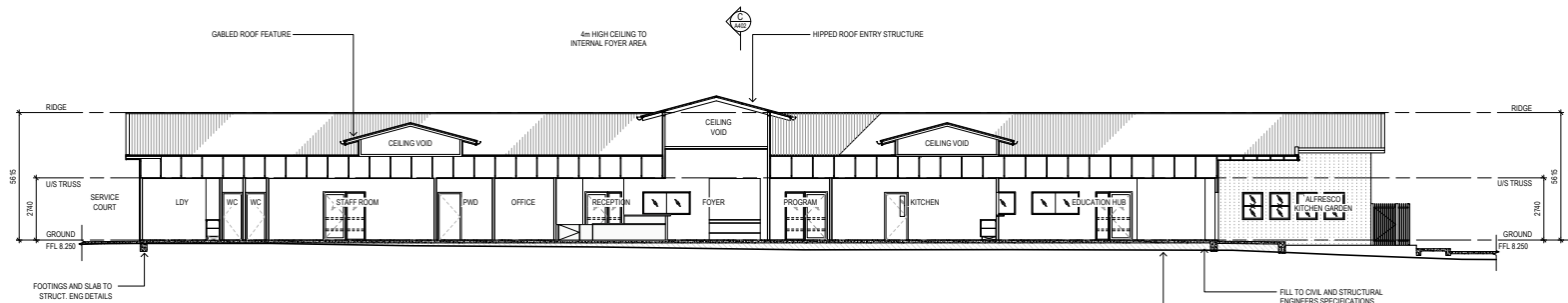
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Drawing:  
**ARCHITECTURE**

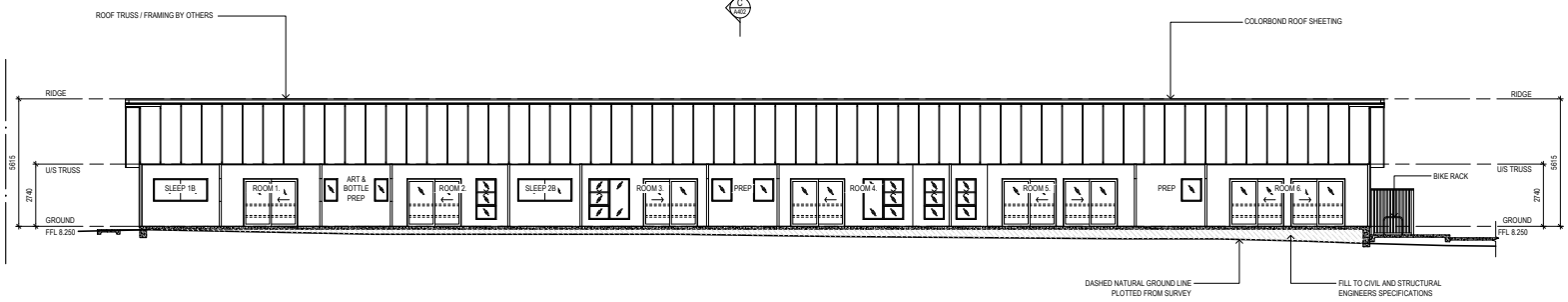
PURPOSE:  
**MINOR CHANGE ASSESSMENT**

SCALE:  
1 : 100 A1 Size

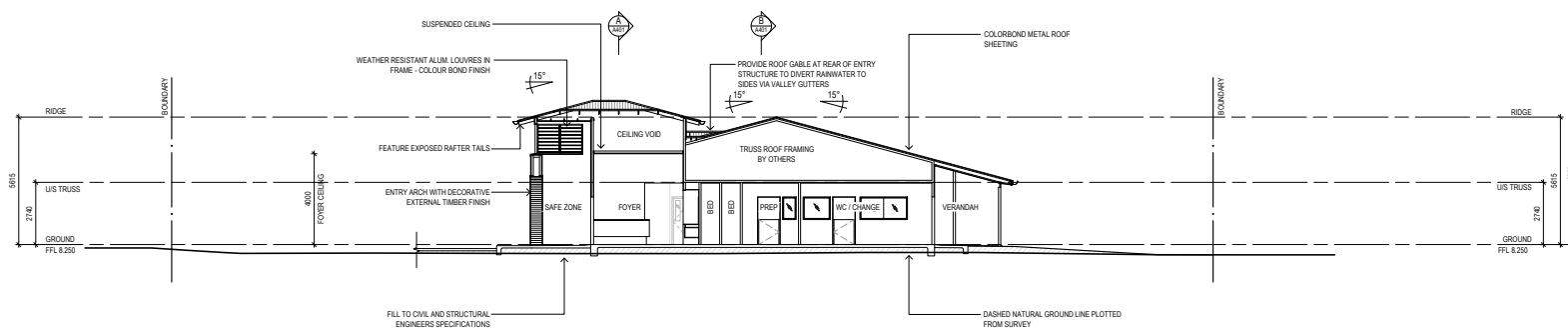
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1 LONG SECTION AA  
SCALE 1:100



2 LONG SECTION BB  
SCALE 1:100



3 SHORT SECTION CC  
SCALE 1:100

**DO NOT SCALE**  
USE FIGURED DIMENSIONS ONLY

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**LEGEND**

COL	COLUMN - REFER STRUCT ENG DETAILS
DP	DOWNPIPE - HANNAWATER
GB	GARDEN BED
SH	SUN HOOD, HORIZONTAL

**EXTERNAL CLADDING**

	TEXTURED FINISH - JAMES HARDE TRUSSUED CONCRETE CLADDING OR SIMILAR PAINT FINISH RESINE DOUBLE GARRENDER OR SIMILAR
	TEXTURED FINISH - JAMES HARDE FINE TEXTURED CLADDING OR SIMILAR PAINT FINISH RESINE QUARTER GARRENDER OR SIMILAR
	WEATHERBOARD CLADDING - JAMES HARDE LINEA OR SIMILAR PAINT FINISH RESINE HALF CONCRETE OR SIMILAR
	VERTICAL GROOVE CLADDING - JAMES HARDE ANON OR SIMILAR PAINT FINISH RESINE QUARTER ALUMINUM OR SIMILAR
	ROOF SHEETING INCLUDING FASCIA AND GUTTERING - COLORBOND SHALE GREY
	SOFFIT LEAVES - PAINT FINISH RESINE QUARTER OR SIMILAR

**NOTES**

1. FINISHED EXTERNAL PAINT COLOURS TO REMAIN SIMILAR AS PER DA-2022-100

13/07/2023	1	MINOR CHANGE ASSESSMENT	CZ
DATE	ISSUE	DESCRIPTION	AUTHORISED

ISSUE/AMENDMENTS

ARCHITECT:  
**CHRISTIAN ZABELLI**  
P 0438 238 338 B.Arch. (2004) 4150

CLIENT / BUILDER:  
**CROSSROAD DEVELOPMENTS**

PROJECT:  
**PROPOSED EARLY LEARNING CENTRE**

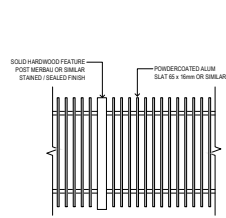
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LOT 341 ON SP171588,  
L 241 SLATER AVENUE,  
BLACKS BEACH, QLD 4740

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**SECTIONS AA, BB & CC PROPOSED**

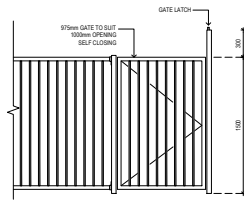
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**ARCHITECTURE**

PURPOSE:  
**MINOR CHANGE ASSESSMENT**

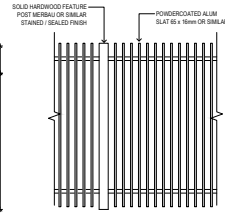
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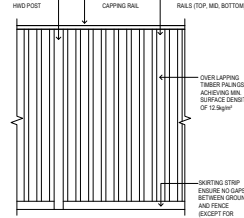
FT1 1200mm HIGH ALUMINUM VERTICAL SLAT FENCE - BLACK POWDERCOAT FINISH WITH FEATURE HWD TIMBER POSTS



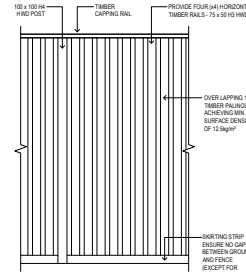
FT2 1500mm HIGH ALUMINUM POOL STYLE FENCE FLAT TOP - BLACK POWDERCOAT FINISH



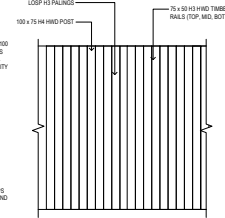
FT3 1800mm HIGH ALUMINUM VERTICAL SLAT FENCE - BLACK POWDERCOAT FINISH WITH FEATURE HWD TIMBER POSTS



FT4 2000mm HIGH ACOUSTIC TIMBER FENCE

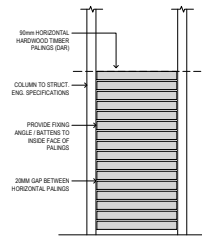


FT5 2500mm HIGH ACOUSTIC TIMBER FENCE  
NOTE: STRUCTURAL ENG. TO CONFIRM POST SIZE



FT6 1800mm HIGH TIMBER PALING FENCE BUTT JOINTED - NATURAL FINISH

FENCE TYPES  
SCALE 1:25



SCREEN TYPE 1 (SN-1)  
EXTERNAL PRIVACY SCREEN  
SCALE 1:25

**DO NOT SCALE**  
USE FIGURED DIMENSIONS ONLY

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13/07/2023	1	MINOR CHANGE ASSESSMENT	CZ
DATE	ISSUE	DESCRIPTION	AUTHORISED
ISSUE/AMENDMENTS			
ARCHITECT:			
CLIENT / BUILDER:			
CROSSROAD DEVELOPMENTS			
PROJECT:			
PROPOSED EARLY LEARNING CENTRE			
LOCATION:			
LOT 341 ON SP171588, L 241 SLATER AVENUE, BLACKS BEACH, QLD 4740			
THIS DRAWING:			
EXTERNAL WORKS FENCE DETAILS PROPOSED			
Discipline:			
ARCHITECTURE			
PURPOSE:			
MINOR CHANGE ASSESSMENT			
SCALE:			
1:25 A1 Size			
PROJECT NUMBER:	DRAWING NO.	ISSUE	
P_110 /	A-504	1	



## 11.5. INFRASTRUCTURE AND OPERATIONS

### 11.6. CORPORATE SERVICES

#### 11.6.1. STRATEGIC FINANCIAL REPORT - APRIL 2024

<b>Author</b>	Financial Accounting Co-ordinator (Jena Prinsloo)
<b>Responsible Officer</b>	Director Corporate Services (Angela Hays)
<b>File Reference</b>	Strategic Financial Report

#### **Attachments**

1. FINAL April 2024 Strategic Report - MRC [11.6.1.1 - 19 pages]

#### **Purpose**

To adopt Mackay Regional Council's (MRC) Strategic Financial Report for the month of April 2024.

#### **Related Parties**

Nil

#### **Corporate Plan Linkage**

#### Financial Strength

*Ethical Decision-Making and Good Governance* - We are committed to keeping our community informed about our activities and performance and employing robust governance policies and procedures to ensure legislative compliance and organisational integrity.

#### **Background/Discussion**

Under Part 9, section 204 of the *Local Government Regulation 2012*, the local government is required to prepare a financial report which the Chief Executive Officer presents at a meeting of the local government once a month.

The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

#### **Consultation and Communication**

Chief Executive Officer, Directors, Chief Financial Officer.

#### **Resource Implications**

MRC is forecasting an operating deficit of \$5.4M for the 2023/24 financial year. The variance of the actual operating result for YTD April 2024 against YTD budget is an unfavourable variance of \$17.37M. The variance includes the water usage charge of approximately \$12.3M which were due to be raised in April but were delayed to early May to accommodate changes as a result of the March Budget Review adopted by Council at the April Council Meeting. The unfavourable variance of \$17.37M is in the more than 5% range.

Increases in expenditure against budget include employee benefit expenses for \$2.3M and materials and services for \$3.6M. Increases in materials and services is largely attributable to utilities (electricity) \$1M, MECC repairs \$0.3M, roads maintenance \$0.35M, software maintenance costs \$0.48M, and contractors \$1.4M that trend higher mainly because of staff vacancies. Unfavourable variance of \$2.3M in employee benefit expenses are due to an increase in overtime claimed and allowances paid as a result of staff vacancies, and movement in employee provisions as employees are accumulating leave.

To date, \$76.45M has been expended in the delivery of Council Projects. Council projects include accrued expenditure for works in progress.

### **Risk Management Implications**

Variances will be closely reviewed and considered in future budget processes where required.

### **Conclusion**

For the period ending April 2024, MRC reported an unfavourable operating surplus variance of \$17.37M against YTD budget, largely due to water usage charges which were due to be raised in late April but were delayed to early May, to accommodate changes as a result of the March Budget Review adopted by Council at the April Council Meeting.

### **Officer's Recommendation**

THAT the Strategic Financial Report for April 2024 be received.



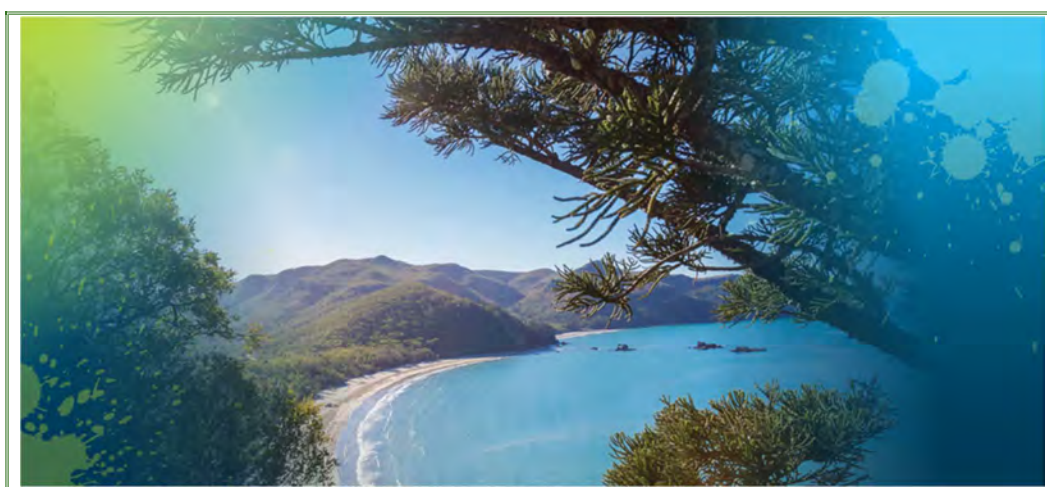
# Strategic Financial Report

30 April 2024

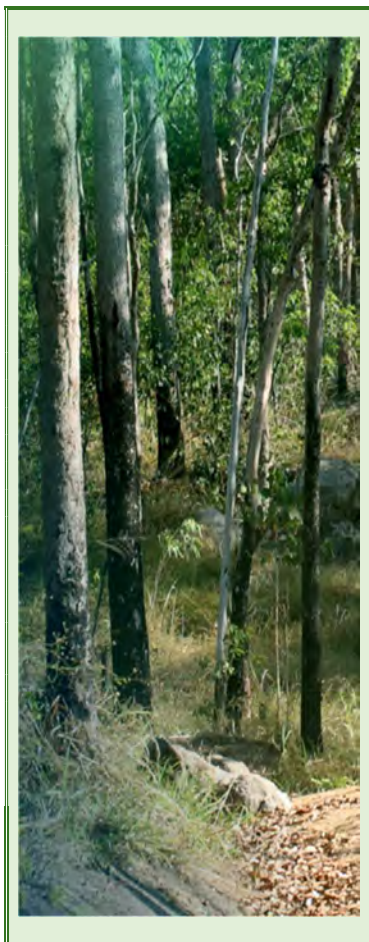
# Table of Contents

## Strategic Report for April 2024

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<b>Operating result</b> .....	5
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## Background



Under the requirements of the Local Government Regulation 2012, Council must prepare a financial report that states the progress that has been made in relation to the Council's budget for the period of the financial year up to the end of the month.

The end of month financial statements within the report include:

- Statement of Profit or loss
- Statement of Financial Position
- Statement of Cash Flows

The report is prepared based on the revised March budget review approved at the council meeting held on 24 April 2024.

Figures provided are accurate as at the date of publication and are cumulative year-to-date.

Amounts disclosed are rounded to the nearest thousand (\$'000) unless otherwise stated. Consequently, rounded balances in the categories may not exactly add to the reported totals.

\*Refer to Glossary

## April '24 result at a glance

<b>Amended Budget</b>	<p>Full Year Result</p> <p>Total income: 296,584 Total expenses: 302,008</p>	<b>YTD Budget</b>	<p>YTD Result</p> <p>Budget: 36,920 Actual: 19,552</p>
<b>(5,424K)</b>		<b>(17,368K)</b>	
<b>Operating surplus ratio</b> <b>-1.80%</b>		<b>YTD Variance</b> <b>-88.83%</b>	
▼		▼	

<b>Available cash</b>	<b>161.4M</b>	<b>Cash and investments at call</b>
	<b>5.15%</b>	<b>MRC Portfolio returns on cash at call</b>

<b>Liquidity</b>	<b>1.58</b>	<b>Current ratio</b>
	<b>9.2M</b>	<b>Rates in arrears at 30 April 2024</b>
	<b>3.8%</b>	<b>Rates in arrears as a percentage of rates charged</b>

<b>Borrowings</b>	<b>42.5M</b>	<b>Loan borrowings outstanding</b>
-------------------	--------------	------------------------------------

<b>Capital Expenditure</b>	<b>76.5M</b>	<b>Capital expenditure for the period ended 30 April 2024</b>
	<b>71%</b>	<b>Actual capital expenditure divided by forecasted total capital expenditure for the period ended 30 April 2024</b>



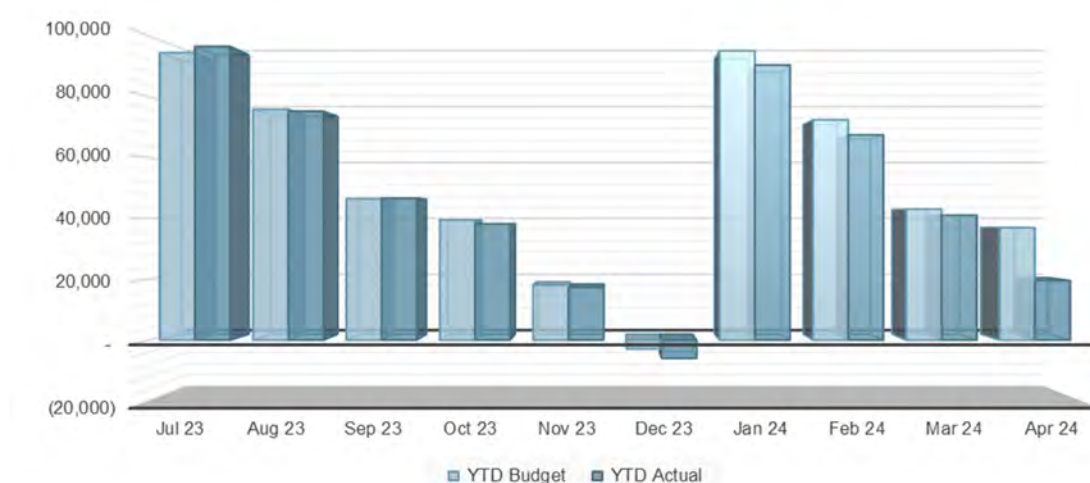
## Operating result

	Annual Original Budget \$'000	Annual Revised Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	YTD Variance \$'000	Size of Variance (+ and -):
						0% to 3%
						3% to 5%
						More than 5%
📈	292,142	296,584	283,921	270,879	(13,042)	Total operating revenue
✂️	291,591	302,008	247,001	251,327	(4,326)	Less: total operating expenses
📊	551	(5,424)	36,920	19,552	(17,368)	Operating surplus / (deficit)

**(\$5.4M)** operating deficit forecast for 2023/24 financial year following the adoption of the March budget review by Council on 24 April 2024

**(\$17.37M)** unfavourable operating variance for the period ended 30 April 2024, the variance includes the water usage charge of approximately (\$12.3M), not processed at 30 April 2024, but in May 2024 the variance related to water usage charges will resolved in the May Strategic Report.

### Monthly Performance



### Operating surplus ratio\*








Historical results				Budget	5yr Ave
2019/20	2020/21	2021/22	2022/23	2023/24	2023/24
-0.9%	2.3%	0.2%	-1.5%	-1.8%	-0.34%

Benchmark: Greater than 0%\*

\*Refer to Glossary



## Operating Revenue





	Annual Original Budget \$'000	Annual Revised Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	YTD Variance \$'000	
	240,557	240,555	241,443	229,175	(12,268)	<b>Rates and charges</b>
	19,806	22,126	18,582	18,131	(451)	<b>Fees and charges</b>
	8,230	7,412	5,696	5,263	(433)	<b>Contract and recoverable works</b>
	9,839	11,089	5,613	5,502	(111)	<b>Grants and subsidies</b>
	6,676	7,726	6,429	6,583	154	<b>Interest received</b>
	1,497	1,507	1,136	1,193	57	<b>Rental income</b>
	5,537	6,169	5,022	5,032	10	<b>Other income</b>
	<b>292,142</b>	<b>296,584</b>	<b>283,921</b>	<b>270,879</b>	<b>(13,042)</b>	

**Rates and charges: (\$12,268K)** unfavourable variance, as a result of water usage charges which were due to be raised in late April but were delayed to early May, to accommodate changes as a result of the March Budget Review adopted by Council at the April Council Meeting.

**Fees and charges: (\$451K)** unfavourable variance, largely due to a decrease in waste disposal fees.

**Recoverable works: (\$433K)** unfavourable variance, due to timing of water recoverable income.

## Operating Expenditure

	Annual Original Budget \$'000	Annual Revised Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	YTD Variance \$'000	
	99,822	94,072	75,767	78,090	(2,323)	<b>Employee benefit expenses</b>
	103,100	110,576	90,546	94,140	(3,594)	<b>Materials and services</b>
	3,230	7,886	6,176	5,721	455	<b>Finance costs</b>
	85,439	89,474	74,512	73,376	1,136	<b>Depreciation and amortisation</b>
	<b>291,591</b>	<b>302,008</b>	<b>247,001</b>	<b>251,327</b>	<b>(4,326)</b>	

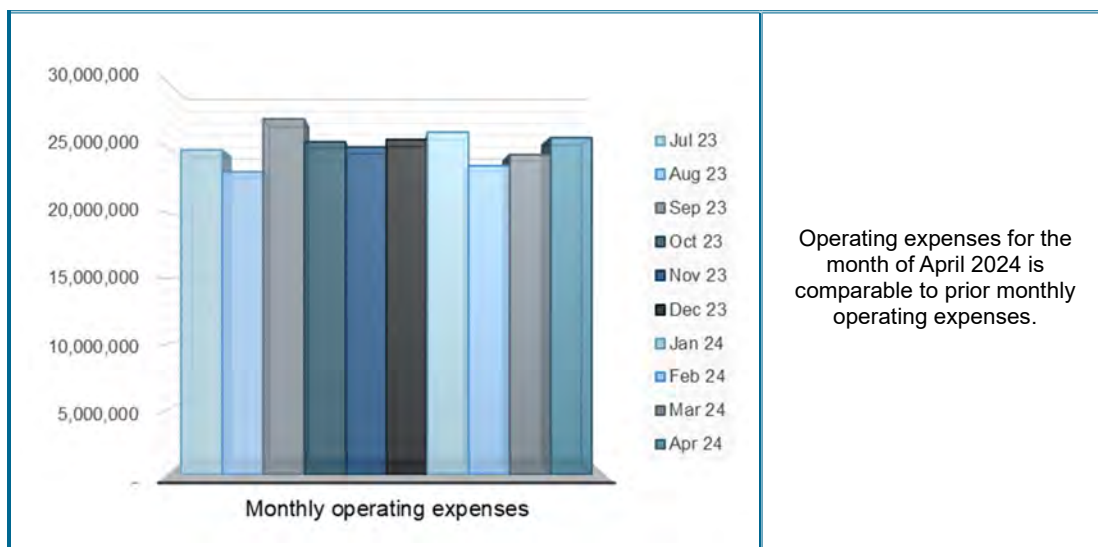
**Employee Benefit Expenses: (\$2,323K)** unfavourable variance largely due to an increase in other salary costs as a result of the movement in employee provisions and increased allowances and overtime.

**Materials and Services: (\$3,594K)** unfavourable variance largely due to increases in contractor costs for (\$1,436K), across multiple areas of Council including parks and open spaces as a result of current staff vacancies. The unfavourable variance includes cost increases in, software maintenance (\$482K), MECC repairs (\$305K) and roads maintenance (\$350K). The Water Treatment program (\$393K), Property Services (\$288K) and Water Networks program (\$287K) reported electricity cost increases in the period to date.

\*Refer to Glossary





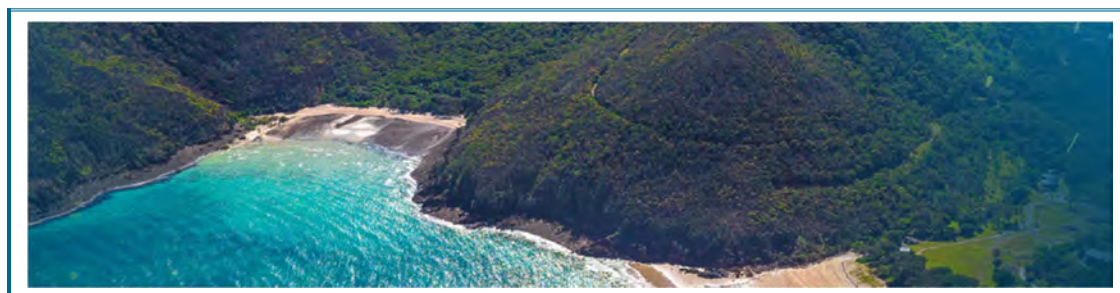


### Capital Income and Expenses

	Annual Original Budget \$'000	Annual Revised Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	YTD Variance \$'000	
	<b>551</b>	<b>(5,424)</b>	<b>36,920</b>	<b>19,552</b>	<b>(17,368)</b>	<b>Operating surplus or (deficit)</b>
	31,410	26,498	10,785	10,541	(244)	<b>Capital grants and subsidies</b>
	-	956	831	831	-	<b>Other capital revenue</b>
<b>OCE</b>	2,740	3,342	1,273	3,195	(1,922)	<b>Less: Other capital expenses</b>
	<b>29,221</b>	<b>18,688</b>	<b>47,263</b>	<b>27,729</b>	<b>(19,534)</b>	<b>Net surplus or (deficit)</b>

**Capital Grants and Subsidies: (\$244K)** unfavourable variance, largely due to discounts granted for developer contributions.

**Other Capital Expenses: (\$1,922K)** unfavourable variance, mainly due to the write-off and disposal of roads and drainage assets (39%), water assets (24%) and plant and equipment (16%) as part of the asset capitalisation process.



Refer to Glossary



## Money Matters

### Cash at call



April '24	12 Month Comparative	
4.19%	3.46%	AusBond Bank Bill Index
5.15%	4.90%	MRC Portfolio

### Liquidity (can Council pay its debts when they fall due)

	Annual Original Budget \$'000	Annual Revised Budget \$'000	YTD Actual \$'000	
↑	173,032	157,809	194,159	<b>Current assets</b>
↓	107,263	101,083	123,162	<b>Current liabilities</b>
	<b>1.61</b>	<b>1.56</b>	<b>1.58</b>	<b>Current ratio</b>

### Current ratio\*

The current ratio is an indicator of Council's liquidity and ability to meet short term obligations.

Historical results				Budget	5yr Ave
2019/20	2020/21	2021/22	2022/23	2023/34	2023/24
1.7	1.8	1.5	1.3	1.6	1.6

Benchmark: Between 1 and 4

### Debtors

	Actual \$'000	Actual %
Rates and utility charges	13,915	55.4%
Development contributions	4,321	17.2%
Other debtors	6,869	27.4%
<b>Trade and other receivables</b>	<b>25,105</b>	<b>100.0%</b>

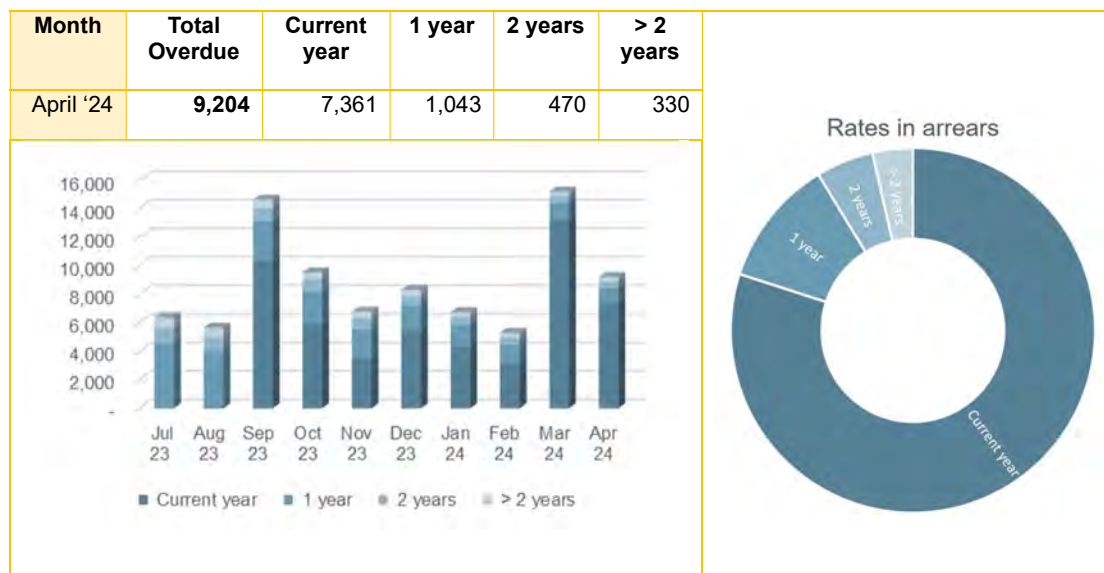
### Rates Collection

Council's standard settlement terms for trade receivables are 30 days from invoice date.

	Issue date of notice	Due date of payment
Rates notice	12/02/2024	13/03/2024
Pensioner rates notice	12/02/2024	06/06/2024

MRC collection processes ensure rates are collected efficiently and effectively, whilst being cognisant of individual circumstances. Collection action is continuing, both with our external collection agency and monitoring of in-house payment schedules. In-house collection methods include the use of SMS reminders for ratepayers.

### Rates Arrears



Refer to Glossary



Rates in arrears as a percentage of rates charged:

- April 2024: 3.8%



Benchmark: **7.94%** (average rates arrears percentage of Tier 2 Councils for 2022-23)

### Borrowings

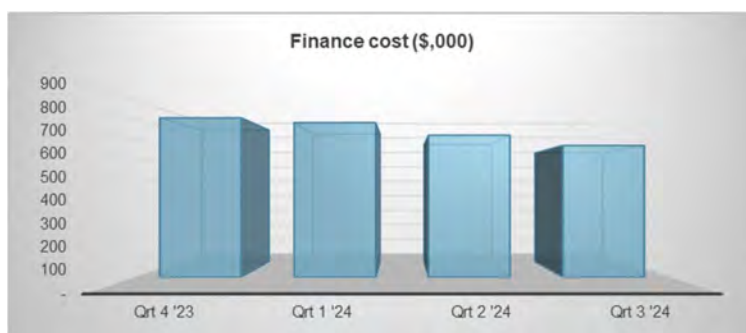
**\$42.46M** total loan borrowings outstanding

Loan borrowings are an important funding source for Council; reflecting that the full cost of infrastructure should not be borne entirely by present-day ratepayers alone, rather by all those who benefit from the infrastructure over its lifetime.



### Finance costs

Finance costs are reflective of interest repayments on current borrowings.



Refer to Glossary



### Debt service cover ratio\*

This ratio measures the extent to which available cash flow covers current debt obligations.

Historical results				Budget	5yr Ave
2019/20	2020/21	2021/22	2022/23	2023/34	2023/24
N/A	N/A	3.2	4.9	4.2	N/A

Benchmark: More than 2 times.

### Cash flows for the period


	\$'000
<b>Cash at call on 1 July 2023</b>	<b>150,165</b>
<b>Cash inflows</b>	
Receipts from customers	249,420
Receipts from grantors	14,304
Interest received	6,583
<b>Cash outflows</b>	
Payments to suppliers and employees	(170,924)
Payments for property, plant and equipment	(76,118)
Repayment of borrowings and leases	(10,499)
Finance costs	(2,166)
Other	587
<b>Cash at call on 30 April 2024</b>	<b>161,352</b>



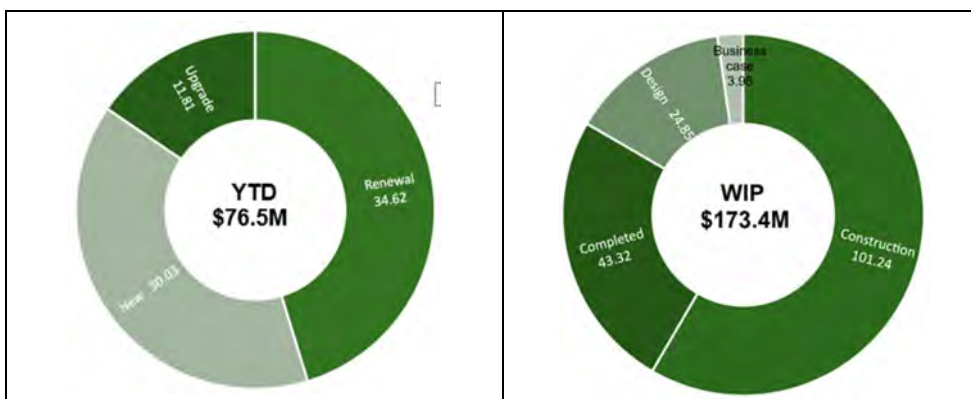
\*Refer to Glossary

## Infrastructure

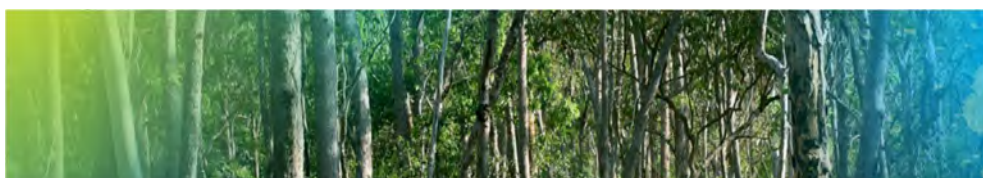
Council manages the construction, upgrade, and renewal of community assets as part of its capital works program.

	Annual Original Budget	Annual Revised Budget	YTD Actual	
	\$'000	\$'000	\$'000	
	124,420	107,466	76,455	Capital expenditure

71% of annual revised budget expended on capital projects.



WIP – Works in Progress, reflects all projects that are currently in progress or completed and awaiting capitalisation.



Refer to Glossary

## Major Projects

The projects reflected below are largest projects being delivered as part of Council's capital works program based on Amended Budget.

Project	Amended Budget \$'000	YTD Actuals \$'000	YTD Forecast \$'000
Mountain Biking - Stage 1	9,378	8,447	9,431
Pioneer River Levee construction - Rivers Edge to Heaths Rd	6,133	5,922	5,878
Asphalt Resurfacing Works FY2024	4,442	4,240	4,173
Replacement Program for plant and equipment	3,396	1,371	2,032
Northern Beaches Community Hub - Civil Works	3,230	2,367	2,370
Mackay Stadium Refurbishment	2,916	1,372	1,878
Pioneer River Floating Pontoon	2,774	2,635	2,663
Art Space Facility Upgrade	2,715	1,808	1,763
Mackay Bus Station – Bus Set down	2,700	2,662	2,672
Northern Beaches Community Hub – Stage 1A	2,456	556	1,076

The delivery of several major projects under construction is on track for the year to date ending April '24, such as Mackay Bus Station at Canelands, the Northern Beaches Community Hub civil works-project and the Art Space Facility Upgrade.

The Pioneer River Floating Pontoon project is completed. The Pioneer River Levee construction project and Asphalt Resurfacing Works are both in the final stages of delivery. The Mountain Bike Trial - Stage 1 project is at practical completion, with the maintenance period for landscaping is still in progress.

The Mackay Stadium Refurbishment was delayed due to contractor availability. The replacement program for plant and equipment is impacted by delays in equipment delivery times from suppliers.

The Northern Beaches Community Hub – Stage 1A project was delayed by wet weather delays, but is on track for delivery in FY2025.

## Capital expenditure ratio\*

This ratio indicates that council is willing to invest more than depreciation into expanding its assets base for the life of the adopted Long Term Financial Forecast.

Historical results				Budget	5yr Ave
2019/20	2020/21	2021/22	2022/23	2023/24	2023/34
1.1	1.2	1.3	1.3	1.2	1.2





Benchmark: More than 1.1 times.



\*Refer to Glossary



Council is responsible for the provision of a diverse range of services to meet community needs and expectations. A significant number of these services are provided through infrastructure assets and other property, plant, and equipment.

	Annual Original Budget \$'000	Annual Revised Budget \$'000	YTD Actual \$'000	
	3,730,542	3,958,003	3,971,232	Property, plant and equipment
	5,277	5,580	5,580	Investment properties
	1,143	1,143	1,156	Right of use assets
	3,927	4,106	4,112	Intangible assets

**Asset sustainability ratio\***

This ratio is calculated based on the planned capital expenditure on the renewal of assets.

	Historical results			Budget	5yr Ave
2019/20	2020/21	2021/22	2022/23	2023/34	2023/24
50.8%	74.5%	62.8%	63.6%	58.2%	62%

Benchmark: More than 60%.



\*Refer to Glossary





## Appendices

### - Statement of Profit or Loss For the period ended 30 April 2024

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000	
<b>Operating Revenue</b>						
Rates, levies and charges	240,557	240,555	241,443	229,175	(12,268)	
Fees and charges	19,806	22,126	18,582	18,131	(451)	
Contracts and recoverable works	8,230	7,412	5,696	5,263	(433)	
Grants, subsidies, contributions, donations	9,839	11,089	5,613	5,502	(111)	
Interest received	6,676	7,726	6,429	6,583	154	
Rental income	1,497	1,507	1,136	1,193	57	
Other income	5,537	6,169	5,022	5,032	10	
<b>Total operating revenue</b>	<b>292,142</b>	<b>296,584</b>	<b>283,921</b>	<b>270,879</b>	<b>(13,042)</b>	
<b>Less: Operating expenses</b>						
Employee benefits	99,822	94,072	75,767	78,090	(2,323)	
Materials and services	103,100	110,576	90,546	94,140	(3,594)	
Finance costs	3,230	7,886	6,176	5,721	455	
Depreciation and amortisation	85,439	89,474	74,512	73,376	1,136	
<b>Total operating expenses</b>	<b>291,593</b>	<b>302,008</b>	<b>247,001</b>	<b>251,327</b>	<b>(4,326)</b>	
<b>Operating surplus or (deficit)</b>	<b>551</b>	<b>(5,424)</b>	<b>36,920</b>	<b>19,552</b>	<b>(17,368)</b>	
<b>Capital revenue</b>						
Grants, subsidies, contributions, donations	31,410	26,498	10,785	10,541	(244)	
Other capital revenue	-	956	831	831	-	
<b>Less: Capital expenses</b>						
Capital expenses	2,740	3,342	1,273	3,195	(1,922)	
<b>Total capital revenue and expenses</b>	<b>28,670</b>	<b>24,112</b>	<b>10,343</b>	<b>8,177</b>	<b>(2,166)</b>	
<b>Net result</b>	<b>29,221</b>	<b>18,688</b>	<b>47,263</b>	<b>27,729</b>	<b>(19,534)</b>	

#### % YTD Variance from YTD Budget (KPI)

YTD Variance between 0% and ± 2.99%

YTD Variance between ± 3% and ± 4.99%

YTD Variance equal to or greater than ± 5%

Refer to Glossary



- **Statement of Financial Position**  
**At 30 April 2024**

	<b>Annual Original Budget \$000</b>	<b>Annual Revised Budget \$000</b>	<b>YTD Actual \$000</b>
<b>Current assets</b>			
Cash and cash equivalents	142,190	125,385	71,352
Financial assets	-	-	90,000
Trade and other receivables	21,059	21,282	25,105
Contract assets	3,500	3,500	2,558
Other assets	3,216	4,506	1,687
Inventories	2,988	3,136	3,457
Non-current assets held for sale	79	-	-
<b>Total current assets</b>	<b>173,032</b>	<b>157,809</b>	<b>194,159</b>
<b>Non-current assets</b>			
Investment property	5,277	5,580	5,580
Trade and other receivables	-	-	1,676
Property, plant and equipment	3,730,542	3,958,003	3,971,232
Right of use assets	1,143	1,143	1,156
Intangible assets	3,927	4,106	4,112
<b>Total non-current assets</b>	<b>3,740,889</b>	<b>3,968,832</b>	<b>3,983,756</b>
<b>Total assets</b>	<b>3,913,921</b>	<b>4,126,641</b>	<b>4,177,915</b>
<b>Current liabilities</b>			
Trade and other payables	8,488	9,482	15,382
Employee entitlements	14,135	1,799	22,008
Borrowings	11,644	11,646	3,696
Lease liabilities	66	68	35
Provisions	49,858	59,641	63,799
Contract Liabilities	3,500	3,500	2,871
Other liabilities	19,572	14,947	15,371
<b>Total current liabilities</b>	<b>107,263</b>	<b>101,083</b>	<b>123,162</b>
<b>Non-current liabilities</b>			
Employee entitlements	1,699	1,601	1,529
Borrowings	48,406	48,408	38,755
Lease liabilities	1,241	1,213	1,230
Provisions	13,268	21,685	21,740
Other liabilities	11,691	9,685	6,184
<b>Total non-current liabilities</b>	<b>76,305</b>	<b>82,592</b>	<b>69,438</b>
<b>Total liabilities</b>	<b>183,568</b>	<b>183,675</b>	<b>192,600</b>
<b>Net community assets</b>	<b>3,730,353</b>	<b>3,942,966</b>	<b>3,985,315</b>

\*Refer to Glossary



**Statement of Financial Position**  
**At 30 April 2024**

	<b>Annual Original Budget \$000</b>	<b>Annual Revised Budget \$000</b>	<b>YTD Actual \$000</b>
<b>Community equity</b>			
Retained surplus	2,340,937	2,331,876	2,374,225
Asset revaluation surplus	1,389,416	1,611,090	1,611,090
<b>Total community equity</b>	<b>3,730,353</b>	<b>3,942,966</b>	<b>3,985,315</b>

<sup>\*</sup>Refer to Glossary



**- Statement of Cash Flows**  
**For the period ended 30 April 2024**

	<b>Annual Original Budget \$000</b>	<b>Annual Revised Budget \$000</b>	<b>YTD Actual \$000</b>
<b>Cash flows from operating activities</b>			
Receipts from customers	275,075	279,284	249,420
Receipts from grantors, donors for operational activities	9,824	11,585	5,502
Payments to suppliers and employees	(204,004)	(237,975)	(170,924)
Interest income	6,676	7,726	6,583
Borrowing costs	(2,787)	(2,787)	(2,166)
<b>Net cash inflow from operating activities</b>	<b>84,784</b>	<b>57,833</b>	<b>88,415</b>
<b>Cash flows from investing activities</b>			
Payments for non-current assets	(123,863)	(106,423)	(76,118)
Payments for investments	-	-	(35,000)
Payments for capital projects	(2,000)	(3,844)	(129)
Proceeds from sale of non-current assets	2,090	1,189	715
Receipts from grantors, donors for capital projects	27,410	19,327	8,802
<b>Net cash outflow from investing activities</b>	<b>(96,363)</b>	<b>(89,751)</b>	<b>(101,730)</b>
<b>Cash flows from financing activities</b>			
Proceeds from borrowings	21,200	21,200	-
Repayment of borrowings	(14,045)	(14,045)	(10,446)
Repayments made on leases (principal only)	(17)	(17)	(53)
<b>New cash outflow from financing activities</b>	<b>7,138</b>	<b>7,138</b>	<b>(10,499)</b>
<b>Net increase or (decrease) in cash and cash equivalents</b>	<b>(4,441)</b>	<b>(24,780)</b>	<b>(23,816)</b>
<b>Cash and cash equivalents at beginning of the period</b>	<b>146,631</b>	<b>150,165</b>	<b>95,165</b>
<b>Cash and cash equivalents at end of the period</b>	<b>142,190</b>	<b>125,385</b>	<b>71,349</b>

Refer to Glossary



## Glossary

Operating surplus ratio (%)	Extent to which operating revenue covers operating expenses (excludes capital items)	Operating result (excluding capital items) as a percentage of operating revenue
Current ratio	Extent to which current assets cover current liabilities	Current assets / current liabilities
Asset sustainability ratio (%)	Extent to which the infrastructure assets are being replaced/renewed	Capital expenditure on renewals / depreciation expense
Capital expenditure ratio (times)	Extent to which capital expenditure exceeds depreciation.	Capital expenditure / depreciation
Debt service cover ratio	Extent to which available cash flow covers current debt obligations	Earnings Before Interest Depreciation and Amortisation / (interest expense + principal loan repayment)

MRC will be adopting the new Local Government Sustainability Framework ratios in the 2023/24 Annual Financial Statements. Calculations of historical ratios have been adjusted to reflect the guidance provided in the Local Government Sustainability Guideline (2023 Version 1).

\*Refer to Glossary



### **11.6.2. 2024-25 PUBLIC FEES & CHARGES**

<b>Author</b>	Senior Revenue & Treasury Accountant (Kristen Filtness)
<b>Responsible Officer</b>	Director Corporate Services (Angela Hays)
<b>File Reference</b>	2024/25 Fees & Charges

#### **Attachments**

1. Fees & Charges Public Schedule 2024-25 [**11.6.2.1** - 31 pages]

#### **Purpose**

To seek Council's endorsement of the 2024/25 Fees and Charges Schedule.

#### **Related Parties**

Nil.

#### **Corporate Plan Linkage**

##### Financial Strength

*Affordable Living* - Our rates and charges provide value for residents and are sufficient in providing for required infrastructure, facilities, and services.

#### **Background/Discussion**

In accordance with the *Local Government Act 2009* (the Act), Council has charging powers to establish user pay charges. These charges are in relation to the use of Mackay Regional Council (MRC) facilities and for the provision of identified services.

In January 2024 Council adopted a partial listing of fees and charges for the 2024/25 financial year in order to meet legislative requirements which were impacted by the Council elections and associated caretaker period. The fees and charges attached to this report are reflective of the remaining fees and charges which were not adopted at the January Council meeting.

The fees and charges being tabled in this report are either cost recovery or commercial in nature, and management have reviewed all charges to ensure they address appropriate cost drivers or industry standards.

A base increase of 5.4%, was applied to all applicable commercial fees and charges. There are minor variations to this increase because of rounding and adjustments to reflect market conditions.

A major review was completed in Development Planning & Engineering and 131 obsolete fees were removed. The review has streamlined the remaining fees and charges in accordance with legislation.

Strategic Planning also reviewed their fees and have removed 47 fees. These fees were replaced with 3 fees that refer to the indexed contribution rate for the applicable planning scheme.

There were a small number of fees removed due to:

- a) being incorporated into another fee
- b) are a duplication of an existing fee, or
- c) the service is no longer provided.

### **Consultation and Communication**

The schedule of proposed fees and charges has been reviewed by relevant Directors and Managers and discussed with the Executive Leadership Team. Fees that have changed have been further reviewed by the relevant Director to provide justification.

### **Resource Implications**

Fees and charges form a significant part of Council's revenue and provide a source of funding and/or contribution to programs delivered by MRC.

### **Risk Management Implications**

The Act allows Council to establish cost recovery fees and charges, and fees and charges in line with commercial principles. Where the true cost of services is not recovered through fees, then additional impost is placed on other revenue sources, typically rates.

### **Conclusion**

It is recommended that the proposed schedule of MRC fees and charges be adopted as tabled.

### **Officer's Recommendation**

**THAT** Council adopts the Fees and Charges Schedule as attached, to take effect from 1 July 2024.

### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied (Both % &amp; \$\$)</i>	<i>GST</i>
<b>Council Facilities</b>					
<b>Aquatic Centres</b>					
<b>Bluewater Lagoon</b>					
Bookings to be costed pending services engaged for safe and effective support of the specific event	Price on Application			Price on Application	10.00%
<b>Memorial Swim Centre</b>					
Access - Concession	Person	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	4.00	10.00%
Access - Child Access - Child (under 16)	Person	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	4.00	10.00%
Access - Child (under 2)	No Charge	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	No Charge	10.00%
Access - Spectator	Person	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	3.00	10.00%
Access - Adult	Person	LGA 2009 s97(2)(a)		5.00	10.00%
<b>Mirani Caravan Park and Swimming Pool</b>					
Access - Adult	Person	LGA 2009 s97(2)(a)		5.00	10.00%
Access - Child (under 16)	Person	LGA 2009 s97(2)(a)		4.00	10.00%
Access - Child (under 2)	No Charge	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	No Charge	10.00%
Access - Concession	Person	LGA 2009 s97(2)(a)	SLL 2011 No. 1.4	4.00	10.00%
Access - Spectator	Person			3.00	10.00%
Squad Swimming	Person			27.00	0.00%
<b>Pioneer Swim Centre</b>					
Access - Adult	Person			5.00	10.00%
Access - Concession	Person			4.00	10.00%
Access - Child (under 16)	Person	LGA 2009 s97(2)(c)		4.00	10.00%
Access - Child (under 2)	No Charge	LGA 2009 s97(2)(c)		No Charge	10.00%
Access - Spectator	Person	LGA 2009 s97(2)(c)		3.00	10.00%



### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Sarina Swim Centre</b>					
Access - Adult	Person			5.00	10.00%
Access - Child (under 16)	Person			4.00	10.00%
Access - Child (under 2)	Person	LGA 2009 s97(2)(c)		0.00	10.00%
Access - Concession	Person	LGA 2009 s97(2)(c)		4.00	10.00%
Access - Spectator	Person			3.00	10.00%

### Artspace

#### Artspace Hire Charges

Artspace Staff - During Business Hours per staff member	Hour			119.00	0.00%
Artspace Staff - After 6pm Hours per staff member	Hour			156.00	0.00%
Technical Staff - Erection and removal of any banners/signs/decorations, lighting per staff member	Hour			119.00	0.00%
Damage to facilities and excessive mess left at the conclusion of each function will be payable on a cost recovery basis, in accordance with the hire agreement	Actual Cost			Actual Cost	0.00%

#### Artspace Workshops and Courses

Professional Development Seminar + Materials	Person			74.00	0.00%
Professional Development Seminar Concession + Materials	Person			42.00	0.00%
Kids Art Club (2 hours x 6 weeks, 1 term = 6 classes) + Materials	Term			185.00	0.00%
Adult's Workshop (Approximately 4.5 Hours) + Materials	Person			95.00	0.00%
Adult's Workshop Concession (Approximately 4.5 Hours) + Materials	Person			74.00	0.00%
School Holiday Group Visit	Student			7.00	0.00%

### Cemeteries

#### Burial Fee

After normal Cemetery hours Monday - Friday »» Normal Fee + Actual Cost of Overtime with a Minimum Fee	Minimum			297.00	10.00%
For a burial in urgent or extenuating circumstances only on a Saturday, Sunday or Public Holiday »» Normal Fee + Actual Cost of Overtime with a Minimum Fee	Minimum			1,070.00	10.00%
Burial equipment hire (Chairs, Shade etc.)	Per day or part thereof			178.00	10.00%
Extra for hand dug grave due to inaccessible location	Per			415.00	10.00%
Burial of Ashes in a plot (Includes vault or mausoleum burial)	Per			215.00	10.00%

## Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
Removal of Ashes from a Plot or Niche	Per			220.00	10.00%
8 x 4 Grave Preparation	Site			1,390.00	10.00%
8 x 4 Grave Preparation (Marian and Mirani only)	Site			1,860.00	10.00%
8 x 4 Grave Preparation - Child (8 Years and under)	Site			712.00	10.00%
8 x 6 Grave Preparation (Special Burial) - Sarina Cemetery Only	Site			315.00	10.00%

### Cemetery Services

Garden of Memories - Mt Bassett Only - Upgrade to Brass and /or Coloured Brass Plaque	Each			237.00	10.00%
Garden of Memories - Mt Bassett Only - Burial of Ashes in site	Site			215.00	10.00%
Flower Receptacles - Mt Bassett Lawn Cemetery - Supply and Installation	Each			80.00	10.00%
Flower Receptacles - Mt Bassett Lawn Cemetery - Replacement Inner	Each			42.00	10.00%
Rocks of Remembrance - Memorial Rocks - Small	Each			963.00	10.00%
Rocks of Remembrance - Memorial Rocks - Large	Each			1,085.00	10.00%
All other searches, including multiple records (involving 3 or more records) when written reply (either electronic or hardcopy) is required E.g. - Family History Searches Excludes information concerning further burials or purchase of land	Price on Application			Price on Application	0.00%
Photograph of a single headstone The fee is payable in advance and still applies when a headstone is found to be not in existence	Price on Application			Price on Application	0.00%
Exhumation	Each			6,076.00	10.00%
Maintenance Fee on Unused Reserve Lot	Annual			270.00	10.00%
Cemetery Administration Fee	Annual			215.00	10.00%
Headstone/Monument Application Permit (By a Mason and not by a Mason)	Per			37.00	0.00%
Columbarium Wall - All Cemeteries (except Mackay) Purchase of Single Niche in Columbarium Wall (Price includes Ashes Interment and Brass Plaque)	Each			650.00	10.00%
Columbarium Wall - All Cemeteries (except Mackay) Purchase of Brass Columbarium Vase	Each			66.00	10.00%
Columbarium Wall - Mirani and Walkerston Cemeteries Purchase of Double Niche in Columbarium Wall (Price includes Ashes Interment and Brass Plaque)	Each			1,276.00	10.00%
Search of Electronic Cemetery Records - Front Counter Only	Each			5.00	0.00%
Up to 2 searches of records, when the surname and year of death is provided accurately - When the date of death is after 1960	Each			67.00	0.00%
Up to 2 searches of records, when the surname and year of death is provided accurately - When the date of death is prior to 1959	Each	LGA 2009 s97(2)(c)		130.00	0.00%
Garden of Memories - Mt Bassett Only - Purchase of Site (Includes basic Formica plaque)	Site	LGA 2009 s97(2)(c)		890.00	10.00%

### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Purchase of a Plot</b>					
Purchase of Land/Plot 8 x 4 (Unless reserved and fully paid)	Plot			3,085.00	10.00%
Purchase of Land 8 x 6 (Special Burial) - Sarina Cemetery Only ADDITIONAL FEE	Plot			1,686.00	10.00%

### Community Buildings and Centres

#### Community Buildings and Centres Facility Fees

PA System - Basic Hire (No Microphones)	Event			12.00	0.00%
Hire of Microphone	Unit			70.00	0.00%
Rubbish Removal (If not completed by Hirer) Subtracted From Bond	Hour			72.00	0.00%
Cleaning which includes Tables & Chairs (If not completed by Hirer) Subtracted From Bond	Hour			72.00	0.00%
Bar and/or Coldroom	Day			200.00	0.00%

### Mirani Caravan Park and Swimming Pool

Daily Rate Powered Site - 1 or 2 Adults (Power and Amenities Included)	Person			25.00	0.00%
Daily Rate Powered Site - Additional Person (under 18)	Site			11.00	0.00%
Daily Rate Unpowered Site - 1 or 2 Adults (Amenities Included)	Person			21.00	0.00%
Daily Rate Unpowered Site - Additional Person (under 18)	Site			11.00	0.00%
Weekly Rate Powered Site - 1 or 2 Adults (Power and Amenities Included)	Person			150.00	0.00%
Weekly Rate Powered Site - Additional Person (under 18)	Person			53.00	0.00%
Weekly Rate Unpowered Site - 1 or 2 Adults (Amenities)	Person			125.00	0.00%
Weekly Rate Unpowered Site - Additional Person (under 18)	Site			53.00	0.00%
Daily Rate Recreation Vehicles (RV) - Powered Site (Longer than 2 nights are charged at standard rates)	Site			16.00	0.00%
Daily Rate Recreation Vehicles (RV) - Unpowered Site (Longer than 2 nights are charged at standard rates)	Site			11.00	0.00%
Daily Rate Recreation Vehicles (RV) - Access to Amenities	Site			5.00	0.00%

### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Community Building or Centre Hire - Category 1 Users</b>					
Refundable Bond (Up to 1 Hour)	Event			50.00	0.00%
Refundable Bond (Over 1 Hour up to 4 Hours)	Event			150.00	0.00%
Facility Hire Plus Bond	Hour			20.00	0.00%
Refundable Bond (Over 4 Hours)	Event			250.00	0.00%
<b>Community Building or Centre Hire-Cat 2 Users &amp; Cat 3 Users</b>					
Refundable Bond	Event			250.00	0.00%
Facility Hire Plus bond	Hour			30.00	0.00%
<b>Jubilee Community Centre</b>					
Hire of Meeting Room Category 1a Users (Unincorporated and unfunded community interest or support groups)	No Charge			No Charge	0.00%
Hire of Meeting Room Category 1b Users. Maximum \$20 per Month (Not-for-profit incorporated associations)	Per day or part thereof			20.00	0.00%
Hire of Meeting Room Category 2 or 3 Users. Full day (up to 9hrs) (Commercial operators)	Per day or part thereof			250.00	0.00%
Hire of Meeting Room Category 2 or 3 Users. Half day (up to 4hrs) (Commercial operators)	Half Day			200.00	0.00%
Hire of Meeting Room Category 2 or 3 Users. Per hour (Commercial operators)	Hour			80.00	0.00%
Playgroups - Session up to and including 4 Hours plus Bond	Per			25.00	0.00%
Exhibition Hanging Fee	Per			200.00	0.00%
<b>Seaforth Recreation Centre</b>					
Facility Hire Plus Bond	Hour			5.00	0.00%
Refundable Bond	Event			30.00	0.00%
<b>Mackay Aquatic and Recreational Complex - Aquatic</b>					
<b>Aquatic Complex Access</b>					
Access - Adult	Person			5.00	10.00%
Access - Concession	Person			4.00	10.00%
Access - Child (under 16)	Person			4.00	10.00%

### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
Access - Child (under 2)	No Charge			No Charge	10.00%
Access - Spectator - excludes aquatics program spectator	Person			3.00	10.00%

#### Mackay Aquatic and Recreational Complex - Athletics

##### Athletic Complex Access

Casual Child (Under 16)	Person			4.00	0.00%
Casual Child (under 2)	No Charge			No Charge	0.00%
Casual Access Adult	Person			5.00	0.00%
Casual Concession	Person			4.00	0.00%

#### Museums and Cultural Heritage

##### Greenmount Homestead Entry

Adult	Person			7.00	0.00%
Concession Card Holder (Identification required)	Person			5.00	0.00%
Child (5 to 18 years)	Person			3.00	0.00%
Child (Under 5 Years)	No Charge			No Charge	0.00%
Adult Groups - Per Person (Minimum of 10 people)	Person			6.00	0.00%
School Group Tours - Per Person (Minimum of 10 people, including adults and children)	Person			3.00	0.00%

##### Museum Entry

Museum Entry - Sarina, Mackay and Pioneer Valley	No Charge			No Charge	0.00%
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#### Parks and Environment

##### Botanical Gardens Administrative Services

Hire of Administration Building Meeting Room - Category 1 Users	Per day or part thereof			55.00	10.00%
Hire of Administration Building Meeting Room - Category 2 & 3 Users	Per day or part thereof			170.00	10.00%
Exhibition Hanging Fee	Per			205.00	10.00%
Golf Buggy Guided Tours	Person			7.00	10.00%
PlantEd School Education Session (with education officer) - On site at Botanical Gardens	Student			6.00	10.00%
PlantEd School Holiday Activity	Price on Application			Price on Application	10.00%

### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
Bocce Set Hire plus Bond	Each			6.00	10.00%
Refundable Bond - Bocce Set - refundable on return of set - cash only	Each			50.00	0.00%
Staff on site for social, community or commercial event Per Staff member	Hour			65.00	10.00%
Hire for Ceremony Area with signage plus Bond	Area			265.00	10.00%
Refundable Bond - Ceremony Area	Event			300.00	0.00%
Meadowlands Amphitheatre/Soundshell Rehearsals plus Bond	Day			265.00	10.00%
Refundable Bond - Rehearsals	Event			265.00	0.00%
Cleaning Charges after Events	Hour			65.00	10.00%

#### Camping Reserves Ball Bay

Daily Site 10 x 6 (Up to max of 6 Persons) - Ball Bay	Site			17.00	10.00%
Weekly Site (7 days) 10 x 6 (Up to a max of 6 Persons) - Ball Bay	Site			95.00	10.00%
Additional Persons (Adult or Child Per Site) - Ball Bay	Person			9.50	10.00%
School Groups/Non Profit Community Groups/Clubs Per Stay - Ball Bay	Person			9.50	10.00%

#### Camping Reserves Seaforth

Daily Site 10 x 6 (Up to max of 6 Persons) - Seaforth	Site			30.00	10.00%
Weekly Site (7 days) 10 x 6 (Up to a max of 6 Persons) - Seaforth	Site			175.00	10.00%
Additional Persons (Adult or Child Per Site) - Seaforth	Person			18.00	10.00%
School Groups/Non Profit Community Groups/Clubs Per Stay - Seaforth	Person			9.50	10.00%
Camping fee - For single Campers Travelling by walking or bicycle	Day			9.50	10.00%

#### Camping Reserves St Helen's Beach

Daily Site 10 x 6 (Up to max of 6 Persons) - St Helen's	Site			17.00	10.00%
Weekly Site (7 days) 10 x 6 (Up to a max of 6 Persons) - St Helen's	Site			95.00	10.00%
Additional Persons (Adult or Child Per Site) - St Helen's	Person			9.50	10.00%
School Groups/Non Profit Community Groups/Clubs Per Stay - St Helen's	Person			9.50	10.00%

### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Botanical Gardens Hire - Category 1 Users</b>					
Less than 10 people with no alcohol or amusements (no application necessary)	No Charge			No Charge	10.00%
Charitable Function plus Bond	No Charge			No Charge	10.00%
Refundable Bond ? Charitable Functions up to 500 people	Event			350.00	0.00%
Refundable Bond ? Charitable Functions more than 501 people	Event			750.00	0.00%
<b>Botanical Gardens Hire - Category 2 Users</b>					
More than 201 people and less than 500 with or without alcohol approval and with or without amusements/Marquees plus Bond	Event			365.00	10.00%
Refundable Bond - More than 201 people and less than 500	Event			350.00	0.00%
<b>Botanical Gardens Hire - Category 3 Users</b>					
Commercial Event up to 500 people, no alcohol plus Bond	Day			580.00	10.00%
Refundable Bond - Commercial Event with no admission fee	Event			550.00	0.00%
<b>Greenmount Homestead Grounds Hire</b>					
Function Booking Fee plus Bond	Event			180.00	0.00%
Refundable Bond	Event			150.00	0.00%
<b>Park Hire - Category 1 Users</b>					
Up to 50 people with no alcohol or amusements - No booking required	No Charge			No Charge	0.00%
Up to 200 people with or without alcohol approval and with or without amusements/Marquees	Event	LGA 2009 s97(2)(c)		105.00	10.00%
Charitable Functions plus Bond	No Charge	LGA 2009 s97(2)(c)		No Charge	10.00%
Refundable Bond - Charitable Functions & Park Booking	Event	LGA 2009 s97(2)(c)		500.00	0.00%
Refundable Bond ? Charitable Functions up to 500 people	Event	LGA 2009 s97(2)(c)		400.00	0.00%
Refundable Bond ? Charitable Functions more than 501 people	Event			750.00	0.00%
Park Use Permit - Non Profit Groups (i.e. no public charges) with conditions	No Charge			No Charge	10.00%
Park Use Permit - Up to 25 Participants with public charges with conditions	12 Months			350.00	10.00%
Park Use Permit - Over 26 Participants with public charges with conditions	12 Months			400.00	10.00%

### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Park Hire - Category 2 Users</b>					
More than 501 people and up to 1500 plus bond	Event			800.00	10.00%
Refundable Bond - More than 501 people and less than 1500	Event			800.00	0.00%
More than 1501 people plus Bond	Event			1,850.00	10.00%
Refundable Bond - More than 1501	Event			1,900.00	0.00%
More than 51 to 500 people plus bond	Event			340.00	10.00%
<b>Park Hire - Category 3 Users</b>					
Commercial Event with admission fee being charged to the public plus Bond	Day			3,690.00	10.00%
Commercial Event with admission fee being charged to the public plus Bond (Up to 5 days)	Event			6,810.00	10.00%
Refundable Bond - Commercial Event with admission fee	Event			3,700.00	0.00%
Commercial Event with no admission fee being charged to the public plus Bond	Day			1,850.00	10.00%
Commercial Event with no admission fee being charged to the public plus Bond (Up to 5 days)	Event			5,108.00	10.00%
Refundable Bond - Commercial Event with no admission fee	Event			1,900.00	0.00%
<b>Park Hire - Additional Charges</b>					
Wedding Ceremony Only - Beach, fountain or laneways with or without alcohol approval (Includes power where available) (Excluding Greenmount, Botanic Gardens & City)	Event			250.00	10.00%
Electricity	Day			195.00	10.00%
Commercial Promotions - Photographic / Film Locations / Promotional Events plus Bond	Day			448.00	10.00%
Refundable Bond - Commercial Promotions	Event			750.00	0.00%
Key Usage - Social Event (E.g. Bridal Car Access) - Refundable on return to Paget Depot (EFT Only)	Per			50.00	0.00%
Parks - Commercial Access/Storage/Site Office - plus Bond	Week			300.00	10.00%
Refundable Bond - Parks - Commercial Access/Storage/Site Office	Location			3,600.00	0.00%
Refundable Bond - Key Access and Damages	Per			700.00	0.00%
Fireworks Display Bond - In addition to park hire fee	Event			200.00	0.00%



### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Meadowlands Amphitheatre - Category 1 Users</b>					
More than 501 people and less than 1500 without alcohol approval plus Bond	Event			650.00	10.00%
Refundable Bond - More than 501 people and less than 1500 without alcohol	Event			650.00	0.00%
More than 1501 people without alcohol approval plus Bond	Event			1,570.00	10.00%
Refundable Bond - More than 1501 people without alcohol	Event			1,550.00	0.00%
<b>Meadowlands Amphitheatre - Category 2 Users</b>					
More than 501 people and less than 1500 with alcohol approval plus Bond	Event			990.00	10.00%
Refundable Bond - More than 501 people and less than 1500 with alcohol	Event			1,000.00	0.00%
More than 1501 people with alcohol approval plus Bond	Event			2,150.00	10.00%
Refundable Bond - More than 1501 people with alcohol	Event			2,200.00	0.00%
<b>Meadowlands Amphitheatre - Category 3 Users</b>					
Refundable Bond - Commercial Event - Public Admission fee, Commercial liquor licence	Event			7,000.00	0.00%
Refundable Bond - Commercial Event - No Public Admission fee, Commercial liquor licence	Event			5,200.00	0.00%
Commercial event with Public Admission fee and commercial liquor licence (event not to exceed 6 hours) plus Bond	Event			6,980.00	10.00%
Commercial event with No Public Admission fee and commercial liquor licence (event not to exceed 6 hours) plus Bond	Event			5,235.00	10.00%
Commercial event with Admission fee, No commercial liquor licence plus Bond	Event			3,900.00	10.00%
Refundable Bond - Commercial Event - Admission fee, No commercial liquor licence	Event			3,900.00	0.00%
Commercial event with No Public Admission fee, No commercial liquor licence - Over 500 people	Event			2,620.00	10.00%
Refundable Bond - Commercial Event - No Public Admission No commercial liquor licence	Event			2,600.00	0.00%
<b>Natural Environment Centre</b>					
Native Tube Stock	Each			3.00	10.00%
Native Tube Stock - Free Native Plant Program (POL-26.084)	Each			0.00	10.00%
Hiko Cells	Each			1.30	10.00%
Super Tubes	Each			5.00	10.00%

## Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
Trays/Tiles (average 4 plants)	Each			11.00	10.00%
Holding fee - up to 2 months from agreed delivery date	No Charge			No Charge	10.00%
Holding fee - over 2 months from agreed delivery date - monthly fee of order price	Percentage			3.00%	10.00%
Bulk order discount for orders between \$11,000 and \$54,999	Percentage			5.00%	10.00%
Bulk order discount for orders over \$55,000	Percentage			10.00%	10.00%

### Park Administrative Services

Colouring Fountain at Gordon St Council Grounds (per week per colour)	Week			680.00	10.00%
Donated Memorial Seat and Plaque	Each			2,540.00	10.00%
Tribute Plaque only	Each			265.00	10.00%

### Sporting Reserve Lighting

John Breen Park Main Oval	Hour			26.00	10.00%
Seaforth Tennis Court - Public	Hour			23.00	10.00%
Seaforth Tennis Court - Tennis Coach/Coaching Clinics	Hour			21.00	10.00%
Wren Street Oval Main Field	Hour			26.00	10.00%

## Council Services

### Administrative Costs

#### Photocopying and Data

Photocopying Charges - Black and White or Colour	Page	LGA 2009 s97(2)(a)	SLL 2011 No. 1.4	2.40	10.00%
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## Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Rates and Property Searches</b>					
Rate Certificate in respect of each separately surveyed parcel of land of the Local Government Act 2009:-Current registered owner and postal address, Property Address and real property description	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	17.00	0.00%
ePathway Rate Certificate (Electronic), includes Change of Ownership where required, in respect of each separately surveyed parcel of land of the Local Government Act 2009:- Current registered owner and postal address, Property Address and real property description, Rates Details and Requisitions recorded on file - Advice within 2 business days (requires registration for Online Services)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	50.00	0.00%
Rate Certificate (Posted), includes Change of Ownership where required, in respect of each separately surveyed parcel of land of the Local Government Act 2009:-Current registered owner and postal address, Property Address and real property description, Rates Details and Requisitions recorded on file - Advice within 5 business days	Each	LGA 2009 s97(2)(a)	PA 2016 s286 & s319/ EDA 2012 s82	103.00	0.00%
Rates / Water Notice Copy from July 2002 to Current Financial Year (Per notice)	Each	LGA 2009 s97(2)(a)	PA 2016 s286 & s319/ EDA 2012 s82	20.00	0.00%
All rating/water information requests prior to 1st July 2002, with a minimum charge of 30 minutes	Hour	LGA 2009 s97(2)(a)	PA 2016 s286 & s319/ EDA 2012 s82	76.00	0.00%
Paper Notice Bill Fee	Each			3.00	10.00%
Paper Notice Bill Fee (Eligible Pension Concession Holder)	Each			0.00	10.00%

### Water Certificates

Water Certificate (Posted) - Advice within 5 business days	Each	LGA 2009 s97(2)(a)	PA 2016 s286 & s319/ EDA 2012 s82	99.00	0.00%
ePathway Water Certificate (Electronic) - Advice within 2 business days (Requires registration for Online Services)	Each	LGA 2009 s97(2)(a)	PA 2016 s286 & s319/ EDA 2012 s82	95.00	0.00%

### City and Town Centres

#### Banners and Palms

Banners Victoria Street (Per Banner) Max exposure 2 week duration	2 Weeks			515.00	0.00%
Banners Gordon Street or similar (Up to 5 Poles)	Per			582.00	0.00%
Banners Gordon Street (Extras to the above (Per Pole))	Each			141.00	0.00%
Banners Forgan Bridge (Includes Traffic Control)	Price on Application			Price on Application	0.00%
Banners Hire of Council Banner (Victoria St Only) (Painting Cost to be at Customers Expense)	Each			94.00	10.00%
Palms - Borrowed from Queens Park for Function (Must be collected from Queens Park and returned to Queens Park by requestor)	Each			0.00	10.00%

### Landscaping Services

#### Street Trees

Area 1: Mackay Central to Dunrock, Shoal Point, Pleystowe - 10-20 trees	Per	LGA 2009 s97(2)(c)	SLL 2011 No. 1.16	1,800.00	10.00%
Area 1: Mackay Central to Dunrock, Shoal Point, Pleystowe - More than 20 trees	Per	LGA 2009 s97(2)(c)	SLL 2011 No. 1.16	1,600.00	10.00%
Area 1: Mackay Central to Dunrock, Shoal Point, Pleystowe - 1-9 trees	Per	LGA 2009 s97(2)(c)		2,000.00	10.00%

### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
Area 2: Area 1 to Sarina, Seaforth, Mirani - 10-20 trees	Per	LGA 2009 s97(2)(c)		2,100.00	10.00%
Area 2: Area 1 to Sarina, Seaforth, Mirani - More than 20 trees	Per	LGA 2009 s97(2)(c)	SLL 2011 No. 1.16	1,850.00	10.00%
Area 2: Area 1 to Sarina, Seaforth, Mirani - 1-9 trees	Per	LGA 2009 s97(2)(c)	SLL 2011 No. 1.16	2,300.00	10.00%
Area 3: Area 2 to MRC boundaries - 10-20 trees	Per	LGA 2009 s97(2)(c)	SLL 2011 No. 1.16	2,350.00	10.00%
Area 3: Area 2 to MRC boundaries - More than 20 trees	Per	LGA 2009 s97(2)(c)	SLL 2011 No. 1.16	2,100.00	10.00%
Area 3: Area 2 to MRC boundaries - 1-9 trees	Per	LGA 2009 s97(2)(c)		2,600.00	10.00%

### Library Services

#### Administration

Lost or Damaged Replacement books Charge to be determined by Librarian, based on replacement costs	Actual Cost			Actual Cost	0.00%
Processing Fee - Applied when returned items require replacement parts	Each			6.00	0.00%
Administration Fee - Applied when items are returned after deletion and must be re-processed	Each			0.00	0.00%
Inter Library Loan Request Fee for core copies of documents up to 25 pages (Where Lending Institution Charges)	Each			25.00	0.00%
Photocopying A4	Page			0.20	0.00%
Photocopying A3	Page			0.40	0.00%
Colour Printing A4	Page			2.00	0.00%
Colour Printing A3	Page			3.00	0.00%
3D Printing Minimum Charge \$1.00	Gram			1.00	0.00%
Research Fee (Non-Library Members & after the First Hour for Members)	Hour			54.00	0.00%
Dudley Denny Library Flexi Space	Price on Application			Price on Application	0.00%
Cleaning services required after each use of facilities Includes washing of crockery and cutlery and return of tables and chairs to designated storage areas	Hour			31.00	0.00%
Repair of damage to facilities or spillages	Actual Cost			Actual Cost	0.00%
Inter Library Loan Request Fee for core item loans (Where Lending Institution Charges)	Each			35.00	0.00%

### Road Services

#### CCTV

CCTV Inspection Stormwater Drainage	Hour	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.11	792.00	10.00%
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## Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Sewerage Services</b>					
<b>Liquid Waste</b>					
Septic tanks contents disposal to Council Treatment Plant (per kilolitre)	Kilolitre	LGA 2009 s97(2)(a)	PH(ICFPAS)A 2003 s106	53.00	0.00%
Septic Waste Receptacle Key Fee (Lost or Damaged keys will be charged for a new key)	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.12	290.00	0.00%
<b>CCTV</b>					
HP Cleaning & Vacuum Debris Removal - Site Establishment	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.12	1,033.00	0.00%
HP Cleaning & Vacuum Debris Removal - Per Hour (approx. 100m)	Hour	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.8	511.00	0.00%
CCTV Site Establishment Fee	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.8	1,423.00	0.00%
CCTV Inspection (Per Hour)	Hour	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	458.00	0.00%
CCTV Pre & Post Inspections - Building over Sewers Applications (1 lot configuration)	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	2,435.00	0.00%
<b>Sewer Connections</b>					
150 jump up (from main) - New Connection (Excluding Excavation and Backfilling to a maximum of 2m)	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	1,508.00	0.00%
150 jump up (from main) - New Connection (Including Excavation and Backfilling to a maximum 2m)	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	4,627.00	0.00%
150 jump up (from main) - New Connection (Excluding Excavation and Backfilling) > 2m deep	Price on Application	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	Price on Application	0.00%
150 jump up (from main) - New Connection (Including Excavation and Backfilling) > 2m deep	Price on Application	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	Price on Application	0.00%
150 jump up (from manhole) - New Connection	Price on Application	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	Price on Application	0.00%
<b>Sewer Disconnections</b>					
Disconnection of house drainage service (excluding excavation and traffic control to a maximum of 2m)	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	975.00	0.00%
Disconnection of house drainage service (including excavation and traffic control to a maximum of 2m)	Price on Application	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	Price on Application	0.00%
Disconnection of house drainage service (excluding excavation and traffic control) > 2m deep	Price on Application	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	Price on Application	0.00%
Disconnection of house drainage service (including excavation and no traffic control) > 2m deep	Price on Application	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	Price on Application	0.00%
<b>Trade Waste</b>					
Application Fee Pre-determined Category 1 (e.g. Hairdresser, Home Based Food Preparation)	Each		FA 2006 s31	327.00	0.00%
Application Fee - Category 1 / 2 / 3 Generator	Each		FA 2006 s31	975.00	0.00%
Annual Approval Fee - Category 1 Generator No Pre-treatment (e.g. Hairdresser)	Annual		FA 2006 s31	148.00	0.00%
Annual Approval Fee - Category 1 Generator	Annual	LGA 2009 s97(2)(a)	FA 2006 s52	453.00	0.00%

## Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
Annual Approval Fee - Category 2 Generator	Annual	LGA 2009 s97(2)(a)	FA 2006 s52	906.00	0.00%
Annual Approval Fee - Category 3 Generator Businesses without a grease trap and generating less than 20 kilolitres per 6 months billing period will be charged the Category 2 Generator fee. If the 20 kilolitre limit is exceeded in any 6 month period, the generator will be classified as a Category 3 Generator thereafter	Annual	LGA 2009 s97(2)(a)	FA 2006 s52	1,792.00	0.00%
Annual Approval Fee - Category 3S Generator (Where a single grease trap is being shared by more than one business)	Annual	LGA 2009 s97(2)(a)	FA 2006 s52	928.00	0.00%
Trade Waste Standard Site Visit	Each	LGA 2009 s97(2)(a)	FA 2006 s52	190.00	0.00%
Alteration to existing Trade Waste Approval	Each	LGA 2009 s97(2)(a)	FA 2006 s52	232.00	0.00%

### Trade Waste Meters

Hot Water S100 15mm (includes Check/Valve & Taggle)	Each	LGA 2009 s97(2)(a)	FA 2006 s52	200.00	0.00%
Cold Water V100 15mm (includes Couplings & Taggle)	Each	LGA 2009 s97(2)(a)	FA 2006 s49	206.00	0.00%
Hot Water S100 20mm (includes Check/Valve & Taggle)	Each	LGA 2009 s97(2)(a)	FA 2006 s49	253.00	0.00%
Cold Water V100 20mm (includes Couplings & Taggle)	Each	LGA 2009 s97(2)(a)	FA 2006 s49	185.00	0.00%
Cold Water 25mm (includes Couplings & Taggle)	Each	LGA 2009 s97(2)(a)	FA 2006 s49	285.00	0.00%
Non standard cable length	Price on Application	LGA 2009 s97(2)(a)	FA 2006 s49	Price on Application	0.00%
Taggle High Powered Device with Elster T-Probe sensor - (1m lead)	Each	LGA 2009 s97(2)(a)	FA 2006 s49	153.00	0.00%
Cold Water 32mm (includes Couplings & Taggle)	Each	LGA 2009 s97(2)(a)	FA 2006 s49	443.00	0.00%
Cold Water 40mm (includes Couplings & Taggle)	Each	LGA 2009 s97(2)(a)	FA 2006 s49	527.00	0.00%
Cold Water 50mm (includes Couplings & Taggle)	Each	LGA 2009 s97(2)(a)	FA 2006 s49	1,101.00	0.00%
Cold Water 80mm (includes Couplings & Taggle)	Price on Application	LGA 2009 s97(2)(a)	FA 2006 s49	Price on Application	0.00%

### Waste Services

#### Hogan's Pocket Commercial

Hogan's Pocket Gate Charge *	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	259.00	10.00%
Hogan's Pocket Construction & Demolition Waste *	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	259.00	10.00%
Hogan's Pocket Gate Charge (Levy Exempt)	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	150.00	10.00%
Hogan's Pocket Construction & Demolition Waste (Levy Exempt)	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	150.00	10.00%
* Includes the Qld Government's waste levy at the General Levy Rate	Tonne			0.00	0.00%

### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Hogan's Pocket Special</b>					
Regulated Waste Category 1 **	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	538.00	10.00%
Regulated Waste Category 2 ***	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	469.00	10.00%
Putrescible/Offensive/Noxious Wastes *	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	387.00	10.00%
Requested Deep Burial, e.g. Legal Records, Insurance Claims *	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	387.00	10.00%
Emergency After-Hours Disposal of Putrescible/Offensive/ Noxious Wastes - Opening Fee (1 Hour)	Minimum	LGA 2009 s97(2)(a)	PDR 2019 s44	1,687.00	10.00%
Emergency After-Hours Disposal of Putrescible/Offensive/ Noxious Wastes - Per Hour after	Hour	LGA 2009 s97(2)(a)	PDR 2019 s44	611.00	10.00%
Approved Contaminated Soil ***	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	468.00	10.00%
Asbestos Disposal (Levy Exempt)	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	304.00	10.00%
Bulk Asbestos Disposal (Price on Application)	Price on Application	LGA 2009 s97(2)(a)	PDR 2019 s44	Price on Application	10.00%
Acid Sulphate Soils ***	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	468.00	10.00%
* Includes the Qld Government's waste levy at the General Levy Rate	Tonne			0.00	0.00%
** Includes the Qld Government's waste levy at the Regulated Waste Cat 1 Levy Rate	Tonne			0.00	0.00%
*** Includes the Qld Government's waste levy at the Regulated Waste Cat 2 Levy Rate	Tonne			0.00	0.00%

#### Hogan's Pocket - Waste Generated From Outside MRC Area

Putrescible/Offensive/Noxious Wastes (Per Tonne)	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	480.00	10.00%
Requested deep burial, e.g. legal records, insurance claims (Per Tonne)	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	480.00	10.00%
Emergency After-Hours Disposal of Putrescible/Offensive/ Noxious Wastes - Opening Fee	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	2,109.00	10.00%
Emergency After-Hours Disposal of Putrescible/Offensive/ Noxious Wastes - Per Hour after First Hour (Per Hour)	Hours	LGA 2009 s97(2)(a)	PDR 2019 s44	764.00	10.00%
Approved Contaminated Soil (Per Tonne)	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	515.00	10.00%
Asbestos disposed of at Hogan's Pocket (Per Tonne)	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	386.00	10.00%
Other Approved Contaminated Materials (Per Tonne)	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	576.00	10.00%
Sewage Sludge Residual Biosolids	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	576.00	10.00%
Gate Charge (Per Tonne)	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	323.00	10.00%
Construction & Demolition Waste (Per Tonne)	Tonne	LGA 2009 s97(2)(a)	PDR 2019 s44	323.00	10.00%

### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Other Facilities Commercial Green Waste</b>					
Commercial clean green waste (Per m3)	Cubic Meter(s)	LGA 2009 s97(2)(a)	PDR 2019 s44	50.00	10.00%
Commercial clean green waste - Tree stump / branches >05m diameter Per m3	Cubic Meter(s)	LGA 2009 s97(2)(a)	PDR 2019 s44	57.00	10.00%
<b>Other Facilities Commercial Waste</b>					
Passenger Tyre	Tyre	LGA 2009 s97(2)(a)	PDR 2019 s44	12.00	10.00%
Passenger Tyre - With Rim	Tyre	LGA 2009 s97(2)(a)	PDR 2019 s44	30.00	10.00%
Light Truck Tyre (Includes 4 Wheel Drive Tyre)	Tyre	LGA 2009 s97(2)(a)	PDR 2019 s44	24.00	10.00%
Light Truck Tyre - With Rim (Includes 4 Wheel Drive Tyre - With Rim)	Tyre	LGA 2009 s97(2)(a)	PDR 2019 s44	59.00	10.00%
Truck Tyre	Tyre	LGA 2009 s97(2)(a)	PDR 2019 s44	51.00	10.00%
Truck Tyre - With Rim	Tyre	LGA 2009 s97(2)(a)	PDR 2019 s44	123.00	10.00%
Motorcycle Tyre	Tyre	LGA 2009 s97(2)(a)	PDR 2019 s44	12.00	10.00%
Motorcycle Tyre - With Rim	Tyre	LGA 2009 s97(2)(a)	PDR 2019 s44	32.00	10.00%
Tractor Tyre - Small (Up to 1m High)	Tyre	LGA 2009 s97(2)(a)	PDR 2019 s44	254.00	10.00%
Tractor Tyre - Large (Over 1m high to 2m High)	Tyre	LGA 2009 s97(2)(a)	PDR 2019 s44	438.00	10.00%
Unscheduled waste or recycling bin empty (Per Bin)	Bin	LGA 2009 s97(2)(a)	PDR 2019 s44	69.60	10.00%
General Commercial - Ute (Per m3)§*	Cubic Meter(s)	LGA 2009 s97(2)(a)		107.00	10.00%
General Commercial - Light Commercial Vehicle (Per m3)§*	Cubic Meter(s)	LGA 2009 s97(2)(a)		160.00	10.00%
General Commercial - Uncompacted (Levy Exempt)§	Cubic Meter(s)	LGA 2009 s97(2)(a)		76.00	10.00%
Passenger Tyre with Contamination	Tyre	LGA 2009 s97(2)(a)		32.00	10.00%
Light Truck Tyre (Includes 4 Wheel Drive Tyre) with Contamination	Tyre	LGA 2009 s97(2)(a)		63.00	10.00%
Truck Tyre with Contamination	Tyre	LGA 2009 s97(2)(a)	PDR 2019 s44 (1)(b)(iv)	137.00	10.00%
§The volumetric rates apply, however minimum charge is \$30	Minimum	LGA 2009 s97(2)(a)	PDR 2019 S101 & PDA 2018 s145 (1)(d)	0.00	10.00%
* Includes the Qld Government's waste levy at the General Levy Rate	Tonne			0.00	0.00%



### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Other Facilities Household - Clean Green Waste</b>					
Sedan, Station Wagon or 4x4	Vehicle	LGA 2009 s97(2)(a)	PDR 2019 S101	7.00	10.00%
Utility Vehicle or Flat-Top	Vehicle	LGA 2009 s97(2)(a)	PDR 2019 S101	12.00	10.00%
Trailer	Trailer			12.00	10.00%
Other Vehicle Combinations	Cubic Meter(s)			19.00	10.00%
<b>Other Facilities Household - Domestic Waste</b>					
Sedan, Station Wagon or 4x4	Vehicle			8.00	10.00%
Utility Vehicle or Flat-Top	Vehicle			17.00	10.00%
Trailer	Trailer			17.00	10.00%
Other Vehicle Combinations	Cubic Meter(s)			54.00	10.00%
<b>Paget Transfer Station Commercial Green Waste</b>					
General Green	Tonne			98.00	10.00%
Tree Stumps / Branches > 0.5m diameter	Tonne			116.00	10.00%
The tonnage rates apply, however minimum charge is \$30.00	Minimum			30.00	10.00%
<b>Paget Transfer Station Commercial Waste</b>					
§The tonnage rates apply, however the minimum charge is \$30.00	Minimum			30.00	10.00%
Retrieval and copy of waste transaction	Each			27.00	10.00%
General Commercial§ *	Tonne			295.00	10.00%
Paget Construction & Demolition Waste§ *	Tonne			300.00	10.00%
Asbestos disposed of at Paget - Maximum amount of 175kg (Levy Exempt)§ *	Tonne			511.00	10.00%
Asbestos disposed at Paget tonnage rates apply, - However, minimum charge is \$30	Minimum			30.00	10.00%
General Commercial§ (Levy Exempt)	Tonne			177.00	10.00%
Paget Construction & Demolition Waste (Levy Exempt)	Tonne			180.00	10.00%
* Includes the Qld Government's waste levy at the General Levy Rate	Tonne			0.00	0.00%

### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Paget Transfer Station Household - Clean Green Waste</b>					
Sedan, Station Wagon or 4x4 (below net waste mass of 1 tonne)	Vehicle			7.00	10.00%
Utility Vehicle or Flat-Top (below net waste mass of 1 tonne)	Vehicle			12.00	10.00%
Trailer (Below Net Waste Mass of 1 tonne)	Trailer			12.00	10.00%
All Vehicle Combinations with a Gross Waste Mass over 1 Tonne	Tonne			98.00	10.00%
Sedan or station Wagon containing waste towing a trailer containing waste	Vehicle			18.00	10.00%

#### Paget Transfer Station Household - Domestic Waste

Sedan, Station Wagon or 4x4	Vehicle			8.00	10.00%
Utility Vehicle or Flat-Top	Vehicle			17.00	10.00%
Trailer	Trailer			17.00	10.00%
All Vehicle Combinations with a Gross Waste Mass over 1 Tonne	Tonne			177.00	10.00%
Asbestos disposed of by a resident (maximum amount 175 kg) due to EPA Legislation	Tonne			511.00	10.00%
Asbestos disposed at Paget tonnage rates apply - However, minimum charge is \$30	Minimum			30.00	10.00%
Sedan or station Wagon containing waste towing a trailer containing waste	Vehicle			25.00	10.00%

### Water & Sewerage Services

#### Other Water & Sewerage Services

External Works Supervisor/Inspector Per Hour (Inspection + Travel Time)	Hour	LGA 2009 s97(2)(a)	LL 2011 No. 5 & SLL 2011 No. 5	347.00	0.00%
Refund of application fees when an application / permit lapses - Note: No Refund	Percentage	LGA 2009 s97(2)(a)	LL 2011 No. 5 & SLL 2011 No. 5	0.00%	0.00%
Refund of application fees when an application is withdrawn - Lodgement Processed	Percentage	LGA 2009 s97(2)(a)	LL No. 8 2011	90.00%	0.00%
Refund of application fees when an application is withdrawn - Request Issued	Percentage			80.00%	0.00%
Refund of application fees when an application is withdrawn - Request Response Assessment commenced/completed	Percentage	LGA 2009 s97(2)(c)	LL No. 1 2011	70.00%	0.00%
Recycled Water for Agriculture and Commercial Use	Megalitre	LGA 2009 s97(2)(c)	LL No. 1 2011	58.00	0.00%
Refund of application fees when an application is withdrawn - Request Response Assessment Further Information Request	Percentage	LGA 2009 s97(2)(c)	LL No. 1 2011	60.00%	0.00%
Refund of application fees when an application is withdrawn - Request Response Assessment Further Information Request commenced/completed	Percentage	LGA 2009 s97(2)(c)	LL No. 1 2011	45.00%	0.00%
Refund of application fees when an application is withdrawn - Permit Issued	Percentage	LGA 2009 s97(2)(c)	LL No. 1 2011	45.00%	0.00%

## Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Water Services</b>					
<b>Bulk Water</b>					
Bulk Water - Rate Per Kilolitre ( Including temporary water meter )	Kilolitre		LL 2011 No. 5 & SLL 2011 No. 5	4.20	0.00%
Bulk Water by Fixed hydrant (Paget Depot Only) Annual Depot Fixed Hydrant Access (Electronic key rental - Per key)	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 5 & SLL 2011 No. 5	469.00	0.00%
<b>Bulk Water Standpipes</b>					
Annual Rental (conditions apply)	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	2,541.00	0.00%
Penalty for late Return of Standpipe or Failure to submit monthly log books - First Day Late	Each	LGA 2009 s97(2)(a)	FA 2006 s49	110.00	0.00%
Penalty for late Return of Standpipe or Failure to submit monthly log books - every day late thereafter	Each	LGA 2009 s97(2)(a)	FA 2006 s49	25.00	0.00%
Bond payable - Held in Trust until termination of rental agreement - Written application for refund must be made for all applications	Each	LGA 2009 s97(2)(a)	LL 2011 No. 5 & SLL 2011 No. 5	2,000.00	0.00%
Fixed Hydrant Key Bond Payable - Held in Trust until return of key - Written application for refund must be made for all applications	Each	LGA 2009 s97(2)(a)	LL 2011 No. 5 & SLL 2011 No. 5	280.00	0.00%
Daily Rental (must be returned by 15:30 on Friday to avoid weekend charges)	Day	LGA 2009 s97(2)(a)	LL 2011 No. 5 & SLL 2011 No. 5	25.00	0.00%
Weekly Rental	Week	LGA 2009 s97(2)(a)	LL 2011 No. 5 & SLL 2011 No. 5	95.00	0.00%
<b>Other Water Services</b>					
Water Restriction Exemption Application	Each	LGA 2009 s97(2)(a)	FA 2006 s49	139.00	0.00%
<b>Backflow Prevention</b>					
First device testing	Each	LGA 2009 s97(2)(a)	FA 2006 s49	265.00	0.00%
Additional Devices testing on same premises	Each	LGA 2009 s97(2)(a)	FA 2006 s49	84.00	0.00%
<b>Water Connections</b>					
Supply and Install AMR Device Only (20mm standard device)	Each	LGA 2009 s97(2)(a)	FA 2006 s49	316.00	0.00%
Automatic Meter Reader (AMR) Data Fee - Commercial Per Meter	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	8.00	0.00%
20mm Water Meter Connection with AMR unit (Single Meter Per Property Only Existing Service)	Each	LGA 2009 s97(2)(a)	FA 2006 s49	1,033.00	0.00%
Install underground meter box on new service (existing poly to the boundary)	Each	LGA 2009 s97(2)(a)	FA 2006 s49	253.00	0.00%
Install underground meter box on existing service (poly at the property boundary)	Each	LGA 2009 s97(2)(a)	FA 2006 s49	706.00	0.00%
Install underground meter box on new service (Poly)	Price on Application	LGA 2009 s97(2)(a)	FA 2006 s49	Price on Application	0.00%
Install underground meter box on existing service (Poly)	Price on Application	LGA 2009 s97(2)(a)	FA 2006 s49	Price on Application	0.00%
Raise 20-25mm Water Meter above ground	Each	LGA 2009 s97(2)(a)	FA 2006 s49	928.00	0.00%

### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
Replacement 20mm Water Meter	Each	LGA 2009 s97(2)(a)	FA 2006 s49	370.00	0.00%
Relocate 20-25mm water meter up to 1m	Each	LGA 2009 s97(2)(a)	FA 2006 s49	933.00	0.00%
Install new 32mm short water service with 20mm water meter to property boundary (with concrete and road cuts)	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	6,850.00	0.00%
Install new 32mm long water service with 20mm water meter to property boundary (with concrete and road cuts and under bore)	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	10,500.00	0.00%
Install new 32mm short water service with 20mm water meter to property boundary (with road cut)	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	6,300.00	0.00%
Install new 32mm long water service with 20mm water meter to property boundary (road cut and under bore)	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	9,500.00	0.00%
Install new 32mm short water service with 20mm water meter to property boundary (with concrete cut)	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	5,500.00	0.00%
Install new 32mm long water service with 20mm water meter to property boundary (with concrete cut and under bore)	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	8,650.00	0.00%
Install new 32mm short water service with 20mm water meter to property boundary (nature strip)	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	4,200.00	0.00%
Install new 32mm long water service with 20mm water meter to property boundary (with under bore in nature strip)	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	7,900.00	0.00%
Install new 32mm short water service with 20mm water meter to property boundary (with concrete and road cuts) a 50% discount will apply only where an existing vacant lot/plan are already paying the Water Access Fee on their Rates Notice and are intending to connect to an existing water service. This discount does not apply to any new subdivisions	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	3,450.00	0.00%
Install new 32mm long water service with 20mm water meter to property boundary (with concrete and road cuts and under bore) a 50% discount will apply only where an existing vacant lot/plan are already paying the Water Access Fee on their Rates Notice and are intending to connect to an existing water service. This discount does not apply to any new subdivisions	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	5,300.00	0.00%
Install new 32mm short water service with 20mm water meter to property boundary (with road cut) a 50% discount will apply only where an existing vacant lot/plan are already paying the Water Access Fee on their Rates Notice and are intending to connect to an existing water service. This discount does not apply to any new subdivisions	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	3,150.00	0.00%
Install new 32mm long water service with 20mm water meter to property boundary (road cut and under bore) a 50% discount will apply only where an existing vacant lot/plan are already paying the Water Access Fee on their Rates Notice and are intending to connect to an existing water service. This discount does not apply to any new subdivisions	Each			4,750.00	0.00%
Install new 32mm short water service with 20mm water meter to property boundary (with concrete cut) a 50% discount will apply only where an existing vacant lot/plan are already paying the Water Access Fee on their Rates Notice and are intending to connect to an existing water service. This discount does not apply to any new subdivisions	Each			2,750.00	0.00%
Install new 32mm long water service with 20mm water meter to property boundary (with concrete cut and under bore) a 50% discount will apply only where an existing vacant lot/plan are already paying the Water Access Fee on their Rates Notice and are intending to connect to an existing water service. This discount does not apply to any new subdivisions	Each			4,300.00	0.00%
Install new 32mm short water service with 20mm water meter to property boundary (nature strip) a 50% discount will apply only where an existing vacant lot/plan are already paying the Water Access Fee on their Rates Notice and are intending to connect to an existing water service. This discount does not apply to any new subdivisions	Each			2,100.00	0.00%
Install new 32mm long water service with 20mm water meter to property boundary (with under bore in nature strip) a 50% discount will apply only where an existing vacant lot/plan are already paying the Water Access Fee on their Rates Notice and are intending to connect to an existing water service. This discount does not apply to any new subdivisions	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	3,950.00	0.00%

## Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Water Disconnections</b>					
Disconnection of Water Service up to and including 50mm (On concrete footpath)	Each	LGA 2009 s97(2)(a)	FA 2006 s49	4,943.00	0.00%
Disconnection of Water Service up to and including 50mm (On Nature Strip)	Each	LGA 2009 s97(2)(a)	FA 2006 s49	1,792.00	0.00%
Disconnection of Water Service up to and including 50mm (On Road)	Each	LGA 2009 s97(2)(d)	LL No. 1 2011	5,481.00	0.00%
Disconnection of Water Service greater than 50mm	Price on Application	LGA 2009 s97(2)(d)	TORUM 1995	Price on Application	0.00%

### Water Testing

Test by Approved Facility up to and including 40mm (Remove, Replace & Test)	Each		LL 2011 No. 5 & SLL 2011 No. 5	685.00	0.00%
Testing at Manufacturers Factory above 50mm (Remove, Replace & Test)	Price on Application		LL 2011 No. 5 & SLL 2011 No. 5	Price on Application	0.00%
Mains Pressure and Flow Test - Per Location	Location		LL 2011 No. 5 & SLL 2011 No. 5	896.00	0.00%
Water Service Pressure and Flow Test - Per Location	Location		LL 2011 No. 5 & SLL 2011 No. 5	353.00	0.00%

## Regulation

### Health and Health Licencing

#### Caravan Parks - Annual Registration

New Application for Registration as a Caravan Park - One-off Fee(non-refundable if application is withdrawn, cancelled or refused) includes assessment of plans and final inspection plus prescribed Annual Fee	Each	LGA 2009 s97(2)(a)	LL 2011 No.1 & SLL 2011 No.1.8	742.00	0.00%
Application to Increase/Amend (where approval is required e.g. Introduction of new cabins) the number of sites on Caravan Park Approval - One-off Fee (non-refundable if application is cancelled, withdrawn or refused) Includes assessment of plans and final inspection	Each	LGA 2009 s97(2)(a)	LL 2011 No.1 & SLL 2011 No.1.8	575.00	0.00%
Licence (Per Site) - Per Annum	Annual	LGA 2009 s97(2)(a)	LL 2011 No.1 & SLL 2011 No.1.8	16.00	0.00%
Transfer Fee	Each	LGA 2009 s97(2)(a)	LL 2011 No.1 & SLL 2011 No.1.2	170.00	0.00%
Late Fee for when Annual Reminder Notice is issued	Each	LGA 2009 s97(2)(a)	LL 2011 No.1 & SLL 2011 No.1.2	95.00	0.00%
Replacement of Registration - in the event of loss/damage etcetera to Original	Each	LGA 2009 s97(2)(a)	LL 2011 No.1 & SLL 2011 No.1.8	32.00	0.00%
New Application for RV Friendly Caravan Park (10 sites or less)	Each	LGA 2009 s97(2)(a)	LL 2011 No.1 & SLL 2011 No.1.8	114.00	0.00%
New Application for RV Friendly Caravan Park (more than 10 sites)	Each	LGA 2009 s97(2)(a)	LL 2011 No.1 & SLL 2011 No.1.8	285.00	0.00%

### Infrastructure Services

#### Works in Road Reserve

Tracked Cane Harvester Crossing - New Crossing Details	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1,7 & SLL 2011 No. 1.17,7	295.00	0.00%
Use of Roads for Regulated Purposes (Storage of Materials on Roads)	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.11	379.00	0.00%

### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
Building Over Stormwater Application Assessment Fee	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1,7 & SLL 2011 No. 1.11,1.17,7	389.00	0.00%
Temporary Road Closure - Short Term (Less than 24 hours)	Each			274.00	0.00%
Temporary Road Closure - Long Term (More than 24 hours)	Each			274.00	0.00%
Temporary Road Closure - Extension of either Short Term or Long Term Application	Each			90.00	0.00%
Application Fee under Local Law 3 - Gates and Grids on Roads	Each			595.00	0.00%
Permit for Alteration/Improvements to Roads - Shipping Containers, Rubbish Skips, Etcetera	Each			357.00	0.00%
Tracked Cane Harvester Crossing - Change of Permit Details	No Charge			No Charge	0.00%
Permit for Alteration/Improvements to Roads - Structure Encroachments	Each			357.00	0.00%
Permit for Alteration/Improvements to Roads - Structure Policy Approval (Including Deed of Agreement)	Each			934.00	0.00%
Irrigation Pipes	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	411.00	0.00%
Underground Utility Service Crossing	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	411.00	0.00%
Boat Mooring	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	117.00	0.00%
Priority Processing Temporary Road Closure - Short Term (Less than 24 hours) - Application received less than 14 days prior to closure	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	477.00	0.00%
Priority Processing Temporary Road Closure - Long Term (More than 24 hours) - Application received less than 14 days prior to closure	Each	LGA 2009 s97(2)(a)		477.00	0.00%

#### Water and Sewerage Location Plans

Water/Sewer/Drainage Depth/Location Plan for individual allotment where information available	Each	LGA 2009 s97(2)(a)		117.00	0.00%
Water/Sewer/Drainage Depth/Location Plan for individual allotment where field location required - At cost as a recoverable works based on actual cost	Actual Cost	LGA 2009 s97(2)(a)		Actual Cost	0.00%
Water/Sewer/Drainage Depth/Location plan for more than one allotment - At cost as a recoverable works (\$ Per Hour)	Hour	LGA 2009 s97(2)(a)		155.00	0.00%
Road Geometry/Payment Plan for individual allotment where information available	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.12	117.00	0.00%
Road Geometry/Payment Plan for individual allotment where field location required - At cost as a recoverable works based on actual cost	Actual Cost	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.3	Actual Cost	0.00%
Road Geometry/Payment Plan for more than one individual allotment - At cost as a recoverable works (\$ per hour)	Hour	LGA 2009 s97(2)(a)	LL 2011 No. 1,7 & SLL 2011 No. 1.11,1.17,7	155.00	0.00%

#### Water Services

##### Backflow Prevention

Application Fee	Each	LGA 2009 s97(2)(a)	PH(ICFPAS)A 2003 s106	116.00	0.00%
Inspection - Household (1 System)	Each	LGA 2009 s97(2)(a)	PH(ICFPAS)A 2003 s106	269.00	0.00%
Registration/Licence Fee (First device)	Each	LGA 2009 s97(2)(a)	PH(ICFPAS)A 2003 s106	68.00	0.00%
Registration/Licence Fee (for each subsequent device)	Each	LGA 2009 s97(2)(a)	PH(ICFPAS)A 2003 s106	58.00	0.00%

### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Planning and Development</b>					
<b>Building and Plumbing Services</b>					
Concurrent Agency Assessment - Building Certification					
Residential Services Building Inspection and Report	Price on Application	LGA 2009 s97(2)(c)		Price on Application	0.00%
Building Work for Residential Service	Price on Application	LGA 2009 s97(2)(c)		Price on Application	0.00%
Additional Inspections	Price on Application	LGA 2009 s97(2)(c)		Price on Application	0.00%
Fire Safety Inspection - Budget Accommodation	Price on Application	LGA 2009 s97(2)(c)		Price on Application	0.00%
<b>Building Certification Fees</b>					
Additional Inspections	Price on Application	LGA 2009 s97(2)(c)		Price on Application	0.00%
Building Certification Fees	Price on Application	LGA 2009 s97(2)(c)		Price on Application	0.00%
Final Inspection for Class 1-10	Price on Application	LGA 2009 s97(2)(c)		Price on Application	0.00%
Clearance of an outstanding Building Requisition Class 1-10	Price on Application	LGA 2009 s97(2)(c)		Price on Application	0.00%
<b>Building Work Lodgement and Archive Fee</b>					
Class 2-9 - Amendments - Electronic and Manual Lodgement	Each			104.00	0.00%
Class 1 and 10 - Including Demolition of Classified Structure - Manual Lodgement (all email submissions shall be classed as -Manual Lodgement- and attract the Manual Lodgement Fee)	Each			147.00	0.00%
Class 2-9 - Including Demolition of Classified Structure and Special Structures - Manual Lodgement (all email submissions shall be classed as ?Manual Lodgement? and attract the Manual Lodgement Fee)	Each			181.00	0.00%
Class 1 and 10 - Including Demolition of Classified Structure - Electronic Lodgement	Each			125.00	0.00%
Class 1 and 10 - Amendments - Electronic and Manual Lodgement	Each			88.00	0.00%
Class 2-9 - Including Demolition of Classified Structure and Special Structures - Electronic Lodgement	Each			192.00	0.00%
<b>Decision Notices and Plans</b>					
Request for copy of Decision Notice, Plans and Final Certificate (Form 21) or Certificate of Occupancy (Form 11) (where available) for Class 1 to 10 Building/structure	Each			303.00	0.00%
Request for copy of Final Certificate (Form 21) or Certificate of Occupancy (Form 11)	Each			100.00	0.00%

### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Building &amp; Plumbing Records Search</b>					
Class 1 and 10 Buildings and/or Structures (No Inspection)	Each			347.00	0.00%
Class 1 and 10 Buildings and/or Structures (No Inspection) inclusive of Decision Notices, Plans and Final Certificates (where available)	Each			500.00	0.00%
Class 2-9 Buildings (Commercial / Industrial) (No Inspection)	Each			403.00	0.00%
Class 2-9 Buildings (Commercial / Industrial) (No Inspection) inclusive of Decision Notices, Plans and Final Certificates (where available)	Each			1,000.00	0.00%
<b>Swimming Pool Fencing</b>					
Exemption from Swimming Pool Fencing Requirements - Full Fee	Price on Application			Price on Application	0.00%
Exemption from Swimming Pool Fencing Requirements - Minimum Fee	Price on Application			Price on Application	0.00%
Pool Fencing Compliance Inspections/Report	Price on Application			Price on Application	0.00%
<b>Developer</b>					
<b>Contributions - Mackay City Planning Scheme</b>					
Mackay City Planning Scheme 2006 (superseded)	Refer indexed contribution rate for applicable planning scheme			0.00	0.00%
<b>Contributions - Mirani Shire Planning Scheme</b>					
Mirani Shire Planning Scheme (superseded)	Refer indexed contribution rate for applicable planning scheme			0.00	0.00%
<b>Contributions - Sarina Shire Planning Scheme</b>					
Sarina Shire Planning Scheme 2005 (superseded)	Refer indexed contribution rate for applicable planning scheme			0.00	0.00%
<b>Material Change of use</b>					
<b>Large</b>					
Code Assessable	Per use base fee + Per additional unit fee	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	8,500.00	0.00%
Impact Assessable	Per use base fee + Per additional unit fee	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	10,500.00	0.00%
Per additional unit over two (however capped at 100)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	250.00	0.00%



### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Medium</b>					
Code Assessable	Per use base fee + Per additional unit fee	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	6,000.00	0.00%
Impact Assessable	Per use base fee + Per additional unit fee	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	7,000.00	0.00%
Per additional unit/suite over two (however capped at 100)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	250.00	0.00%

<b>Small</b>					
Code Assessable	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	3,000.00	0.00%
Impact Assessable	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	4,000.00	0.00%
Per additional unit/suite over two (however capped at 100)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	250.00	0.00%

<b>Minor</b>					
Code Assessable	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	1,700.00	0.00%
Impact Assessable	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	2,500.00	0.00%

<b>Mini</b>					
Mini	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	750.00	0.00%

### Operational Works & Construction Operational Works

#### Construction Operational Works (private works)

Earthworks	Each	LGA 2009 s97(2)(a)	PA 2016 s52/ EDA 2012 s92	1,500.00	0.00%
Value of works up to and including \$150,000	Per application base fee + % of works fee	LGA 2009 s97(2)(a)	PA 2016 s52/ EDA 2012 s92	1,500.00	0.00%
Value of works from \$150,001 to \$1,500,000 - additional fee - (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s52/ EDA 2012 s92	0.15%	0.00%
Value of works above \$1,500,001 - additional fee - (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s52/ EDA 2012 s92	0.08%	0.00%

#### Construction Operational Works (public works)

Value of works up to and including \$150,000	Per application base fee + % of works fee	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	4,000.00	0.00%
Value of works from \$150,001 to \$1,500,000 - additional fee - (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	1.00%	0.00%
Value of works above \$1,500,001 - additional fee - (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	0.25%	0.00%

### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Operational Works (private works)</b>					
Earthworks	Each	LGA 2009 s97(2)(e)	PA 2016 s51/ EDA 2012 s82	2,000.00	0.00%
Value of works up to and including \$150,000	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	2,000.00	0.00%
Value of works from \$150,001 to \$1,500,000 - per application base fee + % of works fee	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	0.80%	0.00%
Value of works above \$1,500,001 - additional fee - (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	0.25%	0.00%
<b>Operational Works (public works)</b>					
Value of works up to and including \$150,000	Per application base fee + % of works fee	LGA 2009 s97(2)(a)		3,000.00	0.00%
Value of works from \$150,001 to \$1,500,000 - additional fee - (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s265	1.20%	0.00%
Value of works above \$1,500,001 - additional fee - (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s265	0.40%	0.00%
<b>Other Operational Works</b>					
Prescribed Tidal Works	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	2,000.00	0.00%
Subsequent inspections outside of construction application allowance	Per	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	500.00	0.00%
<b>Planning and Development General Fees</b>					
<b>Council as Referral Agency - Building Works</b>					
Design and siting and amenity and aesthetics	Each	LGA 2009 s97(2)(c)	PA 2016 s51/ EDA 2012 s82	750.00	0.00%
Amendment or extension	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	375.00	0.00%
<b>Minor Works and Advertising Devices</b>					
Advertising Device	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	750.00	0.00%
Minor Works (per application inclusive of multiple works if required)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82 & s104	400.00	0.00%
Amendment or extension	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82 & s104	200.00	0.00%

## Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Refund</b>					
Planning Act 2016, Economic Development Act 2012, Local Law No. 1 (Administration) 2011 and Signing Plans of Subdivision and Titles Documents – application stage (up to and inclusive of the issue of a confirmation notice)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s79	100.00%	0.00%
Planning Act 2016, Economic Development Act 2012 and Local Law No. 1 (Administration) 2011 - information and/or referral stage	Percentage	LGA 2009 s97(2)(a)	PA 2016 s79	60.00%	0.00%
Planning Act 2016 - notification stage	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51	40.00%	0.00%
Planning Act 2016, Economic Development Act 2012 and Local Law No. 1 (Administration) 2011 and Signing Plans of Subdivision and Titles Documents – decision stage	Percentage	LGA 2009 s97(2)(a)	EDA 2012 s82	10.00%	0.00%

### Miscellaneous Fees

Building work assessable against the planning scheme	Each	LGA 2009 s97(2)(c)	PA 2016 s51/ EDA 2012 s82	750.00	0.00%
Superseded planning scheme application	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	2,500.00	0.00%
Preliminary approval which is not a variation request (75% of development permit fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s54 & s57	75.00%	0.00%
Preliminary approval seeking a variation request	Price on Application	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	Price on Application	0.00%
Change application (minor) or amendment to application under the Planning Act 2016 or Economic Development Act 2012 (application fee or 50% of the original application fee whichever is less)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	1,500.00	0.00%
Change application (other) 75% of current fee for changed component of application	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	75.00%	0.00%
Conversion application (relating to trunk infrastructure)	Price on Application	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	Price on Application	0.00%
Extension application or extension to an application under the Planning Act 2016 and Economic Development Act 2012	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	1,500.00	0.00%
Preparation of an Infrastructure Agreement	Price on Application	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	Price on Application	0.00%
Exemption Certificate / Confirmation proposal is Accepted Development	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	0.00	0.00%
Pre-lodgement Meeting	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	0.00	0.00%
Cancellation application (cancel a development approval)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	352.00	0.00%
Plans to be generally in accordance	Each	LGA 2009 s97(2)(a)	PA 2016 s86/ EDA 2012 s101	0.00	0.00%
Cancel a local government agreement (including new covenant)	Each	LGA 2009 s97(2)(a)	PA 2016 s46 & QHA 1992 s72	1,000.00	0.00%

### Planning and Development Certificates

Full Certificate (fee per lot)	Lot	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	3,000.00	0.00%
Standard Certificate (fee per lot)	Lot	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	1,250.00	0.00%
Limited Certificate (fee per lot)	Lot	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	350.00	0.00%

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<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Plumbing Application Fees</b>					
<b>Inspections and Assessments</b>					
Notifiable Works (Form 4) Inspection	Each	LGA 2009 s97(2)(a)	FA 2006 s31	306.00	0.00%
Additional / Re-Inspection Fee	Each	LGA 2009 s97(2)(a)	FA 2006 s31	306.00	0.00%
<b>Commercial/Industrial Alterations and Additions Class 2 to 9</b>					
One Fixture Only	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	443.00	0.00%
2 to 3 Fixtures	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	600.00	0.00%
4 to 5 Fixtures	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	685.00	0.00%
Over 5 Fixtures As per "Commercial/Industrial New Development Class 2 to 9"	Refer to other fee	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	Refer to other fee	0.00%
Floor waste gullies receiving waste from tundishes only are considered as fixtures	Refer to other fee	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	Refer to other fee	0.00%
<b>General Alterations and Additions Class 1 &amp; 10</b>					
1-2 Fixtures	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1.7 & SLL 2011 No. 1.17.7	517.00	0.00%
3-4 Fixtures	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.8	601.00	0.00%
Over 4 Fixtures as per New Dwellings and Outbuildings - Class 1 & 10	Refer to other fee	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.8	Refer to other fee	0.00%
<b>Commercial/Industrial New Development Class 2 to 9</b>					
Up to 10 Fixtures	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.8	1,550.00	0.00%
Each Additional Fixture Above 10 and Up to 50 Fixtures	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.8	84.00	0.00%
Over 50 Fixtures	Price on Application	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.8	Price on Application	0.00%
DETACHED UNITS - To be calculated based on number of fixtures per detached unit (E.g. 6 detached units each with fixtures up to 10 Each unit - \$1,390.00 per unit x 6 units = \$8,340.00)	Calculation	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.8	Calculation	0.00%
MULTI STORY UNITS - To be calculated based on total number of fixtures (See above - class 2 to 9 developments) Floor waste gullies receiving waste from tundishes only are considered as fixtures	Calculation	LGA 2009 s97(2)(a)	FA 2006 s52	Calculation	0.00%
<b>New Dwellings and Outbuildings Class 1 &amp; 10</b>					
1-6 Fixtures	Each	LGA 2009 s97(2)(a)	FA 2006 s52	854.00	0.00%
7-15 Fixtures	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	1,001.00	0.00%
Each Additional Fixture Over 15 Fixtures	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	61.00	0.00%
Units- Class 1 - To be calculated based on number of fixtures per detached unit (e.g. 6 detached units each with 9 fixtures Each unit - \$890.00 per unit x 6 units = \$5,340.00)	Calculation	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	Calculation	0.00%

### Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Off Shore Islands "Plumbing Works"</b>					
Off shore islands plumbing and drainage inspection costs require 'special' arrangements and are to be negotiated at the time of lodgement and will form part of the conditions of approval This will incorporate travel costs	Price on Application	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	Price on Application	0.00%
<b>Permit Extensions and Amendments</b>					
Class 1b and 2 to 9 ( Inspections Co-ordinator or Plumbing Inspector to decide relevant fee (Basic or Substantial)) / Permit Extension	Price on Application			Price on Application	0.00%
Class 1 & 10 only - Basic Amendment (No additional fixtures) / Permit Extension	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.10	142.00	0.00%
Class 1 & 10 only - Substantial Amendment	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.10	421.00	0.00%
<b>Miscellaneous Sewerage Services</b>					
Disconnect House Drain Point(s)	Each	LGA 2009 s97(2)(a)	FA 2006 s52	300.00	0.00%
Install Swimming Pool Backwash (One Application)	Each		Refer Note 16	469.00	0.00%
Installation of temporary amenities (Construction Site) - One Inspection	Each			316.00	0.00%
Replace/Redirect House Drainage	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.10	469.00	0.00%
<b>On-Site Sewerage System Or Grey Water Reuse System</b>					
On-site sewerage system or grey water reuse system (not in conjunction with a new building)	Each			316.00	0.00%
<b>Trade Waste Related Fittings And Fixtures - Assessments</b>					
Installation of Trade Waste Discharge Meters - First 5 Units	Each			297.00	0.00%
Installation of Trade Waste Discharge Meters - 6th Unit Onwards	Unit			0.00	0.00%
Installation of Dry Basket Arrestors - First 5 Units	Each		EPA 1994 s514(5)	297.00	0.00%
Installation of Dry Basket Arrestors - 6th Unit Onwards	Unit		EPA 1994 s514(5)	0.00	0.00%
Grease Interceptor Services - Replacement	Each	LGA 2009 s97(2)(a)		464.00	0.00%
Installation of Backflow Prevention Devices - First 5 Units	Each	LGA 2009 s97(2)(a)		297.00	0.00%
Installation of Backflow Prevention Devices - 6th Units Onwards	Unit	LGA 2009 s97(2)(a)	FA 2006 s31	37.00	0.00%

## Mackay Regional Council | Schedule of Fees and Charges 2024-2025

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>
<b>Reconfiguring a Lot</b>					
<b>Reconfiguring of a Lot</b>					
Boundary realignment, access easement, amalgamation, or lease exceeding 10 years	Per application base fee + Per additional lot fee	LGA 2009 s97(2)(c)	PA 2016 s51/ EDA 2012 s82	1,500.00	0.00%
Reconfiguring a lot for a subdivision (inclusive of a Tradable Development Rights Application)	Per application base fee + Per additional lot fee	LGA 2009 s97(2)(c)	PA 2016 s51/ EDA 2012 s82	3,000.00	0.00%
Per additional lot (where creating or realigning more than two lots however capped at 100)	Per	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	250.00	0.00%
<b>Signing Plans of Subdivision &amp; Titles Documents</b>					
Plan of subdivision (where works have been completed and/or on-maintenance)	Per application base fee + Per additional lot fee	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	1,500.00	0.00%
Plan of subdivision (where works have not been accepted on-maintenance)	Per application base fee + Per additional lot fee	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	3,500.00	0.00%
Per additional lot (where creating or rearranging more than two lots however capped at 100)	Per	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	150.00	10.00%
Plan of subdivision for grant of easement or lease only	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	450.00	0.00%
Execution of legal document	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	250.00	0.00%
Re-approval	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	150.00	0.00%
Partial release (subsequent plan of subdivision)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	250.00	0.00%
<b>Sewerage Services</b>					
<b>Other Sewerage Services</b>					
Building Over Sewers Application Assessment Fee	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.10	764.00	0.00%
Refund of BOAS Application Assessment Fee when application is withdrawn	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.10	698.00	0.00%
Refund of BOAS Application Fee when an application is withdrawn - Request Issued	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.10	242.00	0.00%
Refund of BOAS Application Fee when an application is withdrawn - Request Response Assessment commenced/completed	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.10	206.00	0.00%
Refund of BOAS Application Fee when an application / permit is withdrawn - Request Response Assessment Approved - No Refund	Each	LGA 2009 s97(2)(a)	PH(ICFPAS)A 2003 s106	0.00	0.00%

**12. RECEIPT OF PETITIONS**

**13. TENDERS**

**14. CONSIDERATION OF NOTIFIED MOTIONS**

**15. PUBLIC PARTICIPATION**

Rhonda Marriage – MECC Show

**16. LATE BUSINESS**

**17. CONFIDENTIAL REPORTS**

**17.1. APPROVED SPONSORSHIP UNDER THE INVEST MACKAY EVENTS AND CONFERENCE ATTRACTION PROGRAM - APRIL 2024**

**Confidential**

*Confidential Report to be forwarded separately.*

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (c) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter **relating to Council's budget**.

**17.2. APPROVED CONCESSIONS UNDER THE FACILITATING DEVELOPMENT IN THE MACKAY REGION POLICY – APRIL 2024**

**Confidential**

*Confidential Report to be forwarded separately.*

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (c) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter **relating to Council's budget**.

**17.3. INVEST MACKAY EVENTS AND CONFERENCE ATTRACTION PROGRAM APPLICATION – BRISBANE HEAT WBBL**

**Confidential**

*Confidential Report to be forwarded separately.*

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (c) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter **relating to Council's budget**.

#### 17.4. SALE OF LAND FOR ARREARS OF RATES COUNCIL REPORT

##### **Confidential**

*Confidential Report to be forwarded separately.*

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (g) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter relating to **negotiations relating to a commercial matter involving the Council for which a public discussion would be likely to prejudice the interests of the Council.**

#### 18. MEETING CLOSURE

#### 19. FOR INFORMATION ONLY

##### 19.1. BUILDING WORKS STATISTICS - APRIL 2024

##### **Attachments**

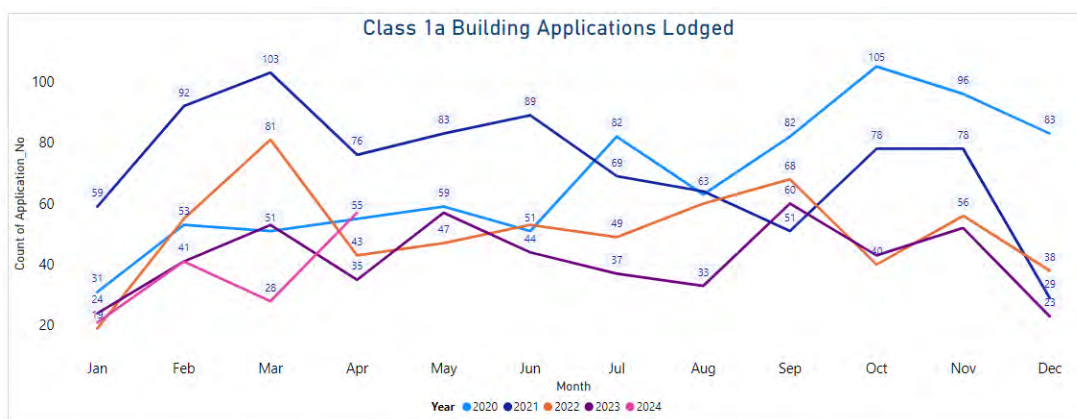
1. Building Works Statistics - April 2024 [**19.1.1** - 2 pages]



Class	Description	Total April 2024	Total Value of Proposed Works	Average Proposed Floor Area (m2)	Total April 2023	YTD
Class 1A	A single dwelling being a detached house, or one of a group of two or more attached dwellings, each being a building, separated by a fire-resisting wall, including a row house, terrace house, town house or villa unit	55	\$17,781,857	162	35	147
Class 1B	A boarding house, guest house, hostel or the like with a total area of all floors not exceeding 300m2, and where not more than 12 people reside, and is not located above or below another dwelling or another Class of building other than a private garage	1	\$1,210,000	0	0	2
Class 2	A building containing 2 or more sole-occupancy units each being a separate dwelling	0			0	0
Class 3	A residential building, other than a Class 1 or 2 building, which is a common place of long term or transient living for a number of unrelated persons. Example: boarding-house, hostel, backpackers accommodation or residential part of a hotel, motel, school or detention centre	0			2	0
Class 4	A dwelling in a building that is Class 5, 6, 7, 8 or 9 if it is the only dwelling in the building	0			0	0
Class 5	An office building used for professional or commercial purposes, excluding buildings of Class 6, 7, 8 or 9	4	\$1,837,386	111	1	7
Class 6	A shop or other building for the sale of goods by retail or the supply of services direct to the public. Example: café, restaurant, kiosk, hairdressers, showroom or service station	4	\$900,533	68	1	18
Class 7A	A building which is a car park	1	\$13,500	72	0	1
Class 7B	A building which is for storage or display of goods or produce for sale by wholesale	1	\$400	400	1	5
Class 8	A laboratory, or a building in which a handicraft or process for the production, assembling, altering, repairing, packing, finishing, or cleaning of goods or produce is carried on for trade, sale or gain	1	\$2,000,000	1,433	0	3
Class 9A	A health care building, including those parts of the building set aside as a laboratory	0			0	1
Class 9B	An assembly building, including a trade workshop, laboratory or the like, in a primary or secondary school, but excluding any other parts of the building that are of another class	3	\$4,729,067	487	1	9
Class 9C	An aged care building	0			0	0
Class 10A	A private garage, carport, shed or the like	100	\$7,768,120	87	60	319

Class 10B	A structure being a fence, mast, antenna, retaining or free standing wall, swimming pool or the like	32	\$2,083,237	28	18	79
Class 10C	A private bushfire shelter	0			5	0
Sundry	Demolition residential/commercial/industrial, class n/a, class s/s	0		N/A	1	4
<b>Totals</b>		<b>202</b>	<b>\$38,324,100</b>	<b>2,848</b>	<b>125</b>	<b>595</b>

Description	Total April 2024	Total Value of Proposed Works	Average Proposed Floor Area (m2)	Total April 2023	YTD
New building or structure	136	\$31,744,286	139	78	427
Change of building classification	0			0	4
Demolition	15	\$1,118,921	N/A	5	30
Repairs, alterations, additions	28	\$4,111,394	96	13	87
Swimming pool and/or pool fence	27	\$1,817,197	N/A	20	66
Relocation or removal	3	\$43,000	32	1	5
<b>Totals</b>	<b>209</b>	<b>\$38,834,798</b>	<b>265</b>	<b>117</b>	<b>619</b>



## **19.2. DEVELOPMENT APPLICATIONS - APRIL 2024**

### **Attachments**

1. Development Applications - April 2024 [**19.2.1** - 5 pages]

## Development Applications Received

App No.	Code / Impact	Address	Applicant	Description	Officer
DA-2003-260/B	Code	11 Carlyle Street MACKAY	ATSICHS Mackay Ltd	Change Application (Minor) Material Change of Use - Development Permit for Health Care Centre	Emma Langford
DA-2010-341/F	Code	146-150 Shoal Point Road SHOAL POINT	Acquilla Investments Pty Ltd	Generally in Accordance Combined Application - Material Change of Use - Dwelling House (19 Houses) and Reconfiguration of a Lot - 1 High Density Residential Lot into 19 Lots	Darryl Bibay
DA-2011-261/F	Code	40-42 Caterpillar Drive PAGET	Hastings Deering (Australia) Ltd	General Industry, Warehouse & Outdoor Sales Premises	Lachlan Deon
DA-2012-334/E	Code	16-22 Centurion Drive PAGET	Ahrens Group Pty Ltd	Change Application (Minor) Material Change of Use - Development Permit for Warehouse (Class 7b)	Lachlan Deon
DA-2018-10/B	Code	L 1 Mackay-Bucasia Road BEACONSFIELD	SHD Pty Ltd and RPS AAP Consulting Pty Ltd	Generally in Accordance Reconfiguration of 3 Lots into 48 Lots and 3 Balance Lots (Kerrisdale Estate - Stage 6-8) and Preliminary Approval of Reconfiguration of a Lot (Kerrisdale Development Framework Plan)	Dennis O'Riely
DA-2022-106/A	Code	42-44 Production Drive PAGET	McDermott Investment Holdings Pty Ltd	Change Application (Minor) Material Change of Use – High Impact Industry (Transport Depot)	Lachlan Deon
DA-2023-192/A	Code	L 11 Ritchies Road GREENMOUNT	George Vella	Generally in Accordance Reconfiguring a Lot - Development Permit for Boundary Realignment (4 Lots into 4 Lots)	Teagan Darvill
DA-2024-43	Code	916 Sarina Homebush Road MUNBURA	Kenneth J Keilbach and Dianne L Keilbach	Material Change of Use - Development Permit Caretaker's Accommodation	Teagan Darvill
DA-2024-44	Code	76 Dewaards Access Road HAMPDEN	Johannes N De Waard and Christine L Dick	Reconfiguring a Lot - Development Permit for Access and Service Easement	Darryl Bibay
DA-2024-45	Code	564 Gorge Road FINCH HATTON	Charli Guy and Michael J Hallett	Material Change of Use - Development Permit for Nature-Based Tourism	Lachlan Deon
DA-2024-46	Code	1 Silverton Court PAGET	Ahrens Group Pty Ltd	Material Change of Use - Development Permit for Medium Impact Industry (Workshop)	Lachlan Deon
DA-2024-47	Impact	L 20 Pleystowe School Road PLEYSTOWE	Edify Energy	Material Change of Use - Development Permit for Undefined Use (Battery Energy Storage System)	Emma Langford
DA-2024-48	Code	895 Walkerston- Homebush Road SANDIFORD	Wayne M Simpson	Reconfiguring a Lot - Development Permit for Boundary Realignment (2 lots into 2 lots)	Darryl Bibay
DA-2024-49	Code	68 Hans Christian Street SARINA	Robert T Paton and Julie D Blinkhorn	Reconfiguring a Lot - Development Permit for Subdivision (1 Lot into 2 Lots)	Lachlan Deon
DA-2024-50	Code	13 Lester Hansen Street SLADE POINT	Mark J Clifford and Leigh V Clifford	Material Change of Use - Development Permit for Low Impact Industry (Extension to Existing Office)	Teagan Darvill
DA-2024-51	Code	228 Rocky Waterholes- Wollingford Road GREENMOUNT	Michael E Pagden	Reconfiguring a Lot - Development Permit for Boundary Realignment (2 Lots into 2 Lots)	Darryl Bibay

DA-2024-52	Code	64-72 Michelmores Street PAGET	Ahrens Group	Material Change of Use - Development Permit for Medium Impact Industry	Renee Andrea
DA-2024-53	Code	37-43 Gateway Drive PAGET	Lloyd S Strutynski and Elliott W Magnus	Material Change of Use - Development Permit for Medium Impact Industry (Workshop)	Teagan Darvill
DA-2024-54	Code	87 Jeppesens Road BLOOMSBURY	Ted Jeppesen Family Trust and J & D Baretta Family Trust	Reconfiguring a Lot - Development Permit for Subdivision and Boundary Realignment (2 Lots into 3 Lots)	Renee Andrea
DA-2024-55	Code	471 Olletts Road THE LEAP	Denham Livestock Pty Ltd	Material Change of Use - Development Permit for Dwelling House (Bushfire Overlay)	Teagan Darvill
DA-2024-56	Code	76 Willetts Road NORTH MACKAY	Ventia	Material Change of Use - Development Permit for Telecommunications Facility	Teagan Darvill
DA-2024-57	Code	1-9 Trade Court MOUNT PLEASANT	Fitness Cartel Mackay Pty Ltd	Material Change of Use - Development Permit for Indoor Sport and Recreation	Teagan Darvill
PDA-2024-1/A	Code	36 Wood Street MACKAY	SMH Property Group Australia Pty Ltd	Generally in Accordance Building Works assessable against the Development Scheme (Local Heritage Place)	Emma Langford
PDA-2024-2	Code	4 Brisbane Street MACKAY	Renew Mackay Pty Ltd	Material Change of Use - Development Permit for Multiple Dwelling, Food and Drink Outlet and Shop	Emma Langford
PDA-2024-3	Code	2 Endeavour Street MACKAY	Australian Street Aid Project Ltd	Material Change of Use - Development Permit for Community Care Centre	Emma Langford

#### Development Applications Entering Decision Making Period

App No.	Code / Impact	Address	Applicant	Description	Officer
DA-2023-162	Code	984 Sarina Beach Road SARINA BEACH	Martin B Cameron and Jodie K Cameron	Material Change of Use - Development Permit for Dwelling House (Bushfire Hazard Overlay) and Secondary Dwelling and Shed (Class 1a and 10a)	Renee Andrea
DA-2023-237	Impact	23897 Peak Downs Highway ETON	Eton Transit Pty Ltd	Material Change of Use – Development Permit for Transport Depot	Cherise Ayling
DA-2023-255	Code	24 Eimeo Road RURAL VIEW	Graeme McMillan & Associates Pty Ltd & McMillan Healthcare Pty Ltd	Reconfiguring a Lot - Development Permit for Subdivision (1 into 15 Lots)	Renee Andrea
DA-2024-28	Code	2-16 Celeber Drive ANDERGROVE	Whitsunday Anglican School Ltd	Material Change of Use - Development Permit for Educational Establishment (New Egress and Parking Expansion)	Teagan Darvill
DA-2024-37	Code	16-24 Carl Street RURAL VIEW	Kraigs Enterprises Pty Ltd	Material Change of Use - Development Permit for Food and Drink Outlet	Renee Andrea
DA-2024-40	Code	8 Central Park Drive PAGET	Australian Management & Safety Training	Material Change of Use – Development Permit for Educational Establishment (Training for Industry Uses)	Lachlan Deon
DA-2024-42	Impact	5-7 Corporate Drive PAGET	Steven R Battaia and Caesar C Van Lint and Petrus C Van Lint	Material Change of Use - Development Permit for Medium Impact Industry	Teagan Darvill

#### Development Applications Finalised

App No.	Code / Impact	Address	Applicant	Description	Officer
<b>Approved Subject to Conditions</b>					
DA-2002-34/A	Code	2-16 Celeber Drive ANDERGROVE	Whitsunday Anglican School Ltd	Change Application (Minor) Material Change of Use - Development Permit for Educational Establishment (Art Centre)	Teagan Darvill
DA-2008- 216/E	Code	L 34 Tamarind Terrace ALLIGATOR CREEK	Robert B Power	Change Application (Minor)Reconfiguring a Lot – Development Permit for Subdivision (Stage 2 – 1 Lot into 18 Lots)	Renee Andrea
DA-2010- 319/H	Code	L 501 Beaconsfield Road East ANDERGROVE	Andergrove Lakes 501 Pty Ltd and Mackay Cable Park Pty Ltd and Halfback Pty Ltd	Change Application (Minor) Material Change of Use - Development Permit for a Tourist Facility and Commercial Premises and Reconfiguring a Lot - Development Permit for Subdivision (4 Lots into 87 Lots plus Balance Land in 5 Stages)	Emma Langford
DA-2012- 323/K	Code	L 610 Lakeside Way ANDERGROVE	Andergrove Lakes Pty Ltd and Mackay Cable Park Pty Ltd	Change Application (Minor) Reconfiguring a Lot - Development Permit for Subdivision in 10 Stages (1 Lot into 145 Lots plus parkland and drainage lots in accordance with Preliminary Approval DA-2007-286/B)	Emma Langford
DA-2012- 334/E	Code	16-22 Centurion Drive PAGET	Ahrens Group Pty Ltd	Change Application (Minor) Material Change of Use - Development Permit for Warehouse (Class 7b)	Lachlan Deon
DA-2013- 171/E	Code	L 501 Beaconsfield Road East ANDERGROVE	Andergrove Lakes 501 Pty Ltd	Change Application (Minor) Reconfiguring a Lot - Development Permit for Subdivision (1 Lot into 23 Lots)	Emma Langford
DA-2015-3/C	Impact	23897 Peak Downs Highway ETON	Eton Transit Pty Ltd	Extension Application Preliminary Approval (s241-SPA) - Service Station, Transport Terminal, Heavy Vehicle Parking and Catering Shop (Eton Transit Centre)	Cherise Ayling
DA-2017- 116/E	Code	L 700 Whitsunday Drive BLOOMSBURY	Mt Tyson Holdings Pty Ltd	Change Application (Other) Reconfiguring a Lot – Development Permit for Subdivision (2 Rural Lots into 35 Airfield Park lots, 1 Airfield lot & 1 Balance lot) & Material Change of Use – Development Permit for Air Services	Cherise Ayling
DA-2018-165	Impact	L 2 Sarina Beach Road SARINA BEACH	Della C Brooks	Material Change of Use - Preliminary Approval for an Undefined Use (Sarina Eco Village) including a Variation Request	Dennis O’Riely
DA-2019-43/A	Code	1/39 Peel Street MACKAY	Faye Phillips Investments Pty Ltd	Change Application (Other) Material Change of Use – Development Permit for Multiple Dwelling (4 dwelling units) and Reconfiguring a Lot – Development Permit for Subdivision (1 Lot into 4 Community Title Lots and Common Property)	Teagan Darvill
DA-2022- 106/A	Code	42-44 Production Drive PAGET	McDermott Investment Holdings Pty Ltd	Change Application (Minor) Material Change of Use – High Impact Industry (Transport Depot)	Lachlan Deon
DA-2022- 184/B	Code	40-42 Caterpillar Drive PAGET	Hastings Deering (Australia) Ltd	Change Application (Minor) Material Change of Use - Warehouse, Low Impact Industry and Outdoor Sales	Lachlan Deon

DA-2022-234	Code	1 Matsen Street BAKERS CREEK	Schweitzer Investments Pty Ltd	Material Change of Use - Service Station, Food and Drink Outlet, Childcare Centre and Reconfiguring a Lot - 1 Lot into 3 Lots and Access Easements	Cherise Ayling
DA-2023-171	Code	154 Goldsmith Street SOUTH MACKAY	Amass Group Pty Ltd	Reconfiguring a Lot - Development Permit for Subdivision (1 Lot into 2 Lots)	Teagan Darvill
DA-2023- 192/A	Code	L 11 Ritchies Road GREENMOUNT	George Vella	Generally in Accordance Reconfiguring a Lot - Development Permit for Boundary Realignment (4 Lots into 4 Lots)	Teagan Darvill
DA-2023-253	Code	7 Evolution Drive PAGET	Taipan Corporation Pty Ltd	Reconfiguring a Lot - Development Permit for Subdivision (1 Lot into 11 Lots)	Cherise Ayling
DA-2023-54	Code	532 Kinchant Dam Road KINCHANT DAM	Victor C Deguara	Reconfiguring a Lot - Development Permit for Subdivision (2 Lots into 19 Lots in 3 Stages)	Cherise Ayling
DA-2023-93	Code	L 3 Miran Khan Drive ARMSTRONG BEACH	Whitsunday Design & Drafting	Material Change of Use - Development Permit for Dwelling House	Brogan Jones
DA-2024-43	Code	916 Sarina Homebush Road MUNBURA	Kenneth J Keilbach and Dianne L Keilbach	Material Change of Use - Development Permit Caretaker's Accommodation	Teagan Darvill
DA-2024-44	Code	76 Dewaards Access Road HAMPDEN	Johannes N De Waard and Christine L Dick	Reconfiguring a Lot - Development Permit for Access and Service Easement	Darryl Bibay
DA-2024-49	Code	68 Hans Christian Street SARINA	Robert T Paton and Julie D Blinkhorn	Reconfiguring a Lot - Development Permit for Subdivision (1 Lot into 2 Lots)	Lachlan Deon
PDA-2024-1/A	Code	36 Wood Street MACKAY	SMH Property Group Australia Pty Ltd	Generally in Accordance Building Works assessable against the Development Scheme (Local Heritage Place)	Emma Langford
<b>Application Created in Error</b>					
DA-2003- 260/A	Code	11 Carlyle Street MACKAY	Woodhead International	Change Application (Minor) Material Change of Use - Impact Assessment - Health Centre	
DA-2018-10/A	Compliance Assessment	L 1 Mackay- Bucasia Road BEACONSFIELD	RPS AAP Consulting Pty Ltd	Obsolete Application Reconfiguration of 3 Lots into 48 Lots and 3 Balance Lots (Kerrisdale Estate - Stage 6-8) and Preliminary Approval of Reconfiguration of a Lot (Kerrisdale Development Framework Plan)	
DA-2022- 106/B	Code	42-44 Production Drive PAGET	Holt Holdings Pty Ltd and Harleo Pty Ltd and McDermott Investment Holdings Pty Ltd	Change Application (Minor) Material Change of Use – High Impact Industry (Transport Depot)	
<b>Relevant Period Extended</b>					
DA-2012- 334/D	Code	16-22 Centurion Drive PAGET	Ahrens Group Pty Ltd	Extension Application Material Change of Use - Development Permit for Outdoor Sales and Medium Impact Industry	Lachlan Deon
<b>Application Withdrawn</b>					
DA-2023-256	Code	88/90 Main Street BAKERS CREEK	Waveconn Operations Pty Ltd	Material Change of Use - Development Permit for Telecommunications Facility	Darryl Bibay

